

**OFFICIAL MINUTES OF
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES
1 Business Park Dr.
Dayton, Ohio 45417**

Regular Meeting (Tuesday, March 3, 2026)

Members present:

Sheila Back, Oscar Young, Vera Powell
Charlene Chattams

The meeting was called to order at 6:00 PM.

- 1. Welcome/ Pledge of Allegiance**
Information, Minutes, Procedural: A. Call to Order – Sheila Back, President
I pledge allegiance.

- 2. Procedural: B. Roll Call**
Sheila Back, Oscar Young, Vera Powell

- 3. Approval of Meeting Minutes**
January 21, 2026

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion Carried

Yes: Sheila Back, Oscar Young, Vera Powell

- 4. Fiscal Officer Report**
Pay the bills.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion Carried

Yes: Sheila Back, Oscar Young, Vera Powell

- 5. Guest Speaker**
Miami Valley Regional Planning

- 6. Public Comments**
Citizens spoke about concerns in their community.

- 7. Resolutions for Consideration:**

Action, Information, Minutes: Resolution 26-027

I recommend approval of Resolution 26-027 – the Jefferson Township Board of Trustees rescinds Resolution 26-022.

Motion by Oscar Young, Seconded by Sheila Back.
Final Resolution: Motion carried.

Yes: Sheila Back, Oscar Young, Vera Powell

Action, Information, Minutes: Resolution 26-028

I recommend approval of Resolution 26-028 – the Jefferson Township Board of Trustees authorizes the Township Fire Chief to hire probationary part-time EMT Mary-Jo Meyer.

Motion by Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Sheila Back, Oscar Young, Vera Powell

Action, Information, Minutes: Resolution 26-029

I recommend approval of Resolution 26-029 – the Jefferson Township Board of Trustees accepts the resignation of Road Supervisor Kenneth Smith from the Jefferson Township Road Department.

Motion by Oscar Young, Seconded by Vera Powell.
Final Resolution: Motion carried.

Yes: Sheila Back, Oscar Young, Vera Powell

Action, Information, Minutes: Resolution 26-030

I recommend approval of Resolution 26-030 – the Jefferson Township Board of Trustees appoints Jane Baylor and John Casebeer to the Jefferson Township Board of Zoning Appeals.

Motion by Oscar Young, Seconded by Vera Powell.
Final Resolution: Motion carried.

Yes: Sheila Back, Oscar Young, Vera Powell

Action, Information, Minutes: Resolution 26-031

I recommend approval of Resolution 26-031 – the Jefferson Township Board of Trustees promotes Damian Benson to the position of Assistant Road Supervisor, establishing his rate of pay, and establishing a six-month probationary period.

Motion by Oscar Young, Seconded by Sheila Back.
Final Resolution: Motion carried.

Yes: Sheila Back, Oscar Young, Vera Powell

8. Department Reports

Sheriff: Captain Steele reported on overall crime increase of 69% compared to January of 2025. Areas along W. Third Street saw the most activity during this period. There were no new community concerns in January. A total of 107 reports were generated in Jefferson Township, Detective Phelps handling 28 of those that needed additional follow-up. On January 16, 2026, at approximately 1000 hours, Detective Phelps received information from a concerned citizen that her neighbor in the 100 block of S. Iona had a baby inside the residence that was in deplorable condition. The baby had no medical care and was having withdrawals from the mother's drug use. A search warrant was obtained, and the residence was searched with evidence found of a recent birth. Investigation led Deputies to the 6000 Block of Howie St. in the city of Trotwood where the mother was located. She initially claimed she never had a baby but then later admitted that the week-old baby was inside the residence. The father and numerous other subjects were uncooperative, and another search warrant was obtained. Forced entry was made inside the house and the baby was able to be taken from the father. Numerous subjects were arrested and removed from the residence and children services took custody of the baby that received medical care at the Hospital. This was the sixth child that was taken from these parents due to negligent care. On January 17, 2026, at approximately 1825 hours, Deputies responded to an aggravated Robert at the Olive Hill apartments. A victim relayed that he was selling shoes on Facebook and agreed to meet a buyer at the apartment complex. Two juveniles robbed him of the shoes and fled on foot. On January 20, 2026, another subject was robbed of the same type of shoes and the juveniles again fled inside the complex. Investigation led to an apartment inside the complex and two juveniles were located and identified. The Balenciaga's shoes were recovered and returned to the victims and a handgun with him a large drum magazine was also located. Both the 16- and 17-year-old juveniles were taken to JJC. On January 26, 2026, Deputies responded to the 100 block of Calumet Ln. reference to a domestic violence where the suspect assaulted, bit and burnt his live-in-girlfriend. He also assaulted and pushed down his grandmother in the 100 block of S. Iona. Deputies located the suspect inside the residence who attempted to flee but a taser was deployed and the suspect was taken into custody. Medical attention was provided to all parties involved. Thirty-one additional calls were handled in Jefferson Township. Deputies investigated eleven traffic crashes. With an increase of 120.00% from January of 2025. Deputy Amlin and crew worked a total of 60.5 hours and collected 215 bags of debris in Jefferson Township. Deputy Jackson was assigned one new case for Jefferson Township.

Fire Department: Chief Wilcox spoke about the portable radio's needing to be updated.

Code Enforcement: Larry Minifield reported that there have been a total of **26 inspections and violations recorded for 2026**. Twenty-eight inspections were conducted, of which nineteen were complaint driven.

Nine violations were issued, all related to property maintenance concerns. A total of nine cases has been resolved, including three that were resolved voluntarily.

To date, **\$2,500.00 in fines** has been issued. Currently, fifty-four cases remain ongoing, with action plans in place to achieve resolution.

Code Enforcement attended the following meetings: Zoning Alliance Training hosted by Washington Township, Ohio Township Association Training in Columbus. City of Englewood Training.

No trespassing signs have been posted on vacant houses from Davenport to Union.

There have been six nuisance abatements submitted and approved for demolition. Eleven more are pending approval. Two cases will come before the Board of Trustees for Nuisance Abatement.

Zoning: Karen Kayler reported on collaboration with Landbanks on properties to be demolished. Six properties are on the demolition list to be taken down late spring/early summer.

Twelve residential permits have been issued; seven commercial permits; and ten pending permits. Nine inspections have been conducted. Four Board of Zoning Appeals cases are scheduled to come before the board on March 19th.

9. Adjournment Action: Adjournment

I'll make a motion to adjourn the meeting.


Motion by Sheila Back, seconded by Vera Powell.

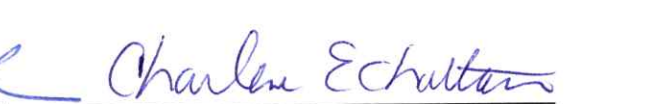
Final Resolution: Motion Carried.

Yes: Sheila Back, Oscar Young, Vera Powell.

Adjournment 7:11 PM

Attest by:


Sheila Back, President


Charlene Chattams, Fiscal Officer

Approval Date: 3-18-26