



AGENDA

JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO BOARD OF TRUSTEES

SPECIAL MEETING SESSION

1 BUSINESS PARK Dr., DAYTON, OHIO 45417

July 13, 2026, 1:00 PM

I. Welcome / Pledge of Allegiance

II. Moment of Silence-To Honor the Military, Firefighters, Road Workers, & Sheriff Deputies as they serve our community here and abroad.

III. Call to Order / Roll Call:

Oscar Young

Present Absent

Sheila Back

Presen Absent

Vera Powell

Present Absent

IV. Resolutions for Consideration

• **Resolution 26-104**

APPOINTS ADRENNIA KELLY TO THE OFFICE OF FISCAL OFFICER TO FILL THE VACANCY CREATED BY THE DEATH OF FISCAL OFFICER CHARLENE CHATTAMS, AND DECLARING THE EFFECTIVE DATE THEREOF

v. Adjournment

Motion to Adjourn Meeting by
Second by

Young () Back () Powell ()
Young () Back () Powell ()

Roll Call:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Time of Adjournment: _____

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-104**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES APPOINTS ADRENNIA KELLY TO THE OFFICE OF FISCAL OFFICER TO FILL THE VACANCY CREATED BY THE DEATH OF FISCAL OFFICER CHARLENE CHATTAMS, AND DECLARING THE EFFECTIVE DATE THEREOF

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a special meeting on July 13, 2026 at 1:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**
Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, Township Fiscal Officer Charlene Chattams passed away on June 13, 2026, creating a vacancy in the office of Township Fiscal Officer, and the Jefferson Township Board of Trustees was notified of the vacancy on June 14, 2026; and

WHEREAS, the Board of Township Trustees recognizes and honors the dedicated service of Charlene Chattams to Jefferson Township and extends its sincere condolences to her family, friends, and colleagues; and

WHEREAS, pursuant to Section 507.02 of the Ohio Revised Code, the Board of Township Trustees is required to appoint a qualified elector of the township to fill the vacancy in the office of Township Fiscal Officer within thirty (30) days after the vacancy occurs; and

WHEREAS, the Board of Township Trustees finds that Adrennia Kelly is a qualified elector of Jefferson Township and otherwise meets the qualifications prescribed by the Ohio Revised Code to serve as Township Fiscal Officer; and

WHEREAS, after careful consideration, the Board of Township Trustees has determined that Adrennia Kelly possesses the knowledge, experience, and qualifications necessary to faithfully perform the duties of Township Fiscal Officer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Jefferson Township, Montgomery County, Ohio, as follows:

Section 1. Appointment

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-104

Pursuant to Ohio Revised Code Section 507.02, the Board of Township Trustees hereby appoints Adrennia Kelly to the office of Jefferson Township Fiscal Officer to fill the vacancy created by the passing of Charlene Chattams.

Section 2. Oath of Office and Bond

Prior to assuming the duties of the office, Adrennia Kelly shall take the oath of office prescribed by law and file any bond required by the Ohio Revised Code.

Section 3. Term of Appointment

Adrennia Kelly shall serve as Township Fiscal Officer **until a successor is elected and qualified as provided by Ohio Revised Code Section 507.02.**

Section 4. Compensation

Adrennia Kelly shall receive the compensation and benefits prescribed by the Ohio Revised Code for the office of Township Fiscal Officer.

Section 5. Administrative Actions

The Township Administrator and other appropriate Township officials are authorized and directed to complete all actions necessary to effectuate this appointment, including notifying the Montgomery County Board of Elections, the Montgomery County Auditor, the Auditor of State, financial institutions, OPERS, UAN administrators, and any other agencies or entities as required by law.

Section 6. Authority to Act

Upon taking the required oath of office and filing any required bond, Adrennia Kelly is authorized to exercise all powers and perform all duties vested in the office of Township Fiscal Officer under the Constitution and laws of the State of Ohio.

Section 7. Effective Date

This Resolution shall take effect and be in force from the earliest date permitted by law.

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-104**

The vote was as follows:

Sheila Back

Yes No Abstain

Oscar Young

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 13th day of July 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

**Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer**