



MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

HOLMES HARBOR SEWER DISTRICT July 9th, 2026

Call to Order: The Chair, Commissioner Bill Hamilton called the meeting to order at 1559.

President Hamilton introduced the HHSD Board and Staff in attendance

- I. Participants present: Commissioners, Bill Hamilton, Charlene Arnold, Bill Criswell, Bob Miller, Jill Kolod and General Manager Chad Clay. 35± members of the public were present
- II. Approval of the July 9th proposed agenda: Commissioner Bob Miller moved to approve the proposed agenda. That motion was seconded by Commissioner Charlene Arnold and passed unanimously
- III. Approval of June 11th 2026 minutes: Commissioner Bob Miller moved to approve the minutes of the April meeting. This motion was seconded by Commissioner Charlene Arnold and passed unanimously.
 - I. Total voucher approval: Commissioner Charlene Arnold moved to approve total vouchers in the amount of \$71,554.27. Motion was seconded by Commissioner Bob Miller and passed unanimously.
- IV. Plant operations report: **written attached**
 - a. Commissioner Miller asked a few questions and were answered.
- V. New Business:
 - a. Ad Hoc committee proposal
 - i. President Hamilton provided a brief summary of AD Hoc progress – approval was postponed for further board review
 - b. DEA (Engineering) services proposal – DEA will submit prior to RL transitioning into retirement

- c. HHSD has launched a Blog, it is on our website. Recent “Newsletter” is posted there.
 - i. Rate increase and EDA (aka Golf Course) status update
 - ii. Envelopes stamped externally with the Newsletter message

VI. Old Business:

- a. Receivership discussion – HHSD maintenance of property – irrigation and monthly mowing, land use survey, vendor input and preservation efforts

II. Financial report:

- a. No ICT report

III. Public comment:

- a. Island County Sewer upgrade and relationship to HHSD
- b. Parcel development
- c. Golf course closure – meaning
- d. Maintenance of Golf Course v Maintenance of property
- e. Walcott residence

IV. Executive session

TOPIC: N/A

DURATION:

START TIME:

EXTENDED:

END TIME:

V. Commissioner report:

- 1. N/A

VI. Next meeting: THURSDAY August 13th 2026, 4:00PM Holmes Harbor Sewer District Office at 1200 Antelope Drive Freeland, WA 98249 – POSTED ON WEBSITE

Conclusion: With no further business, meeting was adjourned at 1709

HHSD MONTHLY SUMMARY REPORT June 2026

System Performance:

NO violations

Inf 42,000 avg

Eff 54,000 avg

Reserve inventory – 1.3 MG this month

Irrigation Total – 3.4 MG

I am projecting ~16MG total this year for irrigation. We will have a transfer target of 2.9 MG per month.

June rain totals: 1.01"

Process Changes:

Business as usual

Callouts & Emergencies:

13-Jun-26 4897 Reindeer Road
23-Jun-26 1405 Pelican Court
24-Jun-26 4931 Breezefair Road
26-Jun-26 1447 Everette Lane

PASS
REQ
PASS
PASS

4 floats
Vac check w/ 1/2" plug, connector, on/off handle
Float cables tangled. Zip ties
San T, PVC, upgrade motor to 1.5 HP, increase d/c line to 1.25"

Alarm - clean out cap is missing

Alarm
Alarm

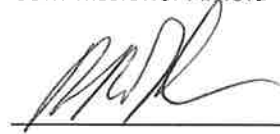
APPROVED in open meeting this 13th, day of August 2026

Handwritten signature of Commissioner Hamilton in black ink.

Commissioner Hamilton, President

Handwritten signature of Commissioner Arnold in black ink.

Commissioner Arnold

Handwritten signature of Commissioner Miller in black ink.

Commissioner Miller

Commissioner Kolod

Handwritten signature of Commissioner Criswell in blue ink.

Commissioner Criswell