



AGENDA

JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO BOARD OF TRUSTEE

WORK SESSION

1 BUSINESS PARK Dr., DAYTON, OHIO 45417

November 5, 2025, 6:00 PM

- I. **Welcome / Pledge of Allegiance,**
- II. **Moment of Silence**-To Honor the Military, Firefighters, Road Workers, & Sheriff Deputies as they serve our community here and abroad.
- III. **Call to Order / Roll Call:**
- | | | | | |
|--------------------|--------|--------------------|--------|------------------------------|
| Oscar Young | | Sheila Back | | M. Michael McLaughlin |
| Present | Absent | Present | Absent | Present |
| | | | | Absent |
- IV. **Resolutions for Consideration**
- **Resolution 25-132**
THE JEFFERSON TOWNSHIP BOARD OF AUTHORIZES THE TOWNSHIP FIRE CHIEF TO HIRE PROBATIONARY PART-TIME FIRFIGHTER/EMT PARKER HOPKINS.
 - **Resolution 25-133**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF FIREFIGHTER MITCHELL THONNERIEUX FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT.
 - **Resolution 25-134**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE TOWNSHIP FIRE CHIEF TO HIRE PROBATIONARY PART-TIME FIREFIGHTER TYLER BACK.
 - **Resolution 25-135**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE ROAD SUPERVISOR TO HIRE LA MAR JACKSON AS A 1 YEAR PROBATIONARY PART-TIME ROAD EMPLOYEE.
- V. **Adjournment**
- | | | | |
|------------------------------|-----------|----------|----------------|
| Motion to Adjourn Meeting by | Young () | Back () | McLaughlin () |
| Second by | Young () | Back () | McLaughlin () |
- Roll Call:**
- | | | | | |
|--------------------|----|--------------------|---------|------------------------------|
| Oscar Young | | Sheila Back | | M. Michael McLaughlin |
| Yes | No | Abstain | Yes | No |
| | | | Abstain | Abstain |

Time of Adjournment: _____



AGENDA

JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO BOARD OF TRUSTEE

REGULAR SESSION

1 BUSINESS PARK Dr., DAYTON, OHIO 45417

November 5, 2025, 7:00 PM

- I. **Welcome / Pledge of Allegiance,**
- II. **Moment of Silence**-To Honor the Military, Firefighters, Road Workers, & Sheriff Deputies as they serve our community here and abroad.
- III. **Call to Order / Roll Call:**

Oscar Young		Sheila Back		M. Michael McLaughlin	
Present	Absent	Present	Absent	Present	Absent
- IV. **Approval of Regular Meeting Minutes**
 - **October 15, 2025**Motion to Accept Regular Meeting Minutes

By	Young ()	Back ()	McLaughlin ()
Seconded by	Young ()	Back ()	McLaughlin ()
- V. **Fiscal Officer Report**

Motion to Accept the Fiscal Officer Report and pay the bills

Motion to Accept Fiscal Officer Report

by	Young ()	Back ()	McLaughlin ()
Second by	Young ()	Back ()	McLaughlin ()
- VI. **Public Comments**

Speakers are to walk up to the podium. Please state your name and address. Speakers are only permitted to address Trustees one (1) time with no rebuttal provided. Speakers are limited to three (3) minutes to address the Trustees. Once your three (3) concludes, speakers will be asked to cease comments and return to their seats.
- VII. **Resolutions for Consideration**
 - **Resolution 25-132**

THE JEFFERSON TOWNSHIP BOARD OF AUTHORIZES THE TOWNSHIP FIRE CHIEF TO HIRE PROBATIONARY PART-TIME FIREFIGHTER/EMT PARKER HOPKINS.
 - **Resolution 25-133**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF FIREFIGHTER MITCHELL THONNERIEUX FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT.
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THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE TOWNSHIP FIRE CHIEF TO HIRE PROBATIONARY PART-TIME FIREFIGHTER TYLER BACK.

- **Resolution 25-135**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE ROAD SUPERVISOR TO HIRE LA MAR JACKSON AS A 1 YEAR PROBATIONARY PART-TIME ROAD EMPLOYEE.

VIII. Department Reports

- Sheriff
- Public Safety
- Fire
- Zoning
- Economic Development

IX. Trustees' Reports / Comments

Trustee M. Michael McLaughlin

Trustee Sheila Back

Trustee Oscar Young

X. Adjournment

Motion to Adjourn Meeting by
Second by

Young () Back () McLaughlin ()

Young () Back () McLaughlin ()

Roll Call:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

M. Michael McLaughlin

Yes No Abstain

Time of Adjournment: _____

**OFFICIAL MINUTES OF
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES
1 Business Park Dr.
Dayton, Ohio 45417**

Regular Meeting (Wednesday, October 15, 2025)

Members present:

Oscar Young, Sheila Back, M. Michael McLaughlin
Charlene Chattams

The meeting was called to order at 12:00 PM.

