THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE PURCHASE OF A VEHICLE FOR THE MONTGOMERY COUNTY SHERIFF'S DEPARTMENT AND THE RETURN OF A 2018 FORD EXPLORER TO JEFFERSON TOWNSHIP

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on April 16, 2025, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young ( ) Sheila Back ( ) M. Michael McLaughlin ( )

Moved by: Young ( ) Back ( ) McLaughlin ( )

Second by Young ( ) Back ( ) McLaughlin ( )

#### WITNESSETH:

WHEREAS, Jefferson Township maintains an agreement with the Montgomery County Sheriff's Department for law enforcement services within the Township; and

WHEREAS, the Board of Trustees recognizes the necessity of equipping the Montgomery County Sheriff's Department with reliable and safe vehicles to carry out their duties effectively within the Township; and

**WHEREAS**, the Board authorizes the purchase of a new vehicle designated for the use of the Montgomery County Sheriff's Department, with the cost to be included in the monthly payments scheduled for calendar year 2025; and

WHEREAS, upon the acquisition of the new vehicle, the previously utilized 2018 Ford Explorer will be returned to Jefferson Township and removed from service with the Sheriff's Department;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Jefferson Township, Montgomery County, Ohio, as follows:

**Section 1.** The Board of Trustees hereby authorizes the purchase of one (1) vehicle for use by the Montgomery County Sheriff's Department, with funds for said purchase to be allocated through the Township's 2025 monthly payments.

**Section 2.** Upon receipt and placement of the new vehicle into service, the 2018 Ford Explorer shall be returned to Jefferson Township, to be reassigned, decommissioned, or disposed of in accordance with Township policy.

**Section 3.** The Fiscal Officer is hereby authorized to make the necessary accounting and contractual arrangements to ensure the implementation of this resolution in fiscal year 2025.

**Section 4.** It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

The vote was as follows:

**Oscar Young** 

No Abstain

Sheila Back

No Abstain

M. Michael McLaughlin

Yes No Abstain

Adopted: 16TH day of April 2025

Signed by:

Oscar Young, President

Sheila Back, Vice President

M. Michael McLaughlin, Trustee

Attest to Trustees Signatures:

**Charlene Chattams, Fiscal Officer** 

#### THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DO HEREBY REAPPOINT DR. CHRISONDRA GOODWINE AS TOWNSHIP ADMINISTRATOR UNDER THE TERMS OF A THREE-YEAR CONTRACT AND FIXING COMPENSATION PURSUANT TO O.R.C. § 505.031

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on April 16, 2025, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present;

Oscar Young	( <b>/</b> )	Sheila Back (	) M. Michael McLaughlin(	)
Young ( ) Young ( )	Back ( )	McLaugh McLaugh		

#### WITNESSETH:

WHEREAS, O.R.C. § 505.031 provides that the Board of Township Trustees may appoint a Township Administrator to serve at the Board's pleasure and shall fix the Administrator's compensation; and

**WHEREAS**, the Board of Township Trustees desires to reappoint Dr. Chrisondra Goodwine as Township Administrator under the terms of a written contract executed contemporaneously with this resolution; and her compensation starting at \$85,000.00 annually;

**WHEREAS**, this reappointment and compensation become effective upon approval by an affirmative vote of a majority of the Board of Township Trustees; and

WHEREAS, the compensation set forth herein is retroactive to January 1, 2025, and shall remain in effect for a term of three (3) years, subject to further action by the Board in accordance with applicable law;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Jefferson Township, Montgomery County, Ohio, as follows:

**Section 1.** The Board of Trustees hereby reappoints Dr. Chrisondra Goodwine as Township Administrator for a term of three (3) years commencing January 1, 2025, and concluding December 31, 2027, unless otherwise modified by the Board pursuant to Ohio law.

**Section 2.** The Board hereby fixes the Township Administrator's annual salary at \$85,000.00, retroactive to January 1, 2025, to be paid in accordance with the Township's payroll schedule.

**Section 3.** The Fiscal Officer or designee is authorized and directed to take all necessary actions to implement this Resolution, including but not limited to adjusting payroll and benefits accordingly.

