

HCS School Board Meeting Minutes – May 28, 2026

1. Roll: Mrs. Lischke, Neil Pipkin, John Freerksen, Jason Dunderdale, Ken Wilson, Keith Seashols, Frank McNellis, Rittney Greer, William Rice
2. Neil: Call to order 7:03
3. Devotion and Prayer: Keith, Important Biblical characters and their strengths, Paul, Nehemiah, Moses, Joshua, Barnabus, Elijah, Peter.
(action: assign next month's person - Ken
4. Amend or approve agenda: (May 28, 2026) Neil moves to Approve, 2nd by John – Approved.
 - a. Approve Minutes of Board Meeting: April 2026, Neil moves to approve, 2nd by Ken – Approved.
5. New Business
 - a. Staff Policies: Extracurricular Activities: Sections: 16.1 – 16.8
 - i. 16.6, language changed from “parents”, “persons” to “visitors”
 - ii. John motions to approve Policy change, 2nd by Keith – Approved.
 - b. Review by-law for Edward Jones Endowment Fund
 - c. Board elections/survey presentations and plans for next school year from Administration –
 - i. John nominates Nathan for President
 - ii. Jason Nominates Neil for Vice President
 - iii. Neil Nominates John for Treasurer
 - iv. Neil Nominates Jason for Secretary
 - v. Keith Motions to approve these candidates for office, 2nd by Neil – All in favor – Approved.
 - d. John Moves to Add board calendar dates during this meeting, 2nd by Jason – Approved..
 - i. 6/18/2026
 - ii. 7/16/2026
 - iii. 8/20/2026
 - iv. 9/17/2026
 - v. 10/15/2026
 - vi. 11/19/2026
 - vii. 12/17/2026
 - viii. 1/21/2027
 - ix. 2/4/2027 – Budget Meeting
 - x. 2/11/2027

- xi. 2/16/2027 – PTF Meeting
- xii. 3/11/2027
- xiii. 4/22/2027
- xiv. 5/27/2027
- xv. 6/17/2027 (Next School Year)
- xvi. John moves to make this the board Calendar –

2nd by Neil – Approved.

1. Administrator Board Report (May 2026)

a. Kindergarten Graduation/8th Grade Promotion/12th graduation Graduation was at Topeka Baptist. Kindergarten graduation and preschool awards went well. 8th grade promotion was last Tuesday, and it also went well.

b. Field Day

We had field day on May 15th. The weather was great! We had an awards ceremony for students not graduating or being promoted after the awards ceremony.

c. Summer

We will not have summer camps. Mrs. Cunningham and Mrs. Laursen are both doing a tutoring program twice a week this summer. We do plan on having some open gym times—Mr. Current will be letting me know when this will be. He will also have soccer on Thursday evenings. We also will have Cap City Church's VBS in June.

d. Prayer Time

We are having a prayer time on Tuesday, June 9th from 9-10:30 and all of our ladies have been invited.

e. Calvary Baptist Church in Valley Falls

I went and did a presentation last Sunday night about Heritage Christian School and gave my testimony. We also discussed some of our school needs. I had a question time with their congregation.

According to their pastor, they plan to make a donation to the school. They will vote on it the first Sunday in June and let me know what that donation might be.

f. Staffing

We are losing Mrs. Jackson, Mrs. Parker, Mr. Riddle, and Mrs. Urwin. Miss Clubb will go to 4-year-olds and Mrs. Reynolds will go to 3-year-olds for half day if we have enough children. We also still need a kitchen person and before and after school care person. I am meeting with a possible kitchen person next Tuesday. I will also ask her if she would like to do it before or after care.

g. Professional Development for Teachers

All of our teachers are required to have a goal for teaching and learning, and all teachers are required to complete 30 hours of professional development over three years. This summer our teachers are registered for the Exchange Conference put on by Bob Jones, and Teachers Summer Seminar put on by Abeka. I will be scheduling a meeting with teachers during the summer to teach and review first aid – we will get certified as Mrs. Johnson is getting certified to teach the first aid and CPR classes. Hopefully these trainings will be a help to our teachers and students and be reflected in the classroom.

