



AGENDA

JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO BOARD OF TRUSTEES

REGULAR SESSION

1 BUSINESS PARK Dr., DAYTON, OHIO 45417

December 17, 2025, 12:00 PM

- I. **Welcome / Pledge of Allegiance,**
- II. **Moment of Silence**-To Honor the Military, Firefighters, Road Workers, & Sheriff Deputies as they serve our community here and abroad.

III. Call to Order / Roll Call:

Oscar Young Present **Sheila Back** Present **M. Michael McLaughlin** Present
Oscar Young Absent **Sheila Back** Absent **M. Michael McLaughlin** Absent

IV. Approval of Regular Meeting Minutes

- December 2, 2025

Motion to Approve Regular Meeting Minutes

M. Michael McLaughlin
Present Absent

Motion to Approve Regular Meeting Minutes

by Young () Back () McLaughlin ()
Second by Young () Back () McLaughlin ()

V. Fiscal Officer Report

Motion to Accept the Fiscal Officer Report and pay the bills.

Motion to Accept Fiscal Officer Report

by **Young ()** Back () **McLaughlin ()**
Second by **Young ()** Back () **McLaughlin ()**

VI. Public Comments

Speakers are to walk up to the podium. Please state your name and address. Speakers are only permitted to address Trustees one (1) time with no rebuttal provided. Speakers are limited to three (3) minutes to address the Trustees. Once your three (3) concludes, speakers will be asked to cease comments and return to their seats.

VII. Resolutions for Consideration

• **Resolution 25-178**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DOES HEREBY AGREE TO ACCEPT THE 2025 ANNUAL HIGHWAY SYSTEM MILAGE CERTIFICATION.

• **Resolution 25-179**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DOES HEREBY AUTHORIZE THE PURCHASE AND INSTALLATION OF SNOWPLOW AND SALT SPREADER EQUIPMENT FOR THE JEFFERSON

TOWNSHIP ROAD DEPARTMENT AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO EXECUTE ALL NECESSARY DOCUMENTS.

• **Resolution 25-180**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF FIREFIGHTER/EMT ALEX HOHLER FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT.

VIII. Department Reports

- **Road**
- **Code Enforcement**

IX. Executive Session

Pursuant to Ohio Revised Code section 121.22(G)(2), I move that we enter into an executive session: To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

Motion to Enter ES by **Young () Back () McLaughlin ()**
Second by **Young () Back () McLaughlin ()**

Time: _____

Motion to Exit ES by **Young () Back () McLaughlin ()**
Second by **Young () Back () McLaughlin ()**

Time: _____

X. Adjournment

Motion to Adjourn Meeting by **Young () Back () McLaughlin ()**
Second by **Young () Back () McLaughlin ()**

Roll Call:

Oscar Young	Sheila Back	M. Michael McLaughlin
Yes	Yes	Yes
No	No	No
Abstain	Abstain	Abstain

Time of Adjournment: _____

**OFFICIAL MINUTES OF
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES
1 Business Park Dr.
Dayton, Ohio 45417**

Regular Meeting (Tuesday, December 2, 2025)

Members present:

Oscar Young, Sheila Back
Charlene Chattams

The meeting was called to order at 7:00 PM.

1. Welcome/ Pledge of Allegiance

**Information, Minutes, Procedural: A. Call to Order – Oscar Young, President
I pledge allegiance.**

2. Procedural: B. Roll Call

Oscar Young, Sheila Back

3. Approval of Regular Meeting Minutes

October 15, 2025

Motin by Oscar Young, Seconded by Sheila Back

Final Resolution: Motion Carried

Yes: Oscar Young, Sheila Back

4. Fiscal Officer Report

The Fiscal Officer stated that she has sent the following reports to the trustees via email: bills paid in September; comparison of budget and appropriated; cash summary by fund; appropriation status (15 pages no printed copy). These are monthly reports that are sent out monthly after reconciliation is completed so trustees know where the money is going. Departments who have not sent their credit card information, please do so by Wednesday. Fiscal Officer has begun on the end of year reports. These times are usually more stressful, especially since this is only her second time doing them. Audit committee for the month has been rescheduled. Trustee Young and Fiscal Officer will be completing the Township Records Committee Report this month. October's reconciliation will also be completed this month.

