

Illness & Medication

Our highest priority is the safety of all children and staff at our setting. Any child with an infectious disease should not be sent into the setting. Details of our exclusion periods can be found on our website. Any child who is not well enough for a day at nursery should be kept at home for their own wellbeing. We will always contact families if a child becomes unwell whilst in our care.

In regard to medication, our policy remains as follows: -

- We can only administer medication that has been prescribed by a doctor or pharmacist. Children will need to have been on this medication for 48 hours before we are able to administer it at nursery.
- You must ensure that the prescription label is on the medication and clearly states the child's name, date and the dosage required. Please ensure to provide a prescription spoon or syringe with the medication.
- Our illness exclusion period policy can be found on our website.

Holidays & Absences

- We are fully committed to safeguarding and promoting the welfare and well-being of children. Whilst attendance at nursery is not a statutory requirement, informing the setting of your child's absence is requested by us as part of our safeguarding policies and procedures.
- Should you plan to bring your child into Tall Trees later than their session start time we would be grateful if you could advise us by phone, email or message via the Famly app. If you will be collecting your child early from any session please advise us so we can ensure they are ready at the required time. Holidays and absence due to illness can be added via your app.

Famly App & records

- All children registered at Tall Trees Kindergarten are automatically added to our Famly App, an online tool provided by our system provider. You will be sent details of this app approximately 3 months prior to your child starting at Tall Trees, we encourage families to enable it at this time.
- Famly is used to update you with messages, observations and photos of your child's time at Tall Trees. Your monthly invoices will also be available via the app.
- You can use the app to advise us of any planned absences or if your child will be absent due to illness.
- Should any of your details change, please contact the Tall Trees office to amend them on your app and records.

Dietary Requirements & Allergies

- Should your child have a dietary requirement or allergy then you will be able to discuss this with us during your initial settling in session, this will be recorded and we will then ensure your child receives the correct meals based on their requirements.
- Please ensure Tall Trees office are kept updated regarding any changes to your dietary requirements or allergies.
- We will ask all families to reconfirm dietary requirements before the start of each new menu so we can ensure it is tailored to fit all dietary requirements.

Sun cream

- We request that children arrive at nursery wearing sun cream on sunny days.
- As a setting we apply lotion if the UV rating is predicted to be 'moderate' or higher by the Met office (3 or above UV rating), please note that the UV level may be high even if there is cloud cover.
- We will reapply sun cream throughout the day as required and will advise all families at the start of the summer term regarding which sun cream will be in use at Tall Trees. We use paediatrician approved sun cream which is dermatologically tested and 50+ SPF.
- Should you prefer us to use your own cream then please ensure an in-date bottle of this is provided and clearly named and can be left at the setting.