

**OFFICIAL MINUTES OF
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES
1 Business Park Dr.
Dayton, Ohio 45417**

Regular Meeting (Tuesday, June 3, 2025)

Members present:

Oscar Young, Sheila Back, M. Michael McLaughlin
Charlene Chattams

The meeting was called to order at 7:04 PM.

- 1. Welcome/ Pledge of Allegiance**
Information, Minutes, Procedural: A. Call to Order – Oscar Young, President
I pledge allegiance.

- 2. Procedural: B. Roll Call**
Oscar Young, Sheila Back, M. Michael McLaughlin

- 3. Approval of Regular Meeting Minutes**
May 21, 2025

Motin by Oscar Young, Seconded by Sheila Back
Final Resolution: Motion Carried

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

- 4. Fiscal Officer Report**
The Fiscal Officer reported on completing the reconciliation has been completed for April statements. Revenues for Jefferson Township Day have been received. Trustees have been emailed to an itemized list of bills. In addition, Comparison of Budget and Appropriation reports, cash summary report, and appropriation status report. The State Audit for 2024 financials is scheduled for May.

Motion by M. Michael McLaughlin, Seconded by Oscar Young.
Final Resolution: Motion Carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

- 5. Public Comments**
Citizens gave comments on concerns within the township.

- 6. Resolutions for Consideration:**

Action, Information, Minutes: Resolution 25-066

I recommend approval of Resolution 25-066 – the Jefferson Township Board of Trustees do hereby accept the resignation of Gabriella Lawson and Nicolas Timmermans.

Motion by Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

Action, Information, Minutes: Resolution 25-067

I recommend approval of Resolution 25-067 – the Jefferson Township Board of Trustees do hereby approve a pay decrease for Fire Fighter Robert Jackson.

Motion by M. Michael McLaughlin, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

Action, Information, Minutes: Resolution 25-068

I recommend approval of Resolution 25-068 – the Jefferson Township Board of Trustees do hereby accept the resignation of Sheri Widener.

Motion by Oscar Young, Seconded by M. Michael McLaughlin.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

Action, Information, Minutes: Resolution 25-069

I recommend approval of Resolution 25-069 – the Jefferson Township Board of Trustees do hereby approve the issuance of a liquor permit for the Montgomery County Agricultural Society.

Motion by M. Michael McLaughlin, Seconded by Sheila Back
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

Action, Information, Minutes: Resolution 25-070

I recommend approval of Resolution 25-070 – the Jefferson Township Board of Trustees do hereby approve the issuance of a liquor permit for GMAE Group LLC dba Two Bobs Inn & Patio.

Motion by M. Michael McLaughlin Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

Action, Information, Minutes: Resolution 25-071

I recommend approval of Resolution 25-071 – the Jefferson Township Board of Trustees do hereby accept the resignation of Tommy McGuffey.

Motion by: Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

Action, Information, Minutes: Resolution 25-072

I recommend tabling of Resolution 25-072 – the Jefferson Township Board of Trustees do hereby table appointing Tommy McGuffey to the Jefferson Township Business Compliance & Appeals Board (BCAB).

Motion by: M. Michael McLaughlin, Seconded by Sheila Back.

Action, Information, Minutes: Resolution 25-073

I recommend approval of Resolution 25-073 – the Jefferson Township Board of Trustees do hereby approve and commit to the utilization of the FLOCK system in partnership with the Montgomery County Sheriff's Office, contingent upon grant funding and subject to board approval of any future financial obligations.

Motion by: M. Michael McLaughlin, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

7. Department Reports

Sheriff Department: Captain Steele reported on April 2025 crimes decreasing compared to April 2024. An overall decrease in crime of 21%; violent crimes decreased by 30%, property crimes increased by 2%. Community concerns were large trucks driving on Frytown Road and the Colgate plat areas. Incidents included: April 20th, Deputy Flora was dispatched to the 7000 block of Bronson on the report of a 5-year old child falling from a 2nd story window. April 21st, at approximately 2139 hours, Deputies received information that a suspect fired shots at another victim on S. Lansdowne. April 29th, at approximately 2211 hours, Deputies were dispatched to the 7400 block of Bronson Street reference to a

“shots fired” call. They located the suspect that fled the area on foot when confronted by Deputies and was apprehended in a nearby parking lot. Traffic Services: During the month of April deputies from Jefferson Township investigated six traffic crashes. No change compared to April 2024. Environmental Crimes: one new case with Deputy Jackson.

Fire Department: Chief Wilcox reported Station 59.5 had some maintenance on the roof completed, they are now waiting for the rain. Training new employees continues; two are still in orientation. Two new applicants awaiting interviews. Advertising on digital electric signs and with now hiring signs placed at area hospitals. The Fire Department had a total of 115 runs, which included 85-EMS, 4-Fire, and 26-other calls for service. Smoke detector installations are still available through the fire department and self-purchased Carbon Monoxide detectors. The Vehicle Maintenance Coordinator has repaired the exhaust system on M-59 and is checking fluid maintenance on S-59 vehicles. Burn Ban has been lifted. Fire hydrant inspections, testing and flowing are continuing for another week or two.

Zoning and Development: Karen Kayler reported on issuing 17 new residential permits. Forty-four inspections have been conducted. Kayler is still conducting violations associated with swimming pools, decks, and fence violations. Four BZA hearings are scheduled for June. Two Zoning Commission meetings are scheduled for June.

8. Trustee Reports / Comments

Each Trustee reported on what they have done and carried out for the Township.

9. Proclamation – Chief Douglas Wright

Presented by Chief Gregory Wilcox

10. Adjournment Action: Adjournment

I’ll make a motion to adjourn the meeting.

Motion by Oscar Young, seconded by Sheila Back.

Final Resolution: Motion Carried.

Yes: Oscar Young, Sheila Back, Michael McLaughlin.

Adjournment 7:46 PM

Attest by:


Oscar Young, President


Charlene Chattams, Fiscal Officer

Approval Date: 6-18-25