

**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO  
RESOLUTION NO. 25-107**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RECOMMENDED  
PROBATIONARY RELEASE OF CHRISTOPHER ATHERTON FROM THE JEFFERSON TOWNSHIP FIRE  
DEPARTMENT EFFECTIVE AUGUST 4, 2025.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on August 20, 2025, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

**Oscar Young (✓)      Sheila Back (✓)      M. Michael McLaughlin (✓)**

Moved by: **Young ( )      Back (✓)      McLaughlin ( )**  
Second by **Young ( )      Back ( )      McLaughlin (✓)**

**WITNESSETH**

**WHEREAS**, the Jefferson Township Fire Department is working diligently to maintain quality staffing and desires to provide excellent EMS and Fire protection to the residents of Jefferson Township;

**WHEREAS**, the Jefferson Township Fire Department has set goals and high standards for our employees to meet and maintain; and

**WHEREAS**, the Fire Chief has recommended the Probationary Release of Firefighter Christopher Atherton from the Jefferson Township Fire Department.

**NOW, THEREFORE, BE IT RESOLVED** the Jefferson Township Board of Trustees accepts the recommendation from the Fire Chief and orders the immediate Probationary Release of Firefighter Christopher Atherton from the Jefferson Township Fire Department.

**The vote was as follows:**

**Oscar Young**  
Yes      No      Abstain

**Sheila Back**  
Yes      No      Abstain

**M. Michael McLaughlin**  
Yes      No      Abstain

**Adopted: 20<sup>th</sup> day of August 2025**

**Signed by:**

  
**Oscar Young, President**

  
**Sheila Back, Vice President**

  
**M. Michael McLaughlin, Trustee**

  
**Attest to Trustees Signatures:  
Charlene Chattams, Fiscal Officer**

Resolution 25-107

**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO  
RESOLUTION NO. 25-108**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF LIEUTENANT / PARAMEDIC  
LISA HUMMEL.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on August 4, 2025, at 7:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young (✓)      Sheila Back (✓)      M. Michael McLaughlin (✓)

Moved by: Young ( )      Back ( )      McLaughlin (✓)  
Second by Young (✓)      Back ( )      McLaughlin ( )

**WITNESSETH**

**WHEREAS**, Lisa Hummel has resigned her position with the Jefferson Township Fire Department.

**WHEREAS**, The Jefferson Township Board of Trustees in accordance with the Ohio Revised Code is authorized to accept this registration.

**WHEREAS**, The Board of Trustees agrees to accept the resignation of Lisa Hummel from the Jefferson Township Fire Department with this Resolution 25-108.

**WHEREAS**, The Board of Trustees instructs the Fire Chief to write a letter denoting the acceptance of said resignation and a letter of appreciation to be sent to the employee (Resignation on file)

**NOW, THEREFORE**, The Board of Trustees of Jefferson Township, Montgomery County, Ohio, hereby accepts the resignation of Lieutenant Paramedic Lisa Hummel from the Jefferson Township Fire Department effective August 15, 2025.

**The vote was as follows:**

Oscar Young  
Yes      No      Abstain

Sheila Back  
Yes      No      Abstain


M. Michael McLaughlin  
Yes      No      Abstain

**Adopted: 20<sup>th</sup> day of August 2025**

Signed by:

  
Oscar Young, President

  
Sheila Back, Vice President

  
M. Michael McLaughlin, Trustee

  
Attest to Trustees Signatures:  
Charlene Chattams, Fiscal Officer

Resolution 25-108

**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO  
RESOLUTION NO. 25-109**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AMENDS THE JEFFERSON TOWNSHIP ZONING CODE TO ADD  
ENFORCEMENT AUTHORITY AND STOP WORK ORDERS.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on August 20, 2025, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

**Oscar Young** ( ✓ )

**Sheila Back** ( ✓ )

**M. Michael McLaughlin**( ✓ )

Moved by: **Young** ( )    **Back** ( ✓ )    **McLaughlin** ( )  
Second by **Young** ( ✓ )    **Back** ( )    **McLaughlin** ( )

**WITNESSETH**

**WHEREAS**, the Jefferson Township Board of Trustees desires to ensure full compliance with the adopted Zoning Code for the protection of public health, safety, and welfare;

