

HCS School Board Meeting Minutes – January 15, 2026

Roll: Nathan Tindell, Neil Pipkin, John Freerksen, Jason Dunderdale, Keith Seashols, Ken Wilson

Guests: Maddie Coppens, Kelsey Lorg

1. Call to order 7:00 PM

2. Devotion and Prayer: Jason Psalm 118:24 “This is the day that the lord has made.”

(action: assign next month’s person) Ken, for Feb 5th working meeting.

3. Amend or approve agenda: (today) Motion to approve by Neil, 2nd by Ken – approved.

a. Approve Minutes of Board Meeting: December, 2025 – Motion to approve by Neil, 2nd by John.

4. New Business

a. Policy review: Staff Policies: Health & Student Welfare: Sections 11.1 – 11.6

i. 11.5 modified to cross-reference with 9.3 No Tolerance. Also added that drug testing will be done by a qualified third party testing provider.

ii. 11.6 modified to align with the handbook regarding 12-hours for nausea and vomiting.

iii. Motion by John to approve changes, 2nd by Ken – approved.

b. Administrator Evaluation Compiled

i. Members are asked to complete their evaluations and get them to Nathan by the Budget meeting. These are meant to be compiled and Mrs. Lischke will receive it on/about March 1st.

c. Administrative requests should be completed. THESE WILL BE USED AT FEBRUARY’s working meeting to set TUITION AND FEES.

i. One important added expense will be costs associated with accreditation.

d. School Event (i.e. Auction, run walk, etc.) activities

i. Planning for 5K

ii. Mrs. Lischke is working on the sign-up and explanation for everything.

iii. Neil is designing the t-shirt and working with T-shirts Etc. the shirts will cost \$10.92 per shirt. There is a \$40 setup fee/per side.

1. The cost of the shirts is estimated to be \$15/each.

5. Administrator's Report

a. **Renewanation SGO**, We have been approved with Renewanation as an approved SGO for Heritage. Students who already receive tax credit money, kindergarten students, and students who attended public school last year have been sent information about applying for scholarships that will be awarded this semester. Hopefully, this can be a help to our families and keep them at Heritage

b. **Spirit Week and Penny Wars** Penny Wars is this week. The students enjoy competing against the other classes. We have Spirit week next week.

c. **ACT and CLT Test Analysis for Junior and Seniors** I have done an analysis of the ACT test for the last 5 years as well as a CLT test analysis for juniors and seniors this year and over three-year testing. This analysis is attached for the board and an analysis with Cognia standards has also been done and will be saved for the accreditation team for 2027.

d. **Teacher Workday** The teachers worked in three different groups. The elementary and some secondary teachers did biannual review for each of our students. The rest of the secondary students worked on helping to review the Narratives for the Key Characteristics as required for accreditation. (attached)

e. **PTF Meeting** The next PTF meeting is on February 17th. A board member should plan to talk. Someone should talk about the Golf Tournament if we are doing that, and what volunteers might be needed as well as having a sign-up sheet. I will be talking about the SK. We can have sign-up sheets to help with the run, the pancake feed, bake sale, and donation of items. The continuous enrollment and the new tuition rates need to be discussed at this meeting too. John will be in charge of the Pancake Feed, Jason is in charge of the Run part, Kelsey Lorg is in charge of the bake sale, Mr. Pipkin is working on the shirts. I will take care of all of the paperwork/record keeping/race bags/prizes The location is the Crestview Shelter House. The race can be run on the trail by the shelter house. The 5K goes one direction at 9:00 and the Fun Run/walk goes the other direction starting at 9: 10.

Mrs. Laursen is working on a date for the Variety Show!

f. Enrollment We lost two students at semester - one to homeschool and one to the special education department at Rossville. We have had several tours and inquiries for next year and one for preschool for this year

g. Teachers for Next Year I am working on formal evaluations for teachers. We will also be discussing teachers' gradebooks and lesson plans with them as they receive their formal evaluations, Teachers turned in their intentions for next year back in December. We are losing two full time (one to homeschooling and one is having a baby) and a part time teacher (who wants to retire). We will need to discuss this at budget meeting.

h. Kitchen License and Fire Inspection The kitchen license has been renewed and the fire inspection with the fire marshal has been scheduled for February 10th.

i. Letter to Churches A letter of thanks and a brief description of who their donations are helping was sent to the churches today. Many churches are deciding on a yearly budget at this time, and this will help churches as they decide on this years' allotments. A copy of those letters is attached

j. Budget Mrs. Ward and I will be meeting to discuss the budget for next year. Our board budget meeting will be on February 5th at 6:00 and dinner is provided. Remember that our regular meeting will be on February 12 for next month with the PTF meeting on the 17th:

k. Calendar and Schedule We are working on a calendar and schedule for next year: 2026-2027. Our Preliminary calendar is attached. Let me know if you have comments or see changes that need to be made.

l. Maintenance Lower is coming to change filters on the week of spring break - March 17-18. I will plan to work during spring break to get all of the 5K items entered and the shirt order ready and be here while they are completing this work.

6. Committee Reports

a. PTF

b. Technology

c. Fundraising/Publicity - Letter-writing campaign is still bringing in funds, we are at \$43,000+. There will not be a golf tournament this spring, instead we will focus on the 5K. There will be a clay shoot in the fall, this time it will be a little bit later, perhaps October. Mrs. Lorg is willing to plan a fall festival again next fall.

d. Academic

e. Spiritual

f. Building Maintenance First Saturday Men's group will be on 2/7/2026 at 8:00 AM – they will look for indoor projects such as removing the whiteboards from some of the elementary classrooms. Some of the tiles in the gym need attention as do some of the lights.

g. Financial

h. Admissions

7. Old Business

a. Board Member Search -

i. Megan Staab replied to the Board Application, it has been forwarded to all members.

ii. A Board Application was sent to Willey Rice on 1/15/2026.

iii. Ian and Kelly Robbins are both interested in board membership.

iv. A Board Application was sent to Kelly Robbins on 1/15/2026

8. Open Forum

Mrs. Coppens asked about when parents can address the school with concerns about things like homework, uniform violations, tuition, etc. The board stated that this is exactly what PTF meetings are designed to do. All parents are encouraged to attend the PTF and find other ways to get involved.

9. Executive Session (if required)

10. Motion to Adjourn by Jason 2nd by Neil – adjourned at 8:41