Holmes Harbor Sewer District
PO Box 1330, 1200 Antelope, Freeland WA 98249

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS

HOLMES HARBOR SEWER DISTRICT September 10th, 2026

Call to Order: The President, Bill Hamilton called the meeting to order at 1600.

HHSD Business

I. Participants present: Commissioners, Bill Hamilton, Charlene Arnold, Bob Miller, Bill Criswell, and General Manager Chad Clay. Twenty or so members of the public were present.

II. Approval of the September 10th proposed agenda: Commissioner Charlene Arnold moved to approve the proposed agenda. That motion was seconded by Commissioner Bill Criswell and passed unanimously

III. Approval of August 13th 2026 minutes: Commissioner Bob Miller moved to approve the minutes of the August meeting. This motion was seconded by Commissioner Charlene Arnold and passed unanimously.

I. Total voucher approval: Commissioner Charlene Arnold moved to approve total vouchers (attached) in the amount of $107,317.71. Motion was seconded by Commissioner Bob Miller and passed unanimously.

IV. Plant operations report: **written attached**
   a. Verbal summary of the report was presented for the public present.
      i. E.D.A. maintenance going well – positive feedback from community
      ii. Collections system
      iii. Interlocal agreement
      iv. 2026 HHSD service call expenses
      v. Deferred maintenance
      vi. BioSolids alternatives site visit – feasibility

V. New Business:
   a. Interlocal agreement as an additional step to past due balances

VI. Old Business:
   a. Ad Hoc committee approval – Report out
      i. Return was 62%
      ii. Golf Course 50%
      iii. Greenspace or Park combined was 43%

II. Financial report:
   a. As submitted for review

III. Public comment:
   a. Additional Rate increase questions
   b. Proposal and decisions of Ad Hoc committee
   c. Mowing and irrigation of the EDA

IV. Executive session

TOPIC: N/A DURATION:
START TIME: EXTENDED:
END TIME:

V. Commissioner report:
1. Bill Hamilton reported progress on speaking to potential Golf Course Operations
2. Charlene answered a question RE: Vacation rentals being commercial property – last count was 42

VI. Next meeting: THURSDAY October 8th 2026, 4:00PM Holmes Harbor Sewer District Office at 1200 Antelope Drive Freeland, WA 98249 – POSTED ON WEBSITE

Conclusion: With no further business, meeting was adjourned at 1658

AUGUST 2026 GM Report

System Performance:

NO violations
Inf 43,000 avg
Eff 56,000 avg
Reserve inventory – 1.3 MG this month
Irrigation Total – 4.1 MG – we are in good shape for this wet season
I am projecting ~16MG total this year for irrigation. We will have a transfer target of 2.9 MG per month.

August rain totals: .78"

Callouts & Emergencies:

1396 Everette Lane	PASS	Pump	Ala
1405 Posrtside Court	NEEDS	check valve, all floats, grade rings, risers	Ala
1279 Dunlap Drive	N/A	GDR EQD update, panel board	Ala
1257 Long Drive	N/A	GDR EQD update	Ala

VOUCHERS FOR APPROVAL

MEETING OF August 13th 2026

Submittal Date	Fund Name	Fund Number	Payment For	Amount
31-Jul-26	O&M	703	Vouchers 7-1 thru 7-15	$18,522.03
	Cap	786	Vouchers	
	Replac	785	Vouchers	
	PWTF	772	Voucher	
30-Jun-26	O&M	703	EFT IRS 941	$7,235.90
20-Jul-26	O&M	703	EFT L&I	$1,434.28
20-Jul-26	O&M	703	EFT UI	$206.14
30-Jun-26	O&M	703	EFT DRS DefComp	$565.26
10-Jul-26	O&M	703	EFT DRS PERS	$1,951.39
31-Jul-26	O&M	703	EFT Payroll	$18,778.97
17-Jul-26	O&M	703	WaCaresFund	$466.17
24-Jul-26	O&M	703	EFT DOR B&O, PUT	$2,060.37
17-Jul-26	O&M	703	EFT FMLA	$648.75
			31-Jul-26	**$51,869.26**

FOR APPROVAL
ATTACH TO MINUTES

APPROVED in open meeting this 8th, day of October 2026

Commissioner Hamilton, President

Commissioner Arnold

Commissioner Kolod

Commissioner Miller

Commissioner Criswell

FG:54360758.1