h. Floors

Chuck and Frank have been scrubbing/buffing floors and cleaning carpets.

i. End of Year Tasks

I have ordered books from BJU and Abeka for next year. We are also getting report cards, ITBS testing, calendars, supply lists and transcripts ready to send out.

j. Iowa Basics Testing Results

We have received the results and the group profile and analysis is included.

k. Preschool Update

We are working on seeing if we can complete the licensure process for preschool without too much trouble as then we can combine 3/4-year-old classes and not have to turn away people. We are working on completing the needed items. We may need a fenced in area – Mr. Fanning is reaching out to Mr. Hughes to see if he could do this for us. We are also checking with Shawnee Heights to see if they are getting rid of any playground equipment that might work in the fenced-in area. We are planning to take out the really old bars on the west side of the building as that would be the simplest place to add a fenced-in area. (They have been problematic to us as we have had several children fall and get hurt there.) Other items on the check list, Mr. Fanning is going to work through, and I will assist as needed. This is beneficial to us having a preschool and childcare all day. We would then be listed on the websites that are promoted to families. It hopefully will help us get more students. We do need to do things quickly in order to get it ready for the start of school.

l. Enrollment

We have 118 students: 112 full-time and 6 preschool students currently. We need several more preschool and 5th grade and

secondary students. We have some families waiting to see if they will get an ACE scholarship or other scholarships. Amber has a tour on Friday with a family with two children.

m. Renewanation

I met with several families about donating to Renewanation on Tuesday night. I had Curtis Cornell give the talk to them and go through the power point about the Kansas Tax Credit program. We mostly just discussed the state tax credit program. We will discuss the federal tax credit later. We currently need several thousands of dollars to be donated so that we can award scholarships. We have several families approved for a scholarship. We just need the money to get donated. If any of you are willing to donate, you just need to email Curtis@renewanation.org to ask for the form to complete. I completed this process and it is not too difficult. The process is on our website for interested families. We are also working on a letter to send to possible donors.

n. Maintenance

i. We need to spray for weeds on the playground and around fences – Some has been sprayed by Frank already.

ii. Several classrooms and the bathrooms need painting. We are painting the bathrooms and will then see what else can be done.

iii. Exterior painting of the building could also use pressure wash and paint.

iv. The gym needs the large air conditioning tubes near the ceiling to be cleaned.

v. Mr. Clubb said he would do snow removal again next year. He also talked with someone who would be willing to come and replace all of our light fixtures to LED and get paid through the evergy program—it would be free to us. If the man comes to see me, Mr. Clubb said he would also come and meet with him. This could save us on electricity but also on fluorescent bulbs.

vi. Planters in front of the school need work.

vii. We are working on defrosting the walk-in freezer. We plugged in the freezer in the hall and moved the food items there while the walk in is being worked on and

defrosted. Will will also be cleaning the walk-in refrigerator and the pantry and the ice machine this summer.

viii. I would like for us to discontinue the service with Lower, but I would need a board member to do that as I think it is too expensive. I think we could get our dads to do that work or Frank to do the inside filters. Otherwise, it is costing about \$6,000 and we could do it ourselves for about a \$1,000.

ix. Ken moves to end the maintenance contract with Lower, 2nd by Keith – All approve.

6. Committee Reports

- a. PTF – No summer PTF events planned
- b. Technology – No updates
- c. Fundraising/Publicity – The fall fundraiser is reserved at Shively Family Farms. The Tentative date for the Shotgun Shoot is 10/24/2026, John needs to contact Ravenwood to make reservations.
- d. Academic
- e. Spiritual – Starting this summer, the Saturday morning fellowship gatherings will be opened up to families instead of just men, Communication has been a weakness for this.
- f. Building Maintenance
- g. Financial
- h. Admissions

7. Old Business

8. Open Forum

9. Executive Session 8:24PM 8:40PM

10. Neil Moves to adjourn, 2nd by John – Adjourned at 8:40