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**OFFICIAL MINUTES OF  
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES  
1 Business Park Dr.  
Dayton, Ohio 45417**

**Regular Meeting (Wednesday, October 15, 2025)**

**Members present:**

Oscar Young, Sheila Back, M. Michael McLaughlin  
Charlene Chattams

**The meeting was called to order at 12:00 PM.**

**1. Welcome/ Pledge of Allegiance**

Information, Minutes, Procedural: A. Call to Order – Oscar Young, President  
I pledge allegiance.

**2. Procedural: B. Roll Call**

Oscar Young, Sheila Back, M. Michael McLaughlin

**3. Approval of Regular Meeting Minutes**

October 7, 2025

Motion by Sheila Back, Seconded by Oscar Young

Final Resolution: Motion Carried

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

**4. Fiscal Officer Report**

The Fiscal Officer stated that the August reconciliation had been completed. Financial reports have been sent to the trustees showing payments and appropriation report showing what has been spent. A reminder that this is a part time job. Fiscal officer will begin a credit card report for September next week. All submissions need to be received by Monday, October 20, 2025.

Motion by Oscar Young, Seconded by Sheila Back.

Final Resolution: Motion Carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

**5. Resolutions for Consideration:**

Action, Information, Minutes: Resolution 25-127

I recommend approval of Resolution 25-127 – the Jefferson Township Board of Trustees approves appointment of Johnie Mae Stewart, Sheron Dorsey, Franklin Qualls, Leroy Anthony, and Aundrea Scott to the Jefferson Township Community Safety Board.

Motion by Sheila Back, Seconded by Oscar Young.  
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

**Action, Information, Minutes: Resolution 25-128**

I recommend approval of Resolution 25-128 – the Jefferson Township Board of Trustees accepts the non-compliance termination recommendation of Benjamin Sivits from the Jefferson Township Fire Department.

Motion by Oscar Young, Seconded by Sheila Back.  
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

**Action, Information, Minutes: Resolution 25-129**

I recommend approval of Resolution 25-129 – the Jefferson Township Board of Trustees establishes parking restrictions, enforcement authority, and designates roads in need of critical repair within Jefferson Township.

Motion by Oscar Young, Seconded by Sheila Back.  
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

**Action, Information, Minutes: Resolution 25-130**

I recommend approval of Resolution 25-130 – the Jefferson Township Board of Trustees establishes the travel restrictions for heavy vehicles on residential streets within Jefferson Township.

Motion by Oscar Young, Seconded by Sheila Back.  
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

**Action, Information, Minutes: Resolution 25-131**

I recommend approval of Resolution 25-131 – the Jefferson Township Board of Trustees Establishes the snow emergency parking restrictions and snow removal priority routes within Jefferson Township.

Motion by Sheila Back, Seconded by Oscar Young.  
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

#### **6. Department Reports**

**Road Department:** Kenneth Smith, Road Supervisor, stated that cutbacks have been completed on Derby Road. 5037 Fortman Drive was cut. Road department is working on replacing storm drain basins.

**Code Enforcement:** Larry Minifield, Code Enforcement, completed 33 inspections and violations with seven being complaint-driven. Total cases resolved were 13 and nine being voluntary compliant. Fines issued totaling \$3,050.00. Code Enforcement 87 ongoing cases with action plans in place for resolution. Flock cameras should be installed by December.

#### **7. Executive Session**

Pursuant to Ohio Revised Code section 121.22(G)(1), I move that we enter into an executive session: To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, or regulated individual requests a public hearing.

Motion by M. Michael McLaughlin.  
The motion was not seconded.

Final Resolution: The motion failed.

#### **8. Adjournment Action: Adjournment**

I'll make a motion to adjourn the meeting.  
Motion by Oscar Young, seconded by Sheila Back.

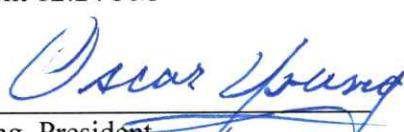
Final Resolution: Motion Carried.

Yes: Oscar Young, Sheila Back.  
Abstain: M. Michael McLaughlin.  
Adjournment 12:24 PM

Attest by:

Oscar Young, President

Approval Date: 12-2-25



Charlene Chattams, Fiscal Officer