

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-096**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES APPOINTS ADRENNIA KELLY AS DEPUTY FISCAL OFFICER
FOR JEFFERSON TOWNSHIP AND AUTHORIZING HER TO ASSIST WITH THE PERFORMANCE OF FISCAL
OPERATIONS DURING THE TRANSITION FOLLOWING THE PASSING OF FISCAL OFFICER CHARLENE
CHATTAMS**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on June 17, 2026, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young (✓) Sheila Back (✓) Vera Powell (✓)

Moved by: Young () Back (✓) Powell ()
Second by: Young () Back () Powell (✓)

WITNESSETH

WHEREAS, Jefferson Township Fiscal Officer Charlene Chattams faithfully served the residents of Jefferson Township and her passing has created a significant loss for the Township and its residents; and

WHEREAS, the Jefferson Township Board of Trustees extends its deepest condolences to the family, friends, and loved ones of Charlene Chattams and expresses its gratitude for her years of dedicated public service; and

WHEREAS, the Township must continue to conduct its fiscal operations, including payroll, accounts payable, receipts, financial reporting, budget administration, and other duties necessary for the continued operation of Township government; and

WHEREAS, the Board of Trustees is actively conducting a search for a qualified individual to fill the vacancy in the office of Township Fiscal Officer in accordance with Ohio law; and

WHEREAS, the Board finds it necessary and in the best interest of the Township to appoint a Deputy Fiscal Officer to assist with the administration of Township fiscal functions during this transition period;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Jefferson Township, Montgomery County, Ohio:

SECTION 1. The Board of Trustees hereby appoints Adrennia Kelly as Deputy Fiscal Officer for Jefferson Township effective June 17, 2026.

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SECTION 2. Mrs. Kelly shall assist in the administration of Township fiscal operations and perform such duties as may be authorized by law, Township policy, and the direction of the Board of Trustees, as applicable.

SECTION 3. Mrs. Kelly is authorized to receive training, access Township financial systems, prepare financial records, assist with payroll and accounts payable processes, coordinate with auditors and regulatory agencies, and perform other administrative functions necessary to support Township operations.

SECTION 4. The Board authorizes the Township Administrator, legal counsel, banking institutions, software vendors, and other necessary parties to provide Mrs. Kelly access to information and resources required to perform her duties as Deputy Fiscal Officer, subject to applicable legal requirements and internal controls.

SECTION 5. Compensation for the Deputy Fiscal Officer position shall be established by separate action of the Board of Trustees.

SECTION 6. This Resolution shall take effect immediately upon its adoption.

The vote was as follows:

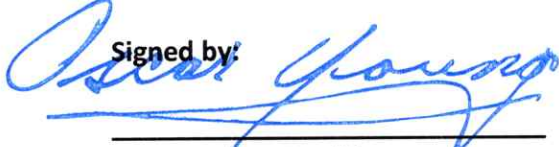
Oscar Young
☒ Yes ☐ No ☐ Abstain

Sheila Back
☒ Yes ☐ No ☐ Abstain

Vera Powell
☒ Yes ☐ No ☐ Abstain

Adopted: 17th day of June 2026

Signed by:



Oscar Young, President



Sheila Back, Vice President



Vera Powell, Trustee

Attest to Trustees Signatures:

_____, Fiscal Officer