



Holmes Harbor Sewer District

PO Box 1330, 1200 Antelope, Freeland WA 98249

MINUTES OF A SPECIAL MEETING OF THE BOARD OF COMMISSIONERS

HOLMES HARBOR SEWER DISTRICT September 11th, 2025

Call to Order: The Chair, Commissioner Bill Hamilton called the meeting to order at 1601.

- I. Participants present: Commissioners, Bill Hamilton, Bob Miller, Charlene Arnold, Jon Bloom and General Manager Chad Clay. No public were in attendance.
- II. Approval of the September 11th proposed agenda: Commissioner Bob Miller moved to approve the proposed agenda. That motion was seconded by Commissioner Charlene Arnold and passed unanimously
- III. Approval of September 11th 2025 minutes: Commissioner Charlene Arnold moved to approve the minutes of the August meeting. This motion was seconded by Commissioner Jon Bloom and passed unanimously.
 - I. Total voucher approval: Commissioner Jon Bloom moved to approve total vouchers (attached) in the amount of \$60,097.44. Motion was seconded by Commissioner Bob Miller and passed unanimously.
 - II. Executive session
TOPIC: N/A DURATION: 0 minutes
START TIME: 0000 END TIME: 0000
- IV. Plant operations report: ****written attached****
 - a. Title reports are being processed for foreclosures
 - b. Par drive update – broken irrigation head run over, suspect a Golf cart; isolated and replaced
 - c. Request to move Octobers meeting to 16OCT

HHSD MONTHLY SUMMARY REPORT August 2025

System Performance:

NO violations

Inf 40,000 avg

Eff 60,000 avg

Reserve inventory – 1.3 MG this month

Irrigation Total – 3.1 MG

I am projecting ~16MG total this year for irrigation. We will have a transfer target of 2.7MG per month.

I will say that this is right on schedule with last year.

Reference:

2024 Reclaimed Water Annual report:

HHSD treated and stored 15.32 million Gallons.

HHSD transferred 14 million Gallons of reclaimed water to the effluent disposal area for irrigation.

2024 BioSolids Annual report:

HHSD transported 202,608 liquid gallons (16 Dry tons) of BioSolids for further treatment by Island County or LaConner.

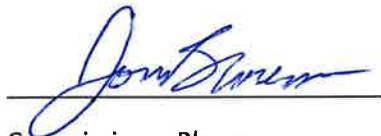
Callouts & Emergencies:

5020 Par Drive		GDR	Alarm
4962 Lilac Drive	PASS	Floats/Pump-Motor	Alarm
4915 Reindeer Road	PASS	Floats/Pump-Motor - Corrected Main D/C (bypassed)	Alarm - Hx L&I Inspected 230 into panel with single leg capped
5058 Panaview Court	PASS	Pump/Motor - suspect motor lead	Service panel Breaker OPEN
4920 Haines Road			Alarm
1393 Evarete Lane			Alarm
1270 Long Drive	Requested		Alarm

APPROVED in open meeting this 16th, day of October 2025

A handwritten signature in black ink, appearing to read 'W. Hamilton', written over a horizontal line.

Commissioner Hamilton, President

A handwritten signature in blue ink, appearing to read 'Jon Bloom', written over a horizontal line.

Commissioner Bloom

A handwritten signature in black ink, appearing to read 'W. Criswell', written over a horizontal line.

Commissioner Criswell

A handwritten signature in blue ink, appearing to read 'Charlene Arnold', written over a horizontal line.

Commissioner Arnold

A handwritten signature in black ink, appearing to read 'M. Miller', written over a horizontal line.

Commissioner Miller