Motion by Sheila Back, Seconded by Oscar Young.

Final Resolution: Motion Carried.

Yes: Oscar Young, Sheila Back

5. Resolutions for Consideration:

Action, Information, Minutes: Resolution 25-136

I recommend approval of Resolution 25-136 – the Jefferson Township Board of Trustees does not object to the issuance of a liquor permit for Meekz Lounge, Inc.

Motion by Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back

Action, Information, Minutes: Resolution 25-137

I recommend approval of Resolution 25-137 – the Jefferson Township Board of Trustees authorizes the Township Fire Chief to hire probationary part-time firefighter/EMT Nathan Tyley and probationary part-time firefighter Robert Jackson.

Motion by Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-138

I recommend approval of Resolution 25-138 – the Jefferson Township Board of Trustees authorizes the Road Supervisor to hire Matthew Perry as a 1-year probationary part-time road employee.

Motion by Oscar Young, Seconded by Sheila Back.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back

Action, Information, Minutes: Resolution 25-139

I recommend approval of Resolution 25-139 – the Jefferson Township Board of Trustees authorizes the road supervisor to hire La Mar Jackson as a 1 year probationary part-time road employee.

Motion by Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-140

I recommend approval of Resolution 25-140 – the Jefferson Township Board of Trustees authorizes the Township Administrator to execute a memorandum of understanding for the permanent exchange of vehicles between Jefferson Township and the Montgomery County Sheriff's Office.

Motion by Oscar Young, Seconded by Sheila Back
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back

Action, Information, Minutes: Resolution 25-141

I recommend approval of Resolution 25-141 – the Jefferson Township Board of Trustees approves the tax collection fees tax year 2025 advance request (the collection year 2026)

Motion by: Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-142

I recommend approval of Resolution 25-142 – the Jefferson Township Board of Trustees authorizes the Township Administrator to execute Ohio Department of Transportation (ODOT) value analysis documents for parcels 51, 52, and 38 related to the Infirmary Road & Pinnacle Road resurfacing project (PID 121590)

Motion by: Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-143

I recommend approval of Resolution 25-143 – the Jefferson Township Board of Trustees adopts the 2026 temporary budget effective January 1, 2026.

Motion by: Oscar Young, Seconded by Shiela Back
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-144

I recommend approval of Resolution 25-144 – the Jefferson Township Board of Trustees authorizes the transfer of funds into the Road Capital Fund (Fund 4403).

Motion by: Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-145

I recommend approval of Resolution 25-145 – the Jefferson Township Board of Trustees authorizes the transfer of funds into the General Capital Fund (Fund 4301).

Motion by: Oscar Young, Seconded by Sheila Back
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-146

I recommend approval of Resolution 25-146 – the Jefferson Township Board of Trustees authorizes the transfer of funds into the Fire Capital Fund (Fund 4401).

Motion by Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-147

I recommend approval of Resolution 25-147 – the Jefferson Township Board of Trustees accepts the resignation of Captain Kristopher Schnell.

