

HCS School Board Meeting Minutes – July 17, 2025

1. Roll: Nathan Tindell, John Freerksen, Jason Dunderdale, Ken Wilson, Keith Seashols, Mrs. Lischke

a. Absent: Neil

2. **Call to order 7:01**

3. **Devotion and Prayer:** Nathan

(action: assign next month's person) - Keith

4. **Amend or approve agenda:** (today) Motion by John, 2nd by Ken – Approved.

a. **Approve Minutes of Board Meeting:** June 19, 2025 – Motion by John, 2nd by Ken – Approved.

5. **New Business**

a. Annual Meeting with Pastor Timm Collins, Tim Schulz, and Brent from Cap City Church

i. The church staff want to know if the agreement still works for the school – the board agrees that it does.

ii. Nathan brought up that there is an increased wear and tear on the gym floor as well as wear and tear on the side door as people use it.

iii. They have proposed getting more floor mats for the entryway.

iv. The church still feels that we are a good fit for them and remains appreciative of the partnership.

v. The church is considering options for future plans in light of their continued growth. There are no clear plans at present.

vi. John brought up that we are open to a business who can donate their time to mow the lawn.

b. Policy review: Staff Policies: Education/Academic: Sections 8.1 – 8.8

i. John moves to approve the following changes, 2nd by Keith – Approved.

ii. 8-3, elementary is K-6th grade.

- iii. 8-5, modified to reflect what is in the Student Handbook.
 - c. Review Test Results – recognition of excellence and Targets for Improvements (may slide to August/September for working meeting) – Done in June.
 - d. School population projections/ staff adjustments if necessary
 - e. Administrator Evaluation Topics: **Supervision**
 - i. Organizes, motivates, and manages staff to attain expected ends.
 - ii. Supervises instructional process to achieve student and staff greatest potential.
 - iii. Regulates and Enforces Discipline.
 - iv. Supervises reporting to parents about their children.
 - v. Maintains records that are legally compliant (accurate).
 - vi. Supervises outreach of school in an effective manner.

6. Administrator's Report

a. Enrollment

We are continuing to get calls and inquiries for school next year. A new application was started today-- pray they keep coming! We currently have 132 students. We are praying for more students!

b. Fundraising

I have begun updating for our school the Fund To Serve letter writing campaign to be held for four weeks in October and November. I rewrote the letter and created a QR code. I will be creating a campaign on Qgiv so that people can give money online with the Fund to Serve branding. I will need to update the forms, figure out how to set up an event, and etc. so that they can choose a student to sponsor.

c. Teacher Inservice and Worship Band Camp

Teacher in-service begins on August 4". The schedule is included. Students are attending a worship band camp next week in Branson to prepare for next year.

d. Meetings for Staff Options with Aflac, Colonial Life and Blue Cross

I have had meetings with Colonial Life, Aflac, and Blue Cross to set up times for staff to meet with the Aflac and Colonial Life representative and then I have gathered the information needed to present options for staff from Blue Cross including Eye med coverage, dental coverage, and options for cancer, hospital, and accident insurance. HCS provides small life insurance policies for our teachers: 10,000 from Colonial Life and 25,000 from Blue cross. We do not offer health care options for our teachers and HCS only pays for the Life Insurance -all other options the employee pays for 100%.

e. Floors

All floors have been cleaned and waxed and carpets have been cleaned Saturday, Frank and Chuck are bringing the power washer to work on floor mats from the kitchen, intake covers for rooms with RTU's and some other needed items.

f. Teachers

Teachers are starting to work on their rooms getting ready for school. All teachers have been given computers, updated subscriptions to Vocabulary ABC, opportunity to get items for their classrooms (\$100 is provided from PTF). access to their textbooks, access to TROVE and ABEKA for training videos and classroom teaching, and information on our school improvement plan. Teachers were also provided the book we are reading as a staff this year, Waiting Isn't a Waste, by Mark Vroegop who was a pastor and is on the board of The Gospel Coalition.

