



AGENDA

JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO BOARD OF TRUSTEES

REGULAR SESSION

1 BUSINESS PARK Dr., DAYTON, OHIO 45417

August 19, 2026, 12:00 PM

I. Welcome / Pledge of Allegiance

II. Moment of Silence-To Honor the Military, Firefighters, Road Workers, & Sheriff Deputies as they serve our community here and abroad.

III. Call to Order / Roll Call:

Oscar Young	Sheila Back	Vera Powell
Present	Absent	Present
	Absent	Absent

IV. Approval of Meeting Minutes

- **August 5, 2026**

Motion to Approve Regular Meeting Minutes

by	Young ()	Back ()	Powell ()
Second by	Young ()	Back ()	Powell ()

Roll Call	Young ()	Back ()	Powell ()
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V. Fiscal Officer Report

Motion to Accept the Fiscal Officer Report and pay the bills.

Motion to Accept Fiscal Officer Report

by	Young ()	Back ()	Powell ()
Second by	Young ()	Back ()	Powell ()

Roll Call	Young ()	Back ()	Powell ()
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VI. Guest Speaker

Montgomery County Prosecutor – Matt Heck

VII. Public Comments

Speakers are to walk up to the podium. Please state your name and address. Speakers are only permitted to address Trustees one (1) time with no rebuttal provided. Speakers are limited to three (3) minutes to address the Trustees. Once your three (3) minutes conclude, speakers will be asked to cease comments and return to their seats.

VIII. Resolutions for Consideration

- **Resolution 26-115**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES RELEASES MATTHEW PERRY FROM HIS PROBATIONARY PART-TIME ROAD WORKER
- **Resolution 26-116**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE

WASTE REMOVAL SERVICE CHARGES TO THE MONTGOMERY COUNTY
AUDITOR

- **Resolution 26-117**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES AN
INTERFUND TRANSFER OF APPROPRIATIONS WITHIN THE ROAD FUND

IX. Adjournment

Motion to Adjourn Meeting by **Young () Back () Powell ()**
Second by **Young () Back () Powell ()**

Roll Call:

Oscar Young			Sheila Back			Vera Powell		
Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain

Time of Adjournment: _____

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-115**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES RELEASES MATTHEW PERRY FROM HIS
PROBATIONARY PART-TIME ROAD WORKER**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met at a regular meeting on August 19, 2026, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**
Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, pursuant to Resolution No. 25-138, the Jefferson Township Board of Trustees authorized the hiring of Matthew Perry as a Probationary Part-Time Road Worker for a one-year probationary term, effective December 8, 2025; and

WHEREAS, Mr. Perry's last shift worked for Jefferson Township was June 8, 2026; and

WHEREAS, the Board of Trustees has determined that Mr. Perry's continued employment is not in the best interest of Jefferson Township;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Montgomery County, Ohio, that:

1. Matthew Perry is hereby released from his position as a Probationary Part-Time Road Worker, effective August 11, 2026.
2. The Township Administrator and Fiscal Officer are authorized to complete all necessary payroll, personnel, and administrative actions associated with the separation.
3. Mr. Perry shall receive any compensation legally due for hours worked through his final shift on June 8, 2026, subject to applicable deductions.
4. This resolution shall take effect immediately upon its adoption.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 19th day of August 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

**Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer**

Resolution 26-115

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-116**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE CERTIFICATION OF DELINQUENT
WASTE REMOVAL SERVICE CHARGES TO THE MONTGOMERY COUNTY AUDITOR**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met at a regular meeting on August 19, 2026, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**

Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, Jefferson Township provides waste removal services to properties within the Township through an agreement with the City of Dayton; and

WHEREAS, certain property owners have failed to pay waste removal service charges associated with their properties; and

WHEREAS, the City of Dayton Utility Billing System has prepared a list of delinquent accounts to be certified to the Montgomery County Auditor, dated July 20, 2026; and

WHEREAS, the certification summary identifies 1,592 delinquent accounts with charges totaling **\$399,223.78**, consisting of:

1. Waste Removal Charges: **\$398,868.47**
2. Previous Waste Removal Charges: **\$274.65**
3. Bad Check Fees: **\$80.66**; and

WHEREAS, pursuant to Ohio Revised Code Section 505.33, the Township Fiscal Officer shall annually certify to the County Auditor the names of property owners and descriptions of the properties that are delinquent in the payment of waste disposal service charges;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Montgomery County, Ohio, that:

Section 1. The Board hereby approves the certification of the delinquent waste removal accounts identified in the City of Dayton Utility Billing System report dated July 20, 2026, totaling **\$399,223.78**, to the Montgomery County Auditor for placement upon the applicable tax duplicate and collection in accordance with law.

