

**OFFICIAL MINUTES OF  
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES  
1 Business Park Dr.  
Dayton, Ohio 45417**

**Regular Meeting (Tuesday, July 1, 2025)**

**Members present:**

Oscar Young, Sheila Back, M. Michael McLaughlin  
Charlene Chattams

**The meeting was called to order at 7:00 PM.**

- 1. Welcome/ Pledge of Allegiance**  
**Information, Minutes, Procedural: A. Call to Order – Oscar Young, President**  
**I pledge allegiance.**

- 2. Procedural: B. Roll Call**  
Oscar Young, Sheila Back, M. Michael McLaughlin

- 3. Approval of Regular Meeting Minutes**  
June 18, 2025

Motin by Oscar Young, Seconded by Sheila Back  
Final Resolution: Motion Carried

Yes: Oscar Young, Sheila Back  
Abstain: M. Michael McLaughlin

- 4. Fiscal Officer Report**  
The Fiscal Officer reported on the auditor coming to the office on the 2<sup>nd</sup> of July. May reconciliation has been completed and sent to the Trustees with bills being paid. Fiscal officer is working on cleaning out the vendor list since there are vendors that have not been used since 2013.

Motion by Oscar Young, Seconded by Sheila Back.  
Final Resolution: Motion Carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

- 5. Public Comments**  
Citizens gave comments on concerns within the township.

- 6. Resolutions for Consideration:**

**Action, Information, Minutes: Resolution 25-085**

I recommend approval of Resolution 25-085 – the Jefferson Township Board of Trustees approve the hiring of Callen Ryan as a 1-year probationary part-time road employee.

Motion by Oscar Young, Seconded by M. Michael McLaughlin.  
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

**Action, Information, Minutes: Resolution 25-086**

I recommend approval of Resolution 25-086 – the Jefferson Township Board of Trustees authorizes the Township Fire Chief to hire probationary part-time paramedic and firefighter Scott Gisi.

Motion by M. Michael McLaughlin, Seconded by Oscar Young.  
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

**Action, Information, Minutes: Resolution 25-087**

I recommend approval of Resolution 25-087 – the Jefferson Township Board of Trustees do hereby renew the Jefferson Township property casualty insurance policy for 2025/2026 with the Ohio Township Association Risk Management Authority in the amount of \$96,809.00.

Motion by Oscar Young, Seconded by Sheila Back.  
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

**Action, Information, Minutes: Resolution 25-088**

I recommend approval of Resolution 25-088 – the Jefferson Township, Montgomery County, tax request for current valuation.

Motion to table by Sheila Back, Seconded by Oscar Young  
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

**Action, Information, Minutes: Resolution 25-089**

I recommend approval of Resolution 25-089 – Jefferson Township, Montgomery County tax request for current valuation.

Motion by Sheila Back, Seconded by Oscar Young.  
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

## **7. Department Reports**

**Sheriff Department:** Captain Steele reported on May 2025 crimes decreasing compared to May 2024. An overall decrease in crime of 23%; violent crimes decreased by 42%, property crimes decreased by 14%. Eighty-five reports were generated, thirty of those reports resulted in additional follow-up by Detective Phelps. On May 1, 2025, Deputy Richards conducted a traffic stop of a vehicle reference to traffic violations in the area of W. Third Street and Calumet Lane. On May 6, 2025, Deputy Potter conducted a traffic stop of a vehicle that was driving recklessly, squealing tires and fish tailing at a high rate of speed in the area of West Third Street and US 35. On May 13, 2025, we had Deputy injured responding to an animal complaint. The Deputy sustained a broken ankle and is expected to return to work sometime in June. On May 17, 2025, Deputies responded to the area of West Third Street and Davenport reference to a robbery. The Deputies located the stolen dirt bike along with the suspect of the armed robbery that was attempting to sell the stolen property. Crash investigations have decreased by 43.75% compared to May of 2024. Deputy Amlin and his team collected a total of 373 bags of trash in Jefferson Township and its surrounding jurisdictions. Deputy Kidwell, working with the ODOT contract, collected a total of 190 bags. Deputy Jackson was assigned one new case for Jefferson Township.

**Fire Department:** Chief Wilcox reported Station 59.5 roof has been sealed twice and they are waiting on the third. Two new applicants have been interviewed and sent for drug and background screening. Two others await screening results. One new applicant is awaiting an interview in August. Now advertising on digital electric signs and with Now Hiring signs placed at area hospitals. Now Hiring sign delivered and will be displayed at the Montgomery County Fair, Jefferson Township Day, and Open Houses. Jefferson Township Fire department responded to 101 calls; seventy-four were EMS runs, three fires, and twenty-four other services. Five smoke detectors were installed, four were provided by the American Red Cross. Vehicle maintenance included replacing several gauges on E-60 at the Dayton Fire Garage. Call 911 to report illegal burning, no trash burning at any time. Fire hydrant inspections have been completed. Motorola and the MARCS system has been updated our radios to the new Link Layer security protocol. Montgomery County Fair is July 6 – 12, stop by and see us in the First Aid Tent.

**Zoning and Development:** Karen Kayler reported on issuing 19 new residential permits. A total of fifty-eight permits were issued this quarter, an increase of 10% from the previous quarter. Fifty-eight inspections have been conducted. A compliance rate of 13%, with a focus on ensuring adherence to zoning codes and building safety standards. BZA conducted

four hearings. Zoning Commission Board is working on a rezoning from a food service to transportation.

**Economic Development:** Derrick Burgess reported on issuing first and second notices to businesses with added fines due to noncompliance. Two business licenses are being processed and five have been issued. Three licenses have been renewed. The Property Maintenance Board is meeting on July 10. Jefferson Township Day parade will begin at 10:30 am. Bag collection for recycling into park benches is ongoing, we have reached the midway point with 500 of 1000 pounds. Jefferson Leadership Institute has been completed, and seven graduates received their commencement ceremony. Jefferson Township Car Show will be held on September 6<sup>th</sup> at the administrative building.

**8. Swearing in – Captain Rohrs**

Presented by Chief Gregory Wilcox

**9. Trustee Reports / Comments**

Each Trustee reported on what they have done and carried out for the Township.

**10. Adjournment Action: Adjournment**

I'll make a motion to adjourn the meeting.

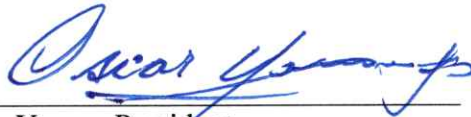
Motion by Oscar Young, seconded by Sheila Back.

Final Resolution: Motion Carried.

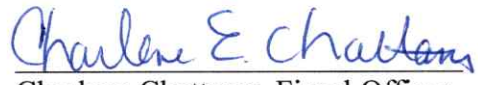
Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

Adjournment 7:48 PM

Attest by:



Oscar Young, President



Charlene Chattams, Fiscal Officer

Approval Date: 7-16-25