Motion by Oscar Young, Seconded by Sheila Back
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back

Action, Information, Minutes: Resolution 25-148

I recommend approval of Resolution 25-148 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 5037 Fortman Dr. (G27 18213 0028) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-149

I recommend approval of Resolution 25-149 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 5109 Fortman Dr. (G27 18214 0029) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-150

I recommend approval of Resolution 25-150 – the Jefferson Township Board of Trustees certifies the assessment of charges for abating nuisance property to 5097 Fortman Dr. (G27 18214 0030) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-151

I recommend approval of Resolution 25-151 – the Jefferson Township Board of Trustees certifies the assessment of charges for abating nuisance property to 5073 Fortman Dr. (G27 18214 0032) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-152

I recommend approval of Resolution 25-152 – the Jefferson Township Board of Trustees certifies the assessment of charges for abating nuisance property to 5196 Fortman Dr. (G27 18214 0043) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-153

I recommend approval of Resolution 25-153 – the Jefferson Township Board of Trustees certifies the assessment of charges for abating nuisance property to 4730 Ericson Ave. (G27 18315 0047) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-154

I recommend approval of Resolution 25-154 – the Jefferson Township Board of Trustees certifies the assessment of charges for abating nuisance property to 130 Union Rd. (G27 24506 0007) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-155

I recommend approval of Resolution 25-155 – the Jefferson Township Board of Trustees certifies the assessment of charges for abating nuisance property to 200 Lawncrest Ave. (G29 18207 0013) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-156

I recommend approval of Resolution 25-156 – the Jefferson Township Board of Trustees certifies the assessment of charges for abating nuisance property to 204 Lawncrest Ave (G28 18207 0014) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-157

I recommend approval of Resolution 25-157 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 1 Lawncrest Ave. (G28 18308 0014) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-158

I recommend approval of Resolution 25-157 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 128 Maeder Ave. (G28 18308 0038) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-159

I recommend approval of Resolution 25-159 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 1 Maeder Ave (G29 18308 0054) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-160

I recommend approval of Resolution 25-160 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 5 Maeder Ave (G28 18308 0055) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-161

I recommend approval of Resolution 25-161 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 121 Maeder Ave (G28 18308 0067) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-162

I recommend approval of Resolution 25-162 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 209 Lawncrest Ave (G28 18309 0003) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-163

I recommend approval of Resolution 25-163 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 220 Maeder Ave (G28 18309 0043) the Montgomery County Auditor to be assessed to listed properties in 2025.

Action, Information, Minutes: Resolution 25-164

I recommend approval of Resolution 25-164 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 118 Chain Ave (G28 18201 0069) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-165

I recommend approval of Resolution 25-165 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 117 Chain Ave (G29 18201 0096) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-166

I recommend approval of Resolution 25-166 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 53 Chain Ave (G29 18201 0091) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-167

I recommend approval of Resolution 25-167 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 165 Holland Ave (G29 18201 0220) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-168

I recommend approval of Resolution 25-168 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 109 Holland Ave (G29 18201 0228) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-169

I recommend approval of Resolution 25-169 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 272 Chain Ave (G29 18202 0050) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-170

I recommend approval of Resolution 25-170 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 212 Colgate Ave (G29 18202A0072) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-171

I recommend approval of Resolution 25-171 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 301 Colgate Ave (G29 18202A0089) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-172

I recommend approval of Resolution 25-172 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 313 Colgate Ave (G29 18202A0127) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-173

I recommend approval of Resolution 25-173 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 22 Iona Ave (G29 18205 0057) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-174

I recommend approval of Resolution 25-174 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 36 Infirmary Rd (G29 18222 0017) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-175

I recommend approval of Resolution 25-175 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 301 Bricker Ave (G27 18309 0109) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-176

I recommend approval of Resolution 25-176 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 21 Bricker Ave (G29 18308 0098) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

Action, Information, Minutes: Resolution 25-177

I recommend approval of Resolution 25-177 – the Jefferson Township Board of Trustees certifies the assessment charges for abating nuisance property to 123 Calumet Rd (G28 18207 0025) the Montgomery County Auditor to be assessed to listed properties in 2025.

Motion by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion carried

Yes: Oscar Young, Sheila Back.

6. Department Reports

Zoning: Karen Kayler reported on attending the Miami Valley Regional Planning Commission Meeting on November 18, 2025. Six new residential permits were issued. Thirty-one inspections were conducted. Seven violations are being addressed. Four BZA hearings are scheduled for December.