**Section 4.** It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

The vote was as follows: Oscar Young Yes No Abstain	<b>Sheila</b> Yes	<b>Back</b> No	Abstain	<b>M. Mi</b> e Yes	c <b>hael N</b> No	<b>/IcLaughlin</b> Abstain
Adopted: 16 <sup>TH</sup> day of April 2025 Signed by:	T	Z.				
Oscar Young, President Sheila Back, Vice President			Attes	ichael McLaugh  where Signer Chattams, I	hells gnature	es:

#### THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES APPROVES THE MOU AGREEMENT WITH THE MONTGOMERY COUNTY AGRICULTURAL SOCIETY

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on

	ng members pres	ent:		1			55 Y	e 5 s
	Oscar Young					l McLa	ughlin(	( )
Moved by: Second by	Young ( ) Young ( )	Back ( )/	McL:	aughlin aughlin	()			
WITNESS	ЕТН:							
	THEREAS, the air in Jefferson To	~ .	County	Agricul	tural Society	host the	e annu	al Montgomery
	THEREAS, Jeffe Township;	erson Townshi	p main	itains and	d operates a	fire prot	ection	organization in
	HEREAS, the for the annual co		County	Agricult	ural Society	is in ne	ed of	FIRE and EMS
	W, THEREFOR							
Oscar You	ras as follows: ing No Abstain	Sheila	<b>Back</b> No	Abstair	ı	M. Mid Yes		<b>1cLaughlin</b> Abstain
Adopted: 1 Signed by:	6 <sup>TH</sup> day of April	2025	•					
Oscar Your	ng, President	6			M. Michael N Charles	AcLaugh	lin, Tru Hali	estee
Sheila Back	k, Vice President				Attest to True Charlene Cha			

#### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into on April 16, 2025, by and between the Jefferson Township Board of Trustees and Montgomery County-Agricultural Society.

This agreement is made with reference to the following facts and objectives:

Jefferson Township maintains and operates a fire protection organization in Jefferson Township. The Montgomery County Agricultural Society annual Montgomery County Fair in Jefferson Township.

The Montgomery County Agricultural Society is in need of fire protection and emergency medical services during the 2025 Montgomery County Fair.

The parties mutually agree as follows:

- 1. The Montgomery County Agricultural Society agrees to compensate Jefferson Township Board of Trustees, in the amount of \$3,850.00, to provide fire protection during the 2025 Montgomery County Fair.
- 2. Jefferson Township Board of Trustees agrees to provide Fire and EMS services to the Montgomery County Agricultural Society for the 2025 Montgomery County Fair from July 6th 12th, in Jefferson Township.
- 3. Food vouchers (valued at \$5/each) will be issued to Fire Chief Wilcox prior to the Fair. The Chief will distribute the week of the fair to the workers. The quantity needed will be at the Chief's discretion.

IN WITNESS WHEREOF, the Jefferson Township Board of Trustees Montgomery County Agricultural Society have executed this Memorandum of Understanding as of the date first written above.

Jefferson Township Board of Trustees	Montgomery County Agricultural Society
By: Tours	Ву:
Oscar Young, Board President	Lori Page Executive Director
By: Med Pace Shelia Back, Board Vice President	
Ву:	
Michael McLaughlin, Trustee	

#### THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE MONTGOMERY COUNTY SHERIFF'S REPORT REGARDING LIQUOR PERMIT HOLDERS IN JEFFERSON TOWNSHIP AND FINDING NO OBJECTION TO CURRENT LICENSE RENEWALS

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on April 16, 2025, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young ( ) Sheila Back ( ) M. Michael McLaughlin( )

Moved by: Young ( ) Back ( ) McLaughlin ( )

Second by Young ( ) Back ( ) McLaughlin ( )

#### WITNESSETH:

**WHEREAS**, the Montgomery County Sheriff's Office has completed its annual review of liquor permit holders in Jefferson Township, as provided in the April 1, 2025 memorandum from Captain Walt Steele; and

**WHEREAS**, the Sheriff's Office reviewed calls-for-service and incident reports from June 1, 2024 through March 31, 2025 for each permit location; and

**WHEREAS**, the Sheriff's Office found no issues that would justify objecting to the annual renewal of any liquor permit in Jefferson Township; and

WHEREAS, the Board of Trustees desires to formally acknowledge the report and record its findings for public record and notification to the Ohio Division of Liquor Control;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Jefferson Township, Montgomery County, Ohio, as follows:

**Section 1.** The Board of Trustees hereby accepts the April 1, 2025 report from the Montgomery County Sheriff's Office regarding liquor permit holders within Jefferson Township.

