



**AGENDA**

JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO BOARD OF TRUSTEES

**REGULAR SESSION**

1 BUSINESS PARK Dr., DAYTON, OHIO 45417

**July 1, 2025, 7:00 PM**

**I. Welcome / Pledge of Allegiance,**

**II. Moment of Silence-**To Honor the Military, Firefighters, Road Workers, & Sheriff Deputies as they serve our community here and abroad.

**III. Call to Order / Roll Call:**

**Oscar Young**

Present

Absent

**Sheila Back**

Present

Absent

**M. Michael McLaughlin**

Present

Absent

**IV. Approval of Regular Meeting Minutes**

- June 18, 2025

**V. Fiscal Officer Report**

Motion to Accept the Fiscal Officer Report and pay the bills

Motion to Adjourn Meeting by

Young ( ) Back ( ) McLaughlin ( )

Second by

Young ( ) Back ( ) McLaughlin ( )

**VI. Public Comments**

**Speakers are to walk up to the podium. Please state your name and address. Speakers are only permitted to address Trustees one (1) time with no rebuttal provided.**

**Speakers are limited to three (3) minutes to address the Trustees. Once your three (3) concludes, speakers will be asked to cease comments and return to their seats.**

**VII. Resolutions for Consideration**

○ **Resolution 25-085**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DO HEREBY APPROVE THE HIRING OF CALLEN RYAN AS A PROBATIONARY PART-TIME ROAD EMPLOYEE.

○ **Resolution 25-086**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE TOWNSHIP FIRE CHIEF TO HIRE PROBATIONARY PART-TIME PARAMEDIC AND FIREFIGHTER SCOTT GISL.

○ **Resolution 25-087**

THE JEFFERSON TOWNSHIP PROPERTY CASUALTY INSURANCE POLICY for 2023/2024 WITH THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY IN THE AMOUNT OF \$96,809.00

○ **Resolution 25-088**

THE JEFFERSON TOWNSHIP MONTGOMERY COUNTY TAX REQUEST FOR

CURRENT VALUATION -General

- **Resolution 25-089**  
THE JEFFERSON TOWNSHIP MONTGOMERY COUNTY TAX REQUEST FOR  
CURRENT VALUATION -Roads

**VIII. Department Reports**

- Sheriff
- Public Safety Liaison
- Fire
- Zoning Coordinator
- Economic Development
- Administrator

**IX. Trustees' Reports / Comments**

Trustee M. Michael McLaughlin

Trustee Sheila Back

Trustee Oscar Young

**x. Adjournment**

Motion to Adjourn Meeting by

Young ( ) Back ( ) McLaughlin ( )

Second by

Young ( ) Back ( ) McLaughlin ( )

**Roll Call:**

**Oscar Young**

**Sheila Back**

**M. Michael McLaughlin**

Yes No Abstain

Yes No Abstain

Yes No Abstain

**Time of Adjournment:** \_\_\_\_\_

**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO  
RESOLUTION NO. 25-085**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES APPROVED THE HIRING OF CALLEN RYAN AS A 1-YEAR  
PROBATIONARY PART-TIME ROAD EMPLOYEE.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on July 01, 2025, at 7:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

**Oscar Young (   )      Sheila Back (   )      M. Michael McLaughlin (   )**

Moved by: **Young (   )      Back (   )      McLaughlin (   )**  
Second by **Young (   )      Back (   )      McLaughlin (   )**

**WITNESSETH**

**WHEREAS**, The Jefferson Township Board of Trustees desire to provide adequate road staffing for the residents of Jefferson Township; and

**WHEREAS**, The Jefferson Township Road Department presents staffing inadequate for projects that need completing inside the Township; and

**WHEREAS**, the Road Department Supervisor has requested to hire the following individuals and disclose the salary:

1. Callen Ryan Probationary Part-Time Road Worker \$15.00 per hour, not to exceed 1500 hours per year, State Date 07/07/2025. This is a non-exempt status job.

**NOW, THEREFORE**, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, authorizes the Road Department to hire Probationary Road Worker Callen Ryan to the Jefferson Township Road Department.

**The vote was as follows:**

<b>Oscar Young</b>				<b>Sheila Back</b>				<b>M. Michael McLaughlin</b>			
Yes	No	Abstain		Yes	No	Abstain		Yes	No	Abstain	

**Adopted: 1<sup>st</sup> day of July 2025**

**Signed by:**

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**Oscar Young, President**

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**M. Michael McLaughlin, Trustee**

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**Sheila Back, Vice President**

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**Attest to Trustees Signatures:  
Charlene Chattams, Fiscal Officer**

Resolution 25-085

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**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO  
RESOLUTION NO. 25-086**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE TOWNSHIP FIRE CHIEF TO HIRE  
PROBATIONARY PART-TIME PARAMEDIC AND FIREFIGHTER SCOTT GISI.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on July 1, 2025, at 7:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