7. Trustee Reports

Trustees reported on what they are doing within the Township.

8. Adjournment Action: Adjournment

I'll make a motion to adjourn the meeting.

Motion by Oscar Young, seconded by Sheila Back.

Final Resolution: Motion Carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

Adjournment 7:24 PM

Attest by:

Oscar Young, President

Charlene Chattams, Fiscal Officer

Approval Date: _____

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 25-178

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DOES HEREBY AGREE TO ACCEPT THE
2025 ANNUAL HIGHWAY SYSTEM MILEAGE CERTIFICATION**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on December 17, 2025, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () M. Michael McLaughlin ()

Moved by: **Young () Back () McLaughlin ()**
Second by **Young () Back () McLaughlin ()**

WITNESSETH,

WHEREAS, the Jefferson Township Board of Trustees is required to report to the Ohio Department of Transportation the attached Certification of Highway Miles per ORC 4501.04; and

WHEREAS, multiple funding programs designated for Jefferson Township roadways are based on the certification of miles owned and maintained by the Township; and

WHEREAS, the 2025 Certification has been determined to be 43.283 miles, applied to the 2025 funding year.

NOW, THEREFORE, the Jefferson Township Board of Trustees hereby agrees to accept the 2025 Township Highway System Mileage Certification. (Attached)

The vote was as follows:

Oscar Young
Yes No Abstain

Sheila Back
Yes No Abstain

M. Michael McLaughlin
Yes No Abstain

Adopted: 17th day of December 2025

Signed by:

Oscar Young, President

M. Michael McLaughlin, Trustee

Sheila Back, Vice President

**Attest to Trustees Signatures:
Charlene Chattams, Fiscal Officer**

Summary of 2025 ODOT Changes
for Roads in MONTGOMERY County,
Township 06 , JEFFERSON

Certified Mileage for 2024 : 43.283 Miles

TWP 06 Route: T Route Name: Change: 0.000

Reason For Change

Total Changes: 0.000

Certified Mileage For: 2025 : 43.283 Miles

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 25-179

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DOES HEREBY
AUTHORIZE THE PURCHASE AND INSTALLATION OF SNOWPLOW AND SALT
SPREADER EQUIPMENT FOR THE JEFFERSON TOWNSHIP ROAD DEPARTMENT AND
AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO EXECUTE ALL NECESSARY
DOCUMENTS**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on December 17, 2025, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () M. Michael McLaughlin ()

Moved by: **Young () Back () McLaughlin ()**
Second by **Young () Back () McLaughlin ()**

WITNESSETH,

WHEREAS, the Jefferson Township Road Department requires updated and properly equipped snow removal equipment to safely and effectively maintain township roads during winter weather conditions; and

WHEREAS, Custom Way Trailer Sales has provided an estimate for the purchase and installation of a Boss 8'6" Straight Blade Super Snowplow, associated mounting hardware, wiring, snow deflector, and a Buyers Dump-Body Tailgate Salt Spreader for the 2023 Ford F-350; and

WHEREAS, the total cost for parts and labor is **\$14,746.50**, as outlined in Estimate #165928 dated October 16, 2025; and

WHEREAS, the Board of Trustees finds this purchase to be necessary and in the best interest of Jefferson Township to ensure public safety during inclement weather; and

WHEREAS, adequate funds are available in **Line Item 2021-330-360-3008** to support this expenditure.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Montgomery County, Ohio, that:

1. **The Board hereby authorizes the purchase and installation** of the snowplow and salt spreader equipment from Custom Way Trailer Sales in the amount of **\$14,746.50**, in accordance with Estimate #165928.
2. **The Township Administrator is authorized and directed** to execute all documents necessary to complete the purchase and installation, and to take all actions needed to carry out the intent of this Resolution.