- 1. Welcome/ Pledge of Allegiance**
Information, Minutes, Procedural: A. Call to Order – Oscar Young, President
I pledge allegiance.

- 2. Procedural: B. Roll Call**
Oscar Young, Sheila Back, M. Michael McLaughlin

- 3. Approval of Regular Meeting Minutes**
October 7, 2025

Motin by Sheila Back, Seconded by Oscar Young
Final Resolution: Motion Carried

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

- 4. Fiscal Officer Report**
The Fiscal Officer stated that the August reconciliation had been completed. Financial reports have been sent to the trustees showing payments and appropriation report showing what has been spent. A reminder that this is a part time job. Fiscal officer will begin a credit card report for September next week. All submissions need to be received by Monday, October 20, 2025.

Motion by Oscar Young, Seconded by Sheila Back.
Final Resolution: Motion Carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

- 5. Resolutions for Consideration:**

Action, Information, Minutes: Resolution 25-127

I recommend approval of Resolution 25-127 – the Jefferson Township Board of Trustees approves appointment of Johnie Mae Stewart, Sheron Dorsey, Franklin Qualls, Leroy Anthony, and Aundrea Scott to the Jefferson Township Community Safety Board.

Motion by Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

Action, Information, Minutes: Resolution 25-128

I recommend approval of Resolution 25-128 – the Jefferson Township Board of Trustees accepts the non-compliance termination recommendation of Benjamin Sivits from the Jefferson Township Fire Department.

Motion by Oscar Young, Seconded by Sheila Back.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

Action, Information, Minutes: Resolution 25-129

I recommend approval of Resolution 25-129 – the Jefferson Township Board of Trustees establishes parking restrictions, enforcement authority, and designates roads in need of critical repair within Jefferson Township.

Motion by Oscar Young, Seconded by Sheila Back.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

Action, Information, Minutes: Resolution 25-130

I recommend approval of Resolution 25-130 – the Jefferson Township Board of Trustees establishes the travel restrictions for heavy vehicles on residential streets within Jefferson Township.

Motion by Oscar Young, Seconded by Sheila Back.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin

Action, Information, Minutes: Resolution 25-131

I recommend approval of Resolution 25-131 – the Jefferson Township Board of Trustees Establishes the snow emergency parking restrictions and snow removal priority routes within Jefferson Township.

Motion by Sheila Back, Seconded by Oscar Young.
Final Resolution: Motion carried.

Yes: Oscar Young, Sheila Back, M. Michael McLaughlin.

6. Department Reports

Road Department: Kenneth Smith, Road Supervisor, stated that cutbacks have been completed on Derby Road. 5037 Fortman Drive was cut. Road department is working on replacing storm drain basins.

Code Enforcement: Larry Minifield, Code Enforcement, completed 33 inspections and violations with seven being complaint-driven. Total cases resolved were 13 and nine being voluntary compliant. Fines issued totaling \$3,050.00. Code Enforcement 87 ongoing cases with action plans in place for resolution. Flock cameras should be installed by December.

7. Executive Session

Pursuant to Ohio Revised Code section 121.22(G)(1), I move that we enter into an executive session: To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, or regulated individual requests a public hearing.

Motion by M. Michael McLaughlin.
The motion was not seconded.

Final Resolution: The motion failed.

8. Adjournment Action: Adjournment

I'll make a motion to adjourn the meeting.
Motion by Oscar Young, seconded by Sheila Back.

Final Resolution: Motion Carried.

Yes: Oscar Young, Sheila Back.
Abstain: M. Michael McLaughlin.
Adjournment 12:24 PM

Attest by:

Oscar Young, President
Approval Date: _____

Charlene Chattams, Fiscal Officer

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 25-132

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE TOWNSHIP FIRE CHIEF TO HIRE
PROBATIONARY PART-TIME FIREFIGHTER/EMT PARKER HOPKINS.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on November 5, 2025, at 7:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () M. Michael McLaughlin ()

Moved by: **Young () Back () McLaughlin ()**
Second by **Young () Back () McLaughlin ()**

WHEREAS, The Jefferson Township Fire Department is working diligently to maintain qualified staffing desires to provide excellent EMS and Fire Protection to the residents of Jefferson Township; and

WHEREAS, it is in the interest of the Township and its residents that the staffing level in Jefferson Township Fire Department be maintained to provide a better response to its citizens; and