**Section 2.** The Board finds no cause to object to the renewal of any existing liquor permits based on the information provided and the Sheriff's recommendation.

**Section 3.** The Township Administrator is authorized to communicate this finding to the Ohio Department of Commerce, Division of Liquor Control, and to retain a copy of the Sheriff's report for Township records.

#### **Montgomery County Sheriff's Office**



To:

Dr. Chrisondra Goodwine, Jefferson Township Administrator

From:

Captain Walt Steele

Subject:

Annual Liquor Permit Review for Jefferson Township



I have completed the annual liquor permit review for Jefferson Township. In an effort to monitor incidents at permit locations, I review the Daily Activity Log of each deputy assigned to the Jefferson Township Substation. If an Incident Report is generated, I review the report to determine if it is relevant to the issuance, transfer, or renewal of a liquor permit.

Currently, there are (12) businesses that have liquor permits in Jefferson Township.

(1) business is no longer in operation, Vibez Lounge located at 5350 W. Third St. (1) business, the K-9 Club, 5100 Germantown Pk, failed to renew its permits.

The breakdowns of those businesses are as follows: (6) bar / nightclub, Vibez, K-9, Legacy, Two Bob's, Napoleons and Snickers, (1) restaurant, Cassanos, (1) gas station, Marathon/Union Market, (1) carry out, Beverage Dock, (1) private club, Rod and Gun club, (2) grocery store/Variety store, Drexel Foodtown and Family Dollar.

There are several types of permits issued to liquor establishments governing the type of liquor sold and hours / days of operation such as:

- C1 Beer only in original sealed container for carry out only.
- C2 Wine and certain prepackaged mixed drinks in sealed containers for carry out.

- **D1** Beer only for on premises consumption or in sealed containers for carry out.
- **D2** Wine and certain prepackaged drinks for on premises consumption or in sealed containers for carryout.
- D3 Spirituous liquor for on premises consumption only until 1:00 am.
- D3A Extend issued permit privileges until 2:30 am.
- **D4** Beer and any intoxicating liquor to members only, for on premises consumption only until 1:00 am.
- **D5** Spirituous liquor for on premises consumption only, beer and wine for on premises, and off premises in original sealed containers, until 2:30 am.
- **D6** Sale of intoxicating liquor on Sunday between the hours 10:00 am or 1:00pm and midnight.

In total, there are 23 types of permits for the 12 liquor permit holder locations in Jefferson Township. Most issued liquor permits locations have more than one type of permit issued to them. For example, Snickers is issued a D1, D2, D3 and D3A permit governing the different types of liquor sold and the hours and days of operation. The quota is based on the population of the township, which is 5,934 according to the Ohio Department of Commerce, Division of Liquor Control. All C class permits are issued per ratio of 1 for every 1,000 persons, with D class permits being issued per ratio of 1 for every 2,000 persons.

Jefferson Township is at the quota for the following types of permits: D1, D2 and D3 permits. The types of permits that are currently available are: (2) C1, (2) C2, (4) D3A, (2) D4 (Private Club) and (1) D5 for a total of (11). The below graph was taken directly from the State of Ohio, Department of Commerce website (<a href="http://www.com.ohio.gov">http://www.com.ohio.gov</a>) on March 31, 2025.

57 MON	TGOMERY 924	JEFFERSON	TWP	POPULATION	5,934
CLASS	RATIO	PERMIT	PERMITS	PERMITS	APPLICATIONS
		QUOTA	ISSUED	AVAILABLE	ON FILE
C1	1,000	6	4	2	Ø WET
C2	1,000	6	4	2	Ø WET
D1	2,000	3	3	0	Ø WET
D2	2,000	3	3	0	Ø WET
D3	2,000	3	3	0	Ø WET
D3A	2,000	5	3	4	Ø WET
D4	2,000	3	1	2	Ø WET
D5	2,000	3	2	1	0 WET

All of the calls-for-service and reports for each permit location were reviewed from June 1, 2024 through March 31, 2025. Based upon that review, I pulled calls for service and reports for the above listed locations within the township for review with the Jefferson Twp. trustees. At this time I **do not** recommend the Trustees object to any of our current permit holder's annual renewal at this time.