Resolution 25-179

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**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 25-179**

3. The Fiscal Officer is authorized and directed to expend funds for this purchase from **Line Item 2021-330-360-3008**.
4. This Resolution shall take effect immediately upon its adoption.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

M. Michael McLaughlin

Yes No Abstain

Adopted: 17th day of December 2025

Signed by:

Oscar Young, President

M. Michael McLaughlin, Trustee

Sheila Back, Vice President

**Attest to Trustees Signatures:
Charlene Chattams, Fiscal Officer**

 BUYERS ORDER 2217 NORTH DAYTON LAKEVIEW ROAD DATE
 165928 NEW CARLISLE, OH 45344 10-16-2025
 937-845-9469

NAME: JEFFERSON TOWNSHIP MONTGOMERY COUNT
 1 BUSINESS PARK DR HPHONE: 937-262-3591
 DAYTON, OH 45417 WPHONE: 937-845-
 MOBILE/FAX: 937-845-

PART#	DESCRIPTION	QTY	PRICE	DISC	TOTAL
M	2023 F350 WITH 9' DUMP BED, STRAIGHT BLADE	1.00	0.00	0	0.00
SP		0.00	0.00	0	0.00
BSTB03168	BOSS SNOWPLOW, 8'6" STR BLD SUPER, BLADE CRATE, 703#"	1.00	8016.00	10	7214.40
BSTB15020B	PLOW BOX STR RT3, SH2 SUPER, SL3 LED	1.00	0.00	0	0.00
BMSC01565	SNOW DEFLECTOR	1.00	431.00	0	431.00
LA	LABOR, ASSEMBLE SNOW PLOW	2.50	122.00	0	305.00
BSTB09602	HAND HELD (ONLY) STRAIGHT	1.00	0.00	0	0.00
BMSC25012	KIT WIRING RT3 SH2, FORD F250-550, 23+	1.00	0.00	0	0.00
BLTA10200	UC/RT3, FORD F250/F350/450/550 17&UP	1.00	0.00	0	0.00
LUC	LABOR TO INSTALL SNOWPLOW UNDERCARRIAGE AND WIRING	6.50	122.00	0	793.00
SP		0.00	0.00	0	0.00
B9035103	BUYERS SPREADER, TAILGATE REPLACEMENT, DUMP BODY	1.00	5027.10	0	5027.10
LVBS	LABOR TO INSTALL SALT SPREADER	8.00	122.00	0	976.00
SP		0.00	0.00	0	0.00

Parts	12672.50
Labor	2074.00
Subtotal	14746.50
EXEMPT	0.00
EXEMPT	0.00
Total	14746.50

Signature X _____

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 25-180

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF FIREFIGHTER/EMT ALEX HOHLER FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT.

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on December 17, 2025, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () M. Michael McLaughlin()

Moved by: **Young () Back () McLaughlin ()**
Second by **Young () Back () McLaughlin ()**

WITNESSETH

WHEREAS, Alex Hohler has resigned his position with the Jefferson Township Fire Department.

WHEREAS, The Jefferson Township Board of Trustees in accordance with the Ohio Revised Code is authorized to accept this registration.

WHEREAS, The Board of Trustees agrees to accept the resignation of Alex Hohler from the Jefferson Township Fire Department with this Resolution 25-180.

WHEREAS, The Board of Trustees instructs the Fire Chief to write a letter denoting the acceptance of said resignation and a letter of appreciation to be sent to the employee (Resignation on file)

NOW, THEREFORE, The Board of Trustees of Jefferson Township, Montgomery County, Ohio, hereby accepts the resignation of firefighter/EMT Alex Hohler from the Jefferson Township Fire Department effective December 14, 2025.

The vote was as follows:

Oscar Young			Sheila Back			M. Michael McLaughlin		
Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain

Adopted: 16th day of December

Signed by:

Oscar Young, President

M. Michael McLaughlin, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Charlene Chattams, Fiscal Officer

Resolution 25-180