**Oscar Young ( )      Sheila Back ( )      M. Michael McLaughlin ( )**

Moved by: **Young ( )      Back ( )      McLaughlin ( )**

Second by **Young ( )      Back ( )      McLaughlin ( )**

**WHEREAS**, The Jefferson Township Fire Department is working diligently to maintain qualify staffing desires to provide excellent EMS and Fire Protection to the residents of Jefferson Township; and

**WHEREAS**, it is in the interest of the Township and its residents that the staffing level in Jefferson Township Fire Department be maintained to provide a better response to its citizens; and

**WHEREAS**, the Fire Chief has requested to hire the following individuals and disclose the salary as they currently hold the required certification:

- 1. Scott Gisi, Probationary Firefighter / Paramedic, Part-Time, \$21.00 per hour  
Effective 06/26/2025**

**NOW, THEREFORE**, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, authorizes the Fire Chief to hire a Probationary Firefighter / Paramedic to the Jefferson Township Fire Department.

**The vote was as follows:**

**Oscar Young**

Yes      No      Abstain

**Sheila Back**

Yes      No      Abstain

**M. Michael McLaughlin**

Yes      No      Abstain

**Adopted: 1<sup>st</sup> day of July 2025**

**Signed by:**

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**Oscar Young, President**

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**M. Michael McLaughlin, Trustee**

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**Sheila Back, Vice President**

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**Attest to Trustees Signatures:  
Charlene Chattams, Fiscal Officer**

**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO  
RESOLUTION NO. 25-087**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DO HEREBY RENEW THE  
JEFFERSON TOWNSHIP PROPERTY CASUALTY INSURANCE POLICY for 2023/2024  
WITH THE OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY IN THE  
AMOUNT OF \$96,809.00**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on July 1, 2025, at 7:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

**Oscar Young ( )      Sheila Back ( )      M. Michael McLaughlin ( )**

Moved by: **Young ( )      Back ( )      McLaughlin ( )**  
Second by **Young ( )      Back ( )      McLaughlin ( )**

**WITNESSETH**

**WHEREAS** the Jefferson Township Trustees want to ensure that all Public Property and Operations are insured, and

**WHEREAS** the Jefferson Township Trustees have had staff review the Policy and Update inventories that are covered by the Insurance Policies;

**WHEREAS** the Jefferson Township Trustees authorize the Lump Sum Payment of \$96,809.00 to be sent by the Fiscal Officer in a timely manner; and

**WHEREAS** the Jefferson Township Trustees also request that the Fiscal Officer allocate costs based on the attachment, "Exhibit A," to each Department; and

**WHEREAS** the Jefferson Township Trustees recognize that the Bonding of Elected Officials is a separate policy from the Property/Casualty Policy that is being renewed, and there are invoices issued separately for each type of policy;

**WHEREAS** the Jefferson Township Trustees recognize the changes of coverage through the 2025-2026 period and may require a new premium to be paid or a refund to be received by the Township.

**NOW, THEREFORE, BE IT RESOLVED**, the Jefferson Township Trustee does hereby renew the Jefferson Township Property Casualty Insurance Policy for 2025/2026 with the Ohio Township Association Risk Management Authority in the amount of \$96,809.00.

Resolution 25-087

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**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO  
RESOLUTION NO. 25-087**

<b><u>Fund:</u></b>	<b><u>Amount:</u></b>
<b>1000-110-382-0000</b>	<b>\$3,641.00</b>
<b>2031-330-381-1000</b>	<b>\$10,000.00</b>
<b>2031-330-382-0000</b>	<b>\$10,000.00</b>
<b>2111-220-381-0000</b>	<b>\$18,000.00</b>
<b>2111-220-382-0000</b>	<b>\$27,000.00</b>
<b>Total</b>	<b>\$96,809.00</b>

**The vote was as follows:**

**Oscar Young**

Yes      No      Abstain

**Sheila Back**

Yes      No      Abstain

**M. Michael McLaughlin**

Yes      No      Abstain

**Adopted: 1<sup>st</sup> day of July 2025**

**Signed by:**

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**Oscar Young, President**

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**M. Michael McLaughlin, Trustee**

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**Sheila Back, Vice President**

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**Attest to Trustees Signatures:  
Charlene Chattams, Fiscal Officer**

**BOARD OF TRUSTEES**  
**JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO**  
**RESOLUTION NO. 25-088**

**JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, TAX REQUEST FOR CURRENT VALUATION**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on July 1, 2025, at 7:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

**Oscar Young ( )      Sheila Back ( )      M. Michael McLaughlin ( )**

Moved by: **Young ( )      Back ( )      McLaughlin ( )**  
Second by **Young ( )      Back ( )      McLaughlin ( )**