WHEREAS, the Fire Chief has requested to hire the following individuals and disclose the salary as they currently hold the required certification:

1. Parker Hopkins
Probationary Firefighter/EMT
Part-Time
\$18.00 per hour
Effective 10/21/2025

NOW, THEREFORE, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, authorizes the Fire Chief to hire (for one-year probational term) Probationary Firefighter/EMT Parker Hopkins to the Jefferson Township Fire Department.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

M. Michael McLaughlin

Yes No Abstain

Adopted: 5th day of November 2025

Signed by:

Oscar Young, President

M. Michael McLaughlin, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Charlene Chattams, Fiscal Officer

Resolution 25-132

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 25-133**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF FIREFIGHTER MITCHELL THONNERIEUX FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT.

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on November 5, 2025 at 7:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () M. Michael McLaughlin()

Moved by: **Young () Back () McLaughlin ()**
Second by **Young () Back () McLaughlin ()**

WITNESSETH

WHEREAS, Mitchell Thonnerieux has resigned his position with the Jefferson Township Fire Department.

WHEREAS, The Jefferson Township Board of Trustees in accordance with the Ohio Revised Code is authorized to accept this registration.

WHEREAS, The Board of Trustees agrees to accept the resignation of Mitchell Thonnerieux from the Jefferson Township Fire Department with this Resolution 25-133.

WHEREAS, The Board of Trustees instructs the Fire Chief to write a letter denoting the acceptance of said resignation and a letter of appreciation to be sent to the employee (Resignation on file)

NOW, THEREFORE, The Board of Trustees of Jefferson Township, Montgomery County, Ohio, hereby accepts the resignation of Firefighter Mitchell Thonnerieux from the Jefferson Township Fire Department effective October 4, 2025.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

M. Michael McLaughlin

Yes No Abstain

Adopted: 5th day of November 2025

Signed by:

Oscar Young, President

M. Michael McLaughlin, Trustee

Sheila Back, Vice President

**Attest to Trustees Signatures:
Charlene Chattams, Fiscal Officer**

Resolution 25-133

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 25-134**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE TOWNSHIP FIRE CHIEF TO HIRE
PROBATIONARY FIREFIGHTER TYLER BACK.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on November 5, 2025, at 7:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () M. Michael McLaughlin ()

Moved by: **Young () Back () McLaughlin ()**
Second by **Young () Back () McLaughlin ()**

WHEREAS, The Jefferson Township Fire Department is working diligently to maintain qualified staffing desires to provide excellent EMS and Fire Protection to the residents of Jefferson Township; and

WHEREAS, it is in the interest of the Township and its residents that the staffing level in Jefferson Township Fire Department be maintained to provide a better response to its citizens; and

WHEREAS, the Fire Chief has requested to hire the following individuals and disclose the salary as they currently hold the required certification:

1. Tyler Back
Probationary Firefighter
Part-Time
\$16.00 per hour
Effective 04/18/2025

NOW, THEREFORE, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, authorizes the Fire Chief to hire (for one-year probational term) Probationary Firefighter Tyler Back to the Jefferson Township Fire Department.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

M. Michael McLaughlin

Yes No Abstain

Adopted: 5th day of November 2025

Signed by:

Oscar Young, President

M. Michael McLaughlin, Trustee

Sheila Back, Vice President

**Attest to Trustees Signatures:
Charlene Chattams, Fiscal Officer**

Resolution 25-134

Page 1 of 1

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 25-135

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE ROAD SUPERVISOR TO HIRE LA MAR JACKSON AS A 1 YEAR PROBATIONARY PART-TIME ROAD EMPLOYEE

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on November 5, 2025, at 7:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () M. Michael McLaughlin ()

Moved by: **Young () Back () McLaughlin ()**
Second by **Young () Back () McLaughlin ()**

WHEREAS, The Jefferson Board of Trustees desire to provide adequate road staffing for the residents of Jefferson Township;

WHEREAS, The Jefferson Road Department present staffing inadequate for projects that need completing inside the Township; and

WHEREAS, the Road Department Supervisor has requested to hire the following individual and disclose the salary:

1. La Mar Jackson
Probationary Part-Time Road Worker
\$15.00 per hour
Effective 11/10/2025

NOW, THEREFORE, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, authorizes the Road Department Supervisor to hire Probationary Road Worker La Mar Jackson to the Jefferson Township Road Department.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

M. Michael McLaughlin

Yes No Abstain

Adopted: 5th day of November 2025

Signed by:

Oscar Young, President

M. Michael McLaughlin, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Charlene Chattams, Fiscal Officer

Resolution 25-135