

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-111**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES REQUESTS THAT THE UNITED STATES POSTAL SERVICE CONDUCT A FORMAL ZIP CODE BOUNDARY REVIEW FOR JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO, AND CONSIDER ESTABLISHING A SINGLE, DISTINCT ZIP CODE FOR THE TOWNSHIP

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on August 5, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young (✓) Sheila Back (✓) Vera Powell (✓)

Moved by: Young () Back (✓) Powell ()
Second by: Young (✓) Back () Powell ()

WITNESSETH

WHEREAS, Jefferson Township is a political subdivision located in Montgomery County, Ohio, with its own elected Board of Township Trustees, government operations, public services, and distinct community identity; and

WHEREAS, properties located within Jefferson Township are presently served by multiple United States Postal Service ZIP Codes associated with neighboring municipalities and communities; and

WHEREAS, residents have expressed concern that the use of multiple ZIP Codes may create confusion regarding whether a property is located within Jefferson Township or a neighboring jurisdiction; and

WHEREAS, residents have reported that this confusion may affect mailing addresses, emergency and public-service identification, vehicle registration, local taxing-jurisdiction identification, insurance classifications, business records, and access to programs or services based upon geographic location; and

WHEREAS, the Board of Township Trustees recognizes that ZIP Codes are established primarily to support the efficient sorting and delivery of mail and that the authority to establish or modify ZIP Code boundaries rests with the United States Postal Service; and

WHEREAS, United States Postal Service guidance provides that a municipality or community organization may submit a written request to the appropriate USPS district manager for a ZIP Code boundary review, after which the Postal Service may evaluate the request's operational feasibility and effects; and

WHEREAS, establishing a single ZIP Code uniquely associated with Jefferson Township may strengthen the Township's community identity, improve address consistency, reduce confusion concerning jurisdictional boundaries, and help ensure that residents and properties are properly identified as being located within Jefferson Township; and

WHEREAS, the Board finds that it is in the best interest of Jefferson Township and its residents to request a formal review of the ZIP Code boundaries serving the Township.

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NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Jefferson Township, Montgomery County, Ohio:

SECTION 1. The Board of Township Trustees formally requests that the United States Postal Service conduct a comprehensive ZIP Code boundary review for all properties located within Jefferson Township.

SECTION 2. As part of that review, the Board requests that the United States Postal Service evaluate the operational feasibility of establishing and assigning one single, distinct ZIP Code to Jefferson Township that is not shared with a neighboring municipality or community.

SECTION 3. The Township Administrator is authorized and directed to prepare and submit the Township's written request, together with a certified copy of this Resolution and any maps, address information, resident statements, governmental records, or other supporting materials that may assist the United States Postal Service in evaluating the request.

SECTION 4. The Township Administrator is further authorized to communicate and coordinate with the United States Postal Service, the Montgomery County Auditor, Montgomery County Engineer, Montgomery County Board of Elections, emergency-service agencies, regional planning authorities, neighboring jurisdictions, and Jefferson Township's state and federal representatives regarding the requested review.

SECTION 5. The Board encourages the United States Postal Service to provide Jefferson Township residents with notice and a meaningful opportunity to participate in any customer survey, public-comment process, or other community review conducted in connection with the request.

SECTION 6. Nothing in this Resolution shall be interpreted as representing that the requested change has been approved or that the Township possesses the authority to establish or alter ZIP Code boundaries.

SECTION 7. This Resolution shall take effect immediately upon its adoption.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 5th day of August 2026

Signed by:

Oscar Young, President

Sheila Back, Vice President

Vera Powell, Trustee

Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer

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