



### **Full Time Bilingual Youth Development Staff**

The Bilingual youth development staff is responsible for being a positive role model at The Boys & Girls Clubs of Newport County. This Program Staff's primary responsibility is to oversee a classroom of members whose primary language is Spanish. Full Time Youth Development Staff will work with one of our camps during Summer months. This individual will report directly to the Director of Childcare and Camp to ensure a positive, supportive and productive environment for all youth.

#### **Job Requirements**

- Demonstrated knowledge of principles related to development of youth between 5 and 14 years of age;
- Bilingual Spanish/English;
- CPR/First Aid/AED certifications (Preferred), If candidate does not have certifications, American Red Cross certifications will be required post-hire.
- Strong communication skills both oral and written are required;
- Positive role model for members;
- Report properly attired and on time to work;
- Candidates shall either: Possess a Chauffer's License at the time of hire OR, MUST obtain Chauffer's License within the first 90 days of employment, if the candidate meets all state requirements to do so;
- Additional training will be provided post-hire;
- According to state law, the Boys & Girls Club must conduct a criminal records check by the Bureau of Criminal Identification of the Department of Attorney General of the State of Rhode Island.

#### **Job Responsibilities**

- Cultivate an environment that is hospitable, safe and welcoming for both members and staff;
- Help provide a fun, safe and educational experience for program participants;
- Weekly activities include: swimming, arts & crafts, sports activities, homework help, games room play, theater programs, music programs, STEM programs and more;
- Oversee a classroom of bilingual members to provide a supportive environment;
- Plan and implement programs on a daily basis, developing curriculum and lesson plans;
- Develop safe and professional relationships between other staff and members;
- Seasonally, Youth Development Staff transition into Summer Camp Counselor staff. During the Summer you will have a group of campers that you will lead throughout the summer;
- Other responsibilities as needed.

**Physical Requirements/Work Environment:**

Sitting, standing, active up and down within area. Running, bending, swimming, throwing and other childcare related movements.

**Terms of Employment:**

**Full-time hours with benefits.** Annual salary between **\$32,000-\$36,000** based on experience.

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The mission of the Boys & Girls Clubs is to inspire and enable all young people, especially those who need help most, to realize their full potential as productive, responsible and caring citizens. For nearly 65 years, the Boys & Girls Clubs of Newport County has provided quality programming and services not only to those less-advantaged children and their families but to all youth in our community. The Club is part of a nationwide movement of more than 4,000 Boys & Girls Clubs, and we provide services to more than 2,200 members annually.

The Boys & Girls Clubs of Newport County offers a variety of programs for children, teens, adults and families. Programs include after school licensed child care, homework help, a teen center, summer camp, swimming lessons and aquatics, a fitness center, dance and drama, computers and technology, music and music production, and the fine arts.

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Interested candidates must submit an application and resume to:

Rob O'Neill

Director of Operations and Member Experience

95 Church Street

Newport, RI 02840

**Email:** roneill@bgcnewport.org