Section 2. The delinquent-account report containing the property owners, parcel information, property descriptions, and amounts owed is incorporated into this resolution by reference and shall be maintained with the Township's official records.

Resolution 26-116

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-116**

Section 3. The Township Fiscal Officer is authorized and directed to certify the delinquent accounts to the Montgomery County Auditor in accordance with Ohio Revised Code Section 505.33.

Section 4. The Township Administrator and Fiscal Officer are authorized to coordinate with the City of Dayton and the Montgomery County Auditor and to execute or submit any documents reasonably necessary to complete the certification.

Section 5. This resolution shall take effect immediately upon its adoption.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 19th day of August 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

**Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer**



Department of Public Works

City Hall
101 W. Third Street
P.O. Box 22
Dayton, OH 45401
(937) 333-4070 / Fax (937) 333-4261
www.daytonohio.gov

July 7, 2025

**Cassandra Goodwine, Administrator
Jefferson Township Administrative Offices
1 Business Park Dr
Dayton OH 45417**

RE: Jefferson Township Delinquent Trash Accounts

Dear Ms. Goodwine,

The City of Dayton will be submitting 1,232 delinquent Jefferson Township trash accounts to the Montgomery County Auditor's Office in September to be assessed to their February property tax bill. The 1,232 accounts represent 52.9% of the total 2,329 properties billed for trash services in January 2025. The total outstanding balance for these delinquent accounts as of July 4, 2025, is \$290,828.90.

I have attached to this email a PDF file with the customer information for all delinquent accounts. To submit the delinquent accounts to the Montgomery County Auditor's Office, we must have a "Resolution" from the Jefferson Township Board of Trustees by August 31, 2025.

I have attached a copy of the resolution that was provided in 2024. I have also emailed this letter and attached a PDF copy of the delinquent accounts. Please provide a copy of the 2025 resolution to me as quickly as possible. If you have any additional questions, please contact me at (937) 333-4070.

Sincerely,

**E-SIGNED by Thomas Ritchie
on 2025-07-07 20:51:48 EDT**

**Thomas J. Ritchie Jr., Director
Department of Public Works**

CC: C. Chattams, J. Parker, M. Walls

City of Dayton, Ohio Utility Billing System
Analysis of Accounts to be Certified to Montgomery County

Page: 320 of 320

Date: 07-20-2025 05:13:25

Report No: W03570

Last Revision: 31-AUG-2010

Service Type:ALL CERTIFIABLE

Route: 380010

To Route:380010

SUMMARY

Total Number of Accounts on this Report :1592

Number of BPI Numbers for Accounts on this Report :1592

Maximum "Bill Date" on this Report :07/20/2026

Number of Valid BPI Numbers :1585

Report Total by Type of Service:

Summary	
Charge	Amount
WASTE REMOVAL	\$398,868.47
PREVIOUS WASTE REMOVAL	\$274.65
BAD CHECK FEE	\$80.66
Total :	\$399,223.78

**** End Of Report ****

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-117**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES AN INTERFUND TRANSFER OF
APPROPRIATIONS WITHIN THE ROAD FUND**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on August 19, 2026, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**
Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, the Board of Trustees of Jefferson Township has adopted appropriations for Fiscal Year 2026; and

WHEREAS, the Township has funds available within the Road Capital Fund that are to be transferred to various Road Department funds to support authorized road-related expenditures and operations; and

WHEREAS, the Board of Trustees has determined that such transfers are necessary and appropriate to provide adequate funding within the respective Road Department funds for Fiscal Year 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Montgomery County, Ohio, that:

Section 1. Ratification of Transfers

The Board hereby ratifies, confirms, and approves the following transfers from the Road Capital Fund to the respective Road Department funds, effective for accounting purposes as of the dates the transfers were made during May 2026:

Transfer From	Transfer To	Amount
4403-760-720-0000	2021-330-360-0000	\$6,000.00
4403-760-720-0000	2021-330-420-0000	\$9,000.00
4403-760-720-0000	2021-330-420-0804	\$9,000.00
4403-760-720-0000	2031-330-323-0000	\$9,000.00
4403-760-720-0000	2031-330-490-0000	\$4,000.00
4403-760-720-0000	2021-760-740-0000	\$2,125.80

Total Transfers: \$39,125.80

Resolution 26-117

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-117

Section 2.

The Fiscal Officer or designee is hereby authorized and directed to make the necessary accounting entries to complete this transfer.

Section 3.

It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and its committees that resulted in such formal action occurred in meetings open to the public in compliance with all applicable legal requirements.

Section 4.

This Resolution shall take effect and be in force from and after the earliest period allowed by law.

The vote was as follows:

Sheila Back

Yes No Abstain

Oscar Young

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 19th day of August 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Adrennia Kelly, Deputy Fiscal Officer