

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-084**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE HIRING OF SEASONAL INTERNS
FOR JEFFERSON TOWNSHIP**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on May 5, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Sheila Back () ^{Absent} Oscar Young (✓) Vera Powell (✓)

Moved by: Back () Young (✓) Powell ()
Second by: Back () Young () Powell (✓)

WHEREAS, Jefferson Township recognizes the value of developing future professionals through internship opportunities in public administration; and

WHEREAS, the Township has established a seasonal internship program to provide college students with hands-on experience in local government operations, including administrative services, public works, and community engagement; and

WHEREAS, the Township Administrator has identified the need for seasonal support during the summer months to assist with increased operational and programmatic demands; and

WHEREAS, qualified candidates have been selected to participate in the Township's Summer Internship Program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Montgomery County, Ohio:

Section 1. Authorization of Seasonal Interns

That the Board hereby approves the hiring of the following individuals as **Seasonal Interns**:

- **Hana Mickey**
- **Jayla Williams**

Section 2. Term of Employment

That the term of employment shall be from **May 11, 2026, through September 4, 2026**, unless otherwise extended or terminated in accordance with Township policy.

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Section 3. Compensation

That the interns shall be compensated at a rate of **\$17.00 per hour**, as established for the Township's seasonal internship program.

Section 4. Duties and Supervision

That the interns shall perform duties as assigned by the Township Administrator and/or designee, supporting various departments including administration, public works, and community initiatives.

Section 5. Fiscal Authorization

That the Fiscal Officer is hereby authorized to process payroll and any necessary budgetary adjustments consistent with this Resolution and the Township's approved budget.

Section 6. Effective Date

That this Resolution shall take effect immediately upon passage.

The vote was as follows:

Sheila Back *Absent*
Yes No Abstain

Oscar Young
 Yes No Abstain

Vera Powell
 Yes No Abstain

Adopted: 5th day of May 2026

Signed by:

Sheila Back, President

Oscar Young

Oscar Young, Vice President

Vera Powell

Vera Powell, Trustee

Charlene Echattan

**Attest to Trustees Signatures:
Charlene Chattams, Fiscal Officer**