**WITNESSETH**

**WHEREAS**, The Board of Trustees of Jefferson Township, Montgomery County, have determined that it is necessary to levy an additional tax outside of the ten millage limitation for Jefferson Township, Montgomery County, for the purpose of current expenses as authorized by Section 5705.19 (A) of the Ohio Revised Code; and

**WHEREAS**, The Board of Trustees of Jefferson Township proposes that said tax be a levy tax as authorized by section 5705.19 (A) of the Ohio Revised Code; and

**WHEREAS**, Section 5705.03 (B) of the Ohio Revised Code requires the Township to certify to the county Auditor a resolution requesting the County Auditor certify to the Township the total current tax valuation of the Jefferson Township, Montgomery County.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees, of Jefferson Township, Montgomery County, Ohio that in accordance with Section 5705.03 (B) of the Ohio Revised Code, the Board of Trustees of Jefferson Township hereby request the Auditor of Montgomery County, Ohio to certify the total current tax valuation of the Jefferson Township and the dollar amount of revenue that will be generated by an additional \_\_\_\_\_ mills **current expenses levy** for a period of \_\_\_\_\_ (\_\_\_\_) years to be placed upon the ballot at the General Election to be held on November 4, 2025: Such levy shall be placed upon the 2025 tax list and duplicate for first collection in calendar year 2026.

**It is found** and determined that all formal actions of the Jefferson Township Board of Trustees concerning and relating to the adoption of this resolution were adopted in open meeting of the Jefferson Township Board of Trustees; and that all deliberations of the Jefferson Township Board of Trustees and any of their committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including section 121.22 of the Ohio Revised Code.

Resolution 25-088

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**BOARD OF TRUSTEES**  
**JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO**  
**RESOLUTION NO. 25-088**

**The vote was as follows:**

**Oscar Young**

Yes      No      Abstain

**Sheila Back**

Yes      No      Abstain

**M. Michael McLaughlin**

Yes      No      Abstain

**Adopted: 1<sup>st</sup> day of July 2025**

**Signed by:**

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**Oscar Young, President**

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**M. Michael McLaughlin, Trustee**

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**Sheila Back, Vice President**

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**Attest to Trustees Signatures:**  
**Charlene Chattams, Fiscal Officer**



**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO  
RESOLUTION NO. 25-089**

**JEFFERSON TOWNSHIP MONTGOMERY COUNTY TAX REQUEST FOR CURRENT  
VALUATION**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on July 1, 2025, at 7:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

**Oscar Young ( )      Sheila Back ( )      M. Michael McLaughlin ( )**

Moved by: **Young ( )      Back ( )      McLaughlin ( )**  
Second by **Young ( )      Back ( )      McLaughlin ( )**

**WITNESSETH**

**WHEREAS**, The Board of Trustees of Jefferson Township, Montgomery County, have determined that it is necessary for an additional levy of a tax outside of ten millage limitation for Jefferson Township, Montgomery County, for general construction.....See Section 5705.19 (G) as authorized by Section 5705.19 (G) of the Ohio Revised Code; and

**WHEREAS**, The Board of Trustees of Jefferson Township proposes that said tax be a levy tax as authorized by section 5705.19 (G) of the Ohio Revised Code; and

**WHEREAS**, Section 5705.03 (B) of the Ohio Revised Code requires the Township to certify to the county Auditor a resolution requesting the County Auditor certify to the Township the total current tax valuation for Jefferson Township, Montgomery County.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees, of Jefferson Township, Montgomery County, Ohio that in accordance with Section 5705.03 (B) of the Ohio Revised Code, the Board of Trustees of Jefferson Township hereby request the Auditor of Montgomery County, Ohio to certify the total current tax valuation for Jefferson Township and the dollar amount of revenue that will be generated by an additional \_\_\_\_\_ mills streets, **roads and bridges levy** for a period of \_\_\_\_ (\_\_\_\_) years to be placed upon the ballot at the General Election to be held on November 4, 2025: Such levy shall be placed upon the 2025 tax list and duplicate for first collection in calendar year 2026.

**It is found** and determined that all formal actions of the Jefferson Township Board of Trustees concerning and relating to the adoption of this resolution were adopted in open meeting of the Jefferson Township Board of Trustees; and that all deliberations of the Jefferson Township Board of Trustees and any of their committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including section 121.22 of the Ohio Revised Code.

Resolution 25-089

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**BOARD OF TRUSTEES  
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO  
RESOLUTION NO. 25-089**

**The vote was as follows:**

**Oscar Young**

Yes      No      Abstain

**Sheila Back**

Yes      No      Abstain

**M. Michael McLaughlin**

Yes      No      Abstain

**Adopted: 1<sup>st</sup> day of July 2025**

**Signed by:**

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**Oscar Young, President**

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**M. Michael McLaughlin, Trustee**

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**Sheila Back, Vice President**

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**Attest to Trustees Signatures:  
Charlene Chattams, Fiscal Officer**