Jefferson Township and the Sheriff's Office, in partnership with the Ohio Liquor Control Agency, will continue to oversee the businesses that have liquor permits and ensure they are abiding by the rules and regulations set forth. With the community's safety and wellbeing in mind, Jefferson Township and the Sheriff's Office have always prided themselves on the relentless efforts to make sure every permit holder is operating in compliance, and we will continue to do so in the future. I have attached a current printout from the Division of Liquor Control that shows all of the issued liquor permits in Jefferson Township for your review.

Captain Walt Steele

**Section 4.** It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

	neila Back s No Abs	<b>M. Michael McLaughlin</b> tain Yes No Abstain
Adopted: 16 <sup>TH</sup> day of April 2025 Signed by:	The	
Oscar Young, President  Sheila Back, Vice President		M. Michael McLaughlin, Trustee  Challee Challee  Attest to Trustees Signatures: Charlene Chattams, Fiscal Officer

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DO HEREBY REDUCE THE EMPLOYMENT STATUS OF LIEUTENANT LISA HUMMEL TO PART-TIME NOT TO EXCEED 24-HOURS PER WEEK.

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on April 16, 2025, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young ( ) Sheila Back ( ) M. Michael McLaughlin ( )

Moved by: Young ( ) Back ( ) McLaughlin ( )

Second by Young ( ) Back ( ) McLaughlin ( )

#### WITNESSETH

**WHEREAS**, the Jefferson Township Board of Trustees recognizes the need to adjust staffing levels to meet the operational and financial requirements of the Township; and

WHEREAS, Lisa Hummel currently serves as the EMS Coordinator for Jefferson Township Fire Department; and

WHEREAS, Ms. Hummel has accepted a position with another department and has agreed to continue to serve as the EMS Coordinator for Jefferson Township Fire Department; and

WHEREAS, after careful consideration, the Board of Trustees has determined that it is in the best interest of the Township to reduce the employment status of Lisa Hummel to part-time, with hours not to exceed 24 hours per week; and

**NOW, THEREFORE, BE IT RESOLVED,** the Board of Trustees of Jefferson Township, Montgomery County, Ohio, that:

- 1. The employment status of Lisa Hummel, EMS Coordinator, shall be reduced to part-time status, with a work schedule not to exceed 24 hour per week, effective April 4, 2025.
- 2. Compensation shall be adjusted accordingly to reflect the change in employment status.
- 3. All other terms and conditions of employment shall remain consistent with Township policies and applicable regulations.

BE IT FURTHER RESOLVED, that the formal actions of this Board concerning and relating to the passage of this Resolution were conducted in an open meeting, and all deliberations of this Board and its committees that resulted in such formal action were conducted in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code.

The vote was as follows:

Oscar Young

No

Abstain

Sheila Back

Yes

No Al

Abstain

M. Michael McLaughlin

Yes

No Abstain

Adopted: 16th day of April 2025

Signed by:

Yes

Oscar Young, President

M. Michael McLaughlin, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures: Charlene Chattams, Fiscal Officer

#### THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES APPROVES A PAY DECREASE FOR EMT/ FIRE FIGHTER NATHANIEL RESER.

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on April 16, 2025, at 8:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Osc	ar Young ( 🗸	Sheila Ba	ek (V)	M. Michael McLaughlin (	)
Moved by: Second by	Young ( ) Young ( )	Back ( ) Back ( )	McLaug McLaug		

WHEREAS, The Jefferson Township Fire Department is working diligently to maintain qualified staffing desires to provide excellent EMS and Fire Protection to the residents of Jefferson Township; and

WHEREAS, it is in the interest of the Township and its residents that the staffing level in Jefferson Township Fire Department be maintained to provide a better response to its citizens; and

**WHEREAS,** Resolution 24-157, where a single certification for Fire or EMS is \$16.00 per hour and Dual Certification EMT/ Fire Fighter is \$17.00 per hour; and

WHEREAS, a request in decrease for the following individuals and disclose the salary as they currently hold the required certification:

Nathaniel Reser Probationary EMT/ Fire Fighter Part -Time \$17.00 per hour

**NOW, THEREFORE,** the Board of Trustees of Jefferson Township, Montgomery County, Ohio, approves a pay decrease for Probationary Fire Fighter Colton Beatty and EMT / Fire Fighter Nathaniel Reser by \$1.00/ an hour, effective April 16, 2025.