g. Sports

We are getting ready to start practices for soccer and volleyball at the beginning of August. We have had volleyball girls' open gym on Mondays and Thursdays and Soccer on Thursday evenings.

h. Secondary Student Retreat

There will be a retreat on August 15 at Walnut View Christian Church for the secondary students. There will be special speakers focusing on our themes this year as well as games and food will be provided! Mr. Fanning is in charge of this event. Pastor Mark Doss will be the special speaker this year. This is a great time of refocusing the students spiritually and get a camaraderie as they get to know their family groups. It is a great opportunity for our older students to lead and mentor younger students.

i. Professional Development

Teachers will be attending the Exchange Conference online next week. Abeka's Online Summer Seminar is also next week and has many helpful sessions.

j. Accreditation

We have again this year a formal Mentor/Mentee Monthly checklist for teachers and a Formal Professional Growth Guideline for teachers and a formal Individual Professional Development Plan Goal for all teachers. They are attached. We have added the rigor component to our school improvement plan that the accreditation committee recommended. We also added a reading goal.

k. New Student Orientation

All new families will be encouraged to attend the new family orientation. This will be on July 31st at 5:00 pm. An email went to new families inviting them to attend. We will record the meeting for families who are unable to attend.

l. PTF

PTF will be providing an ice cream social on Meet the Teacher night. We sent out an informational email regarding Meet the Teacher Night as we are including 9-12th grade class meetings with parents and elementary teachers can hear info from teachers in a 25-minute increments. The schedule is flexible to make this work for most families. PTF does not yet have a schedule of events. I am meeting with Kelsey Lorg to discuss PTF events and possible leadership on Friday.

m. CLT Testing

I have registered the 7th through 12th grade students for CLT testing, 11/12th grades will be tested October 22, 9/10th grades on February 3rd, and 7/8th on September 17th.

n. Roof Inspection

Roof Inspection I had to get a roof inspection report for Church Mutual before they would approve a renewal for our insurance next spring. I have Eaton Roofing come out and they created a roof report. They are friends of Kenny. I sent the report in to our Church Mutual account manager. He said he would route it to the proper department. I have attached the report.

o. Building Needs

The parking lot needs to have the holes filled.
Playgrounds and parking lot and around fences and objects needs to be sprayed as soon as possible as weeds are growing. Frank has done some.
Playground equipment could use some maintenance to make sure things are safe and tightly bolted and etc. Painting would be great too!
Edging and weeding and etc. outside would help the school look better. Planters - front planters need weeding and etc.
Roof top units were checked and belts and filters replaced as needed by Lower- they were expensive. Filters for chiller were replaced.
Frank will be looking at ceiling tiles - replace them in some rooms - the band room is missing some and some others are just badly stained. He will paint or replace. He will also be working on cleaning in the kitchen. He has been painting doors and will paint secondary computer room.

7. Committee Reports

- a. **PTF** – Covered in Administrator's Report
- b. **Technology** - Covered in Administrator's Report
- c. **Fundraising/Publicity** – John has the dates set for the shoot (September 27th) he wants to get station sponsors and the flyer published. Needs the Qgiv information to link a QR code for donations and registration.
- d. **Academic** – Covered in Administrator's Report
- e. **Spiritual** - Covered in Administrator's Report
- f. **Building Maintenance** – Nathan wants to arrange a communication method for mowing. Nathan will come out this weekend to work on the parking lot, he will spray the fence line and playground equipment too. The slides on the playground are still broken and parts can't be found – they should be removed.
- g. **Financial** – Covered in Administrator's Report
- h. **Admissions** - Covered in Administrator's Report

8. Old Business – N/A

9. Open Forum – N/A

10. Executive Session (if required)

11. Jason Moves to Adjourn 2nd by John – Approved

- a. Adjourned 8:56

