

**OFFICIAL MINUTES OF
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES
1 Business Park Dr.
Dayton, Ohio 45417**

Regular Meeting (Wednesday, May 7, 2025)

Members present:

Oscar Young, Sheila Back, Michael McLaughlin
Charlene Chattams

The meeting was called to order at 7:00PM.

- 1. Welcome/ Pledge of Allegiance**
Information, Minutes, Procedural: A. Call to Order – Oscar Young, President
I pledge allegiance.

- 2. Procedural: B. Roll Call**
Oscar Young, Sheila Back, Michael McLaughlin

- 3. Approval of Regular Meeting Minutes**
April 16, 2025

Motin by Oscar Young, Seconded by Sheila Back
Final Resolution: Motion Carried

Yes: Oscar Young, Sheila Back
Abstain: Michael McLaughlin

- 4. Fiscal Officer Report**
The Fiscal Officer reported on completing the reconciliation has been completed for March statements. Auditor notes have been signed by the trustees and have been sent to the auditor for their files. In addition, the following reports have been sent to the trustees: March bills, comparison of budget and appropriation, cash summary by fund, and appropriation status – general. Lastly, the fiscal officer will begin reconciliation for April on May 15th.

Motion by Oscar Young, Seconded by Sheila Back.
Final Resolution: Motion Carried.

Yes: Oscar Young, Sheila Back, Michael McLaughlin

- 5. Public Comments**
Citizens gave comments on concerns within the township.

6. Resolutions for Consideration:

Action, Information, Minutes: Resolution 25-056

I recommend approval of Resolution 25-056 – the Jefferson Township Board of Trustees do hereby approve the correction to Resolution 25-048 and the change to 25-056.

Motion by Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back, Michael McLaughlin.

Action, Information, Minutes: Resolution 25-057

I recommend approval of Resolution 25-057 – the Jefferson Township Board of Trustees do hereby accept the resignation of Fire Fighter Allen Snedigar.

Motion by Michael McLaughlin, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, Michael McLaughlin.

Action, Information, Minutes: Resolution 25-058

I recommend approval of Resolution 25-058 – the Jefferson Township Board of Trustees do hereby accept the resignation of Fire Fighter/ EMT Nathaniel Reser.

Motion by Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, Michael McLaughlin

Action, Information, Minutes: Resolution 25-059

I recommend approval of Resolution 25-059 – the Jefferson Township Board of Trustees do hereby accept the resignation of EMT Benjamin Lange.

Motion by Oscar Young, Seconded by Michael McLaughlin
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, Michael McLaughlin

Action, Information, Minutes: Resolution 25-060

I recommend approval of Resolution 25-060 – the Jefferson Township Board of Trustees rescinds Resolution No. 24-251, declaring intent to demolish the structure located at 4350

Dayton Liberty Road, Dayton, Ohio 45417, due to a change in ownership and recent satisfaction of property taxes.

Motion by Michael McLaughlin, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, Michael McLaughlin.

Action, Information, Minutes: Resolution 25-061

I recommend approval of Resolution 25-061 – the Jefferson Township Board of Trustees do hereby declare certain Fire Department equipment as surplus, obsolete, or no longer needed for township operations.

Motion by: Michael McLaughlin, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, Michael McLaughlin

Action, Information, Minutes: Resolution 25-062

I recommend approval of Resolution 25-062 – the Jefferson Township Board of Trustees extends the temporary moratorium on the acceptance, processing, and approval of applications for group homes within Jefferson Township.

Motion by: Michael McLaughlin, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, Michael McLaughlin.

Action, Information, Minutes: Resolution 25-063

I recommend approval of Resolution 25-063 – the Jefferson Township Board of Trustees accepts sponsorship donations from Elite Computers and Valicor for Jefferson Township Day.

Motion by: Sheila Back, Second by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, Michael McLaughlin.

Action, Information, Minutes: Resolution 25-064

I recommend approval of Resolution 25-064 – the Jefferson Township Board of Trustees do hereby appoint Nathaniel Scolastico as Maintenance Coordinator for the Jefferson Township Fire Department.

Motion by: Oscar Young, Seconded by Sheila Back.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, Michael McLaughlin.

7. Department Reports

Sheriff Department: Captain Steele reported on March 2025 crimes decreasing compared to February 2024. An overall decrease in crime of 26%; violent crimes increased by 3%, property crimes decreased by 46%. Community Concerns for March included dumping at 1790 S. Union with the assistance of Deputy Robbie Jackson, Environmental Services, Karen Kayler, Zoning Coordinator, and Ohio State have been assisting with a solution. Large trucks driving on Frytown Road and Colgate plat areas, deputies have been requested for extra checks in the area. A call has been placed to Weights and Measures for assistance. Inoperable vehicles on the roadways and expired registration will be stickered and towed if not corrected in the allotted time frame. In addition, incidents during the month of March included a fire on Maeder Avenue; crash located on Fiske and Liscum; dog bite on Bricker Avenue; and a weapons complaint on the 300 block of Cherokee.

Public Safety: Dr. William Bailey reported on the collaboration between Code Enforcement and Montgomery County Sheriff's Office with vehicles needing tagged and towed. This effort has resulted in nine (9) vehicles being tagged and moved voluntarily. Dr. Bailey also spoke about community engagements with the public and Montgomery County Sheriff's Department this year. Dr. Bailey added that he is researching where the collected fees from moving violations in our township are being disbursed too. Lastly, he spoke about Flock cameras and the coalition between the Sheriff's office and Jefferson Township.

Zoning and Development: Karen Kayler reported on attending the Zoning Alliance Meeting hosted by Harrison Township on April 19th. Kayler's active participation in the Neighborhood Leadership Class on Monday evenings; attendance at the Miami Valley Regional Planning Commission Spring Dinner; and Miami Valley Regional Housing Study Workshop regarding Group Homes. April showed a ten (10) percent increase in permits with 31 new residential permits issued. Kayler discussed violations being addressed with swimming pools, decks, and fences. BZA Case 2025-004 for a variance was approved. The Zoning Commission will have a new case that they will begin to conduct business on May 15th at 5 p.m. A Board of Zoning Appeals case is set for May 15th at 6 p.m.

Economic Development: Derrick Burgess reported on meeting issuing four (4) business licenses. The potential of two (2) new businesses coming to Jefferson Township. There will be three (3) attendees of the Youth Works program joining this summer. Partnerships with Miami Valley Regional Planning Commission (MVRPC) and attendance to their awards ceremony. Community projects, Neighborhood Leadership Program being held each Monday at 5:30 p.m. and upcoming Jefferson Township Day on August 23. In

addition, Mr. Burgess is planning a farmers market, classic car show, township mixer, and to reschedule the clean-up day.

8. Trustee Reports / Comments

Each Trustee reported on what they have done and carried out for the Township.

9. Adjournment Action: Adjournment

I'll make a motion to adjourn the meeting.

Motion by Michael McLaughlin, seconded by Oscar Young.

Final Resolution: Motion Carried.

Yes: Oscar Young, Sheila Back, Michael McLaughlin.

Adjournment 7:39 PM

Attest by:


Oscar Young, President


Charlene Chattams, Fiscal Officer

Approval Date: 5-21-25