#### The vote was as follows:

Oscar Young Sheila Back M. Michael McLaughlin
Yes No Abstain Yes No Abstain Yes No Abstain

Adopted: 16th day of April 2025

Signed by:

Oscar Young, President	M. Michael McLaughlin, Trustee
Sheila Back, Vice President	Attest to Trustees Signatures: Charlene Chattams, Fiscal Officer

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE TOWNSHIP FIRE CHIEF TO HIRE PROBATIONARY PART-TIME EMERGENCY TECHNICIAN MATTHEW MINGUS AND PROBATIONARY FIRE FIGHTER KENNETH POWERS.

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on April 16, 2025, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

	Oscar Young	Si	neila Back ( 🗸)	M. Michael McLaughlin (	)
Moved by:	Young ( )	Back ( )	McLaughlin ( )		
Second by	Young ( )	Back	McLaughlin ( )		

WHEREAS, The Jefferson Township Fire Department is working diligently to maintain qualified staffing desires to provide excellent EMS and Fire Protection to the residents of Jefferson Township; and

WHEREAS, it is in the interest of the Township and its residents that the staffing level in Jefferson Township Fire Department be maintained to provide a better response to its citizens; and

**WHEREAS**, the Fire Chief has requested to hire the following individuals and disclose the salary as they currently hold the required certification:

1. Matthew Mingus
Probationary EMT
Part-Time
\$17.00 per hour
Effective 04/03/2025

2. Kenneth Powers
Probationary Fire Fighter
Part-Time
\$17.00 per hour
Effective 04/02/2025

**NOW, THEREFORE,** the Board of Trustees of Jefferson Township, Montgomery County, Ohio, authorizes the Fire Chief to hire Probationary EMT Matthew Mingus and Probationary Fire Fighter Kenneth Powers to the Jefferson Township Fire Department.

The vot	e was a	s follows:						
Oscar			Sheila	Back		M. M	ichael I	McLaughlin
Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain

Adopted: 16th day of April 2025

Signed by:

Oscar Young, President

M. Michael McLaughlin, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures: Charlene Chattams, Fiscal Officer

#### THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF COLTON BEATTY.

The Board of Trustees of Jefferson	Township, Montgomery Co	ounty, Ohio, met in a	regular meeting on
April 16, 2025 at 12:00 pm at the T	ownship Offices located a	t 1 Business Park Dr.,	Dayton, Ohio, with
the following members present:	/		

	Oscar Young	g ( 💉	Sheila Back (	M. Michael McLaughlin(	)
Moved by: Second by	Young ( ) Young ( )	Back ( V	McLaughlin McLaughlin	( ) ( ) WITNESSETH	

WHEREAS, Colton Beatty has resigned his position with the Jefferson Township Fire Department.

**WHEREAS,** The Jefferson Township Board of Trustees in accordance with the Ohio Revised Code is authorized to accept this registration.

**WHEREAS,** The Board of Trustees agrees to accept the resignation of Colton Beatty from the Jefferson Township Fire Department with this Resolution 25-055.

WHEREAS, The Board of Trustees instructs the Fire Chief to write a letter denoting the acceptance of said resignation and a letter of appreciation to be sent to the employee (Resignation on file)

**NOW, THEREFORE,** The Board of Trustees of Jefferson Township, Montgomery County, Ohio, hereby accepts the resignation of Fire Fighter Colton Beatty from the Jefferson Township Fire Department effective April 12, 2025.

The vote was as follows: Oscar Young Yes No Abstain	Sheila Back Yes No	Abstain	<b>M. Mic</b> h Yes	nael McLaughlin No Abstain
The vote was as follows: Oscar Young Yes No Abstain Adopted: 16th day of April 2025	<b>Sheila Back</b> Yes No	Abstain	<b>M. Mich</b> Yes	n <b>ael McLaughlin</b> No Abstain

Adopted: 16th day of April2025

Oscar Young, President

M. Michael McLaughlin, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures: Charlene Chattams, Fiscal Officer