**WHEREAS**, the Zoning Code currently lacks specific provisions for enforcement procedures and penalties for violations, including unauthorized construction, land use, and development activity;

**\*\*NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Jefferson Township, Montgomery County, State of Ohio, that:

**Section 1. New Section Added to Zoning Code**

A new section shall be added to the Jefferson Township Zoning Code titled:

**Article 35 Section 3501: Enforcement, Penalties, and Stop Work Orders**

**A. Authority to Enforce**

The Township Administrator or Zoning Administrator is hereby authorized to:

- Enforce the provisions of the Zoning Code;
- Issue citations, notices of violation, and Stop Work Orders as necessary;
- Engage the Montgomery County Sheriff or contracted law enforcement for enforcement support.

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**B. Stop Work Orders**

Whenever any work is found to be occurring in violation of the Zoning Code, including work without a zoning certificate or in violation of approved conditions, the Zoning Administrator may issue a written **Stop Work Order**.

The order shall:

1. Identify the violation;
2. Direct that **all work cease immediately**.
3. Specify any corrective action required.
4. State applicable penalties for noncompliance.
5. Advice on the right to appeal.

A copy shall be:

- Posted on the subject property, and
- Sent by certified mail to the property owner and/or permit applicant.

No work may resume until all corrective actions are completed and all required approvals and payments are satisfied.

**C. Penalties and Fees for Zoning Violations**

In cases of failure to comply with this Code or a Stop Work Order, the following penalties shall apply:

- **First Offense:** A fine of \$100 to \$500.
- **Second Offense (within 12 months):** A fine of \$500 to \$1,000.
- **Third and Subsequent Offenses (within 12 months):** A fine of \$1,000 every 15 days until the violation is resolved.

The Township may pursue **injunctive relief** or any lawful remedy through the **Montgomery County Court of Common Pleas**.

**D. Administrative Fees for Compliance Oversight**

To recover enforcement costs, the following **non-refundable fees** shall apply:

- **Administrative Fee:** \$50 per violation notice
- **Reinspection Fee:** \$100 per follow-up inspection
- **Compliance Plan Review:** \$150 when required by the Administrator

**E. Recovery of Legal and Abatement Costs**

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The responsible party shall be liable for:

- All legal fees incurred by the Township for enforcement actions;
- All costs related to Township-led abatement efforts, including labor, materials, and administrative expenses. These costs may be certified to the County Auditor for assessment on the tax duplicate if unpaid.

**F. Appeal Process**

Any person aggrieved by a Stop Work Order or zoning violation notice may:

- Appeal in writing within **10 calendar days** of the notice;
- File the appeal with the Zoning Administrator;
- Pay a filing fee of **\$500**;
- Be scheduled for a public hearing before the **Jefferson Township Board of Zoning Appeals (BZA)** pursuant to BZA rules.

**G. Conditions for Resuming Work**

Work may not resume until:

- The violation has been corrected to the satisfaction of the Zoning Administrator;
- All necessary zoning and building approvals have been obtained; and
- All penalties, legal costs, and fees have been paid in full.

**Section 2. Effective Date**

This amendment shall take effect immediately upon passage and legal publication and shall be incorporated into the Jefferson Township Zoning Code.

The vote was as follows:

**Oscar Young**

Yes    No    Abstain

**Sheila Back**

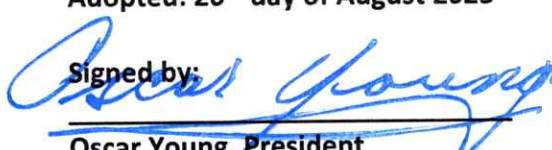
Yes    No    Abstain

**M. Michael McLaughlin**

Yes    No    Abstain

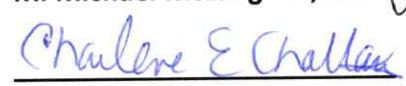
Adopted: 20<sup>th</sup> day of August 2025

Signed by:

  
Oscar Young, President

  
Sheila Back, Vice President

  
M. Michael McLaughlin, Trustee

  
Attest to Trustees Signatures:  
Charlene Chattams, Fiscal Officer

Resolution 25-109