



MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

HOLMES HARBOR SEWER DISTRICT June 11th, 2026

Call to Order: The Chair, Commissioner Bill Hamilton called the meeting to order at 1600.

President Hamilton introduced the HHSD Board and Staff in attendance

HHSD Business

- I. Participants present: Commissioners, Bill Hamilton, Charlene Arnold, Bill Criswell, Bob Miller, Jill Kolod and General Manager Chad Clay. Julia Doherty of Foster Garvey; Many members of the public were present – Robert Bright, Karen Eaton, Kirk Doyle, John Cutright, Steve Heath, Kevin Murray and Lois Chaven signed in to speak.
- II. Approval of the June 11th proposed agenda: Commissioner Bob Miller moved to approve the proposed agenda. That motion was seconded by Commissioner Charlene Arnold and passed unanimously
- III. Approval of May 9th 2026 minutes: Commissioner Bob Miller moved to approve the minutes of the April meeting. This motion was seconded by Commissioner Charlene Arnold and passed unanimously.
 - I. Total voucher approval: Commissioner Bob Miller moved to approve total vouchers (attached) in the amount of \$107,422.10. Motion was seconded by Commissioner Charlene Arnold and passed unanimously.
- IV. Plant operations report: ****written attached****
 - a. N/A
- V. New Business:
 - a. N/A

VI. Old Business:

- a. Golf Course discussion – Main topic
- b. Julia Doherty delivered a summary of the legal
 - i. No decision has been made yet about the future of the Golf Course or what will be done on the property
 - ii. Lawsuit overview and summary – back ground and lawsuit outcome
 - iii. Attorney fees from the decision are still outstanding
 - iv. Receivership status – HHSD is on hold est. 30 days
- c. Bill Hamilton delivered the HHSD position of seeking input from HHSD community and Golf consultants for feasibility of a Golf Course
 - i. Commitment to transparency and communications
 - ii. HHSD will consider all the known options and process to move forward
 - iii. Delivered the history of how HHSD came to litigation with HHGC LLC
 - iv. There is interest from the community in closing Golf Operations as well as keeping it open
- d. There were additional questions/comments that did not pertain to the Golf Course litigation or future of the property.
 - i. Surface water run off
 - ii. State Auditing Office - Audit
 - iii. Community involvement
 - iv. Property liability
 - v. Sewer District Management
 - vi. HOA's in the community – Community HOA
- e. HHSD business took about 5 minutes and the remainder of the time was spent addressing the public
- f. Advisory Ad Hoc Committee – collaboration
- g. Date/Time meetings – Second Thursday every month
 - i. Consider live stream and location
- h. Water availability – also a hardship for HHSD

*Please see FAQ in a related document to see many of the questions that were asked and answered. Some questions were asked in the meeting, some have been asked elsewhere.

II. Financial report:

- a. N/A

III. Public comment:

- a. See FAQ (attached)

Process Changes:

Business as usual

Callouts & Emergencies:

4-May-26 1335 Sealawn Blvd		4-May Replace alarm silence	Odor in front yard
7-May-26 1322 Backswing	N/A	GDR - New - EQD	Pump sounds running constantly
12-May-26 1372 Sealawn Blvd		GDR - New - EQD, Control Board	Alarm
13-May-26 4824 Haines Road	PASS	6" riser material, 2 grade rings, 2" PVC cap	H.O. ran over vent cap with mower
20-May-26 4958 Spinnaker Drive	REQ		Inspection
25-May-26 1406 Everette Lane	REQ	4 floats, pump, motor, contactor,	Alarm - Needs: grade rings, adapters
29-May-26 4966 Spinnaker Drive	N/A	GDR - New - EQD	

VOUCHERS FOR APPROVAL

MEETING OF June 11th 2026

Submittal Date	Fund Name	Fund Number	Payment For	Amount
31-May-26	O&M	703	Vouchers 5-1 thru 5-31	\$77,702.54
	Cap	786	Vouchers	
	Replac	785	Vouchers	
	PWTF	772	Voucher	
30-Apr-26	O&M	703	EFT IRS 941	\$7,194.68
	O&M	703	EFT L&I	
	O&M	703	EFT UI	
30-Apr-26	O&M	703	EFT DRS DefComp	\$565.26
8-May-26	O&M	703	EFT DRS PERS	\$1,931.42
31-May-26	O&M	703	EFT Payroll	\$17,979.47
	O&M	703	WaCaresFund	
18-May-26	O&M	703	EFT DOR B&O, PUT	\$2,048.73
	O&M	703	EFT FMLA	
			31-May-26	\$107,422.10

FOR APPROVAL _____
ATTACH TO MINUTES _____

IV. Executive session

TOPIC: N/A

DURATION:

START TIME:

EXTENDED:

END TIME:

V. Commissioner report:

1. N/A

VI. Next meeting: THURSDAY August 13th 2026, 4:00PM Holmes Harbor Sewer District Office at 1200 Antelope Drive Freeland, WA 98249 – POSTED ON WEBSITE

Conclusion: With no further business, meeting was adjourned at 1732

HHSD MONTHLY SUMMARY REPORT May 2026

System Performance:

NO violations

Inf 41,000 avg

Eff 54,000 avg

Reserve inventory – 1.3 MG this month

Irrigation Total – 2.5 MG

I am projecting ~16MG total this year for irrigation. We will have a transfer target of 2.7MG per month.

May rain totals: 1.18"

APPROVED in open meeting this 9th, day of July 2026

Commissioner Hamilton, President


Commissioner Kolod


Commissioner Criswell


Commissioner Arnold


Commissioner Miller

