



AGENDA

JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO BOARD OF TRUSTEES

REGULAR SESSION

1 BUSINESS PARK Dr., DAYTON, OHIO 45417

September 1, 2026, 6:00 PM

I. Welcome / Pledge of Allegiance

II. Moment of Silence-To Honor the Military, Firefighters, Road Workers, & Sheriff's Deputies as they serve our community here and abroad.

III. Call to Order / Roll Call:

Oscar Young

Present Absent

Sheila Back

Present Absent

Vera Powell

Present Absent

IV. Approval of Meeting Minutes

- **August 19, 2026**

Motion to Approve Regular Meeting Minutes

by

Young () Back () Powell ()

Second by

Young () Back () Powell ()

Roll Call

Young () Back () Powell ()

V. Fiscal Officer Report

Motion to Accept the Fiscal Officer Report and pay the bills.

Motion to Accept Fiscal Officer Report

by

Young () Back () Powell ()

Second by

Young () Back () Powell ()

Roll Call

Young () Back () Powell ()

VI. Public Comments

Speakers are to walk up to the podium. Please state your name and address. Speakers are only permitted to address Trustees one (1) time with no rebuttal provided. Speakers are limited to three (3) minutes to address the Trustees. Once your three (3) minutes conclude, speakers will be asked to cease comments and return to their seats.

VII. Resolutions for Consideration

- **Resolution 26-118**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF FIREFIGHTER/EMT JEREMIAH BAXTER FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT

- **Resolution 26-119**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF FIREFIGHTER/EMT NICHOLAS CARMODY FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT

- **Resolution 26-120**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE TOWNSHIP FIRE CHIEF TO HIRE PROBATIONARY SHIFT SUPERVISOR (CAPTAIN) CARTER SHUMANN
- **Resolution 26-121**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF FIREFIGHTER/PARAMEDIC TYLER PRATT FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT
- **Resolution 26-122**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES APPROVES THE CYBERSECURITY POLICY
- **Resolution 26-123**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS A GRANT APPLICATION WRITING AGREEMENT WITH NATIONWIDE FIRST RESPONDER GRANTS, LLC FOR THE FY2026 ASSISTANCE TO FIREFIGHTER GRANT PROGRAM
- **Resolution 26-124**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DOES HEREBY APPROVE AN HOURLY WAGE INCREASE FOR QUALIFYING PART-TIME FIRE DEPARTMENT EMPLOYEES
- **Resolution 26-125**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DOES HEREBY APPROVE AN HOURLY WAGE DECREASE FOR QUALIFYING PART-TIME FIRE DEPARTMENT EMPLOYEES
- **Resolution 26-126**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS SPONSORSHIP DONATIONS FROM CYRUS AUTO PARTS, T&S TOWING, AND SHEILA BACK
- **Resolution 26-127**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES REMOVES JOHN CASEBEER FROM THE JEFFERSON TOWNSHIP BOARD OF ZONING
- **Resolution 26-128**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES APPOINTS TIMOTHY LIGGINS TO THE JEFFERSON TOWNSHIP BOARD OF ZONING APPEALS TO FILL THE UNEXPIRED TERM OF JOHN CASEBEER
- **Resolution 26-129**
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES A \$1,000 SPONSORSHIP FOR THE 100TH BIRTHDAY CELEBRATION OF THE HONORABLE JESSIE O. GOODING, FORMER JEFFERSON TOWNSHIP

TRUSTEE, AND RECOGNIZES HIS LIFETIME OF PUBLIC AND COMMUNITY SERVICE

VIII. Swearing In

- Captain Schumann

IX. Department Reports

- Sheriff
- Public Safety
- Fire Department
- Zoning
- Code Enforcement
- Administrator

X. Trustee Reports

XI. Adjournment

Motion to Adjourn Meeting by
Second by

Young () Back () Powell ()
Young () Back () Powell ()

Roll Call:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Time of Adjournment: _____

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-118

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF FIREFIGHTER/EMT
JEREMIAH BAXTER FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**
Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, Jeremiah Baxter has resigned his position with the Jefferson Township Fire Department.

WHEREAS, the Jefferson Township Board of Trustees, in accordance with the Ohio Revised Code, is authorized to accept this resignation.

WHEREAS, the Board of Trustees agrees to accept the resignation of Jeremiah Baxter from the Jefferson Township Fire Department with this Resolution 26-118.

WHEREAS, the Board of Trustees instructs the Fire Chief to write a letter denoting the acceptance of said resignation and a letter of appreciation to be sent to the employee (Resignation on file)

NOW, THEREFORE, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, hereby accepts the resignation of Firefighter/EMT Jeremiah Baxter from the Jefferson Township Fire Department effective August 27, 2026.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 1st day of September 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-119

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF FIREFIGHTER/EMT
NICHOLAS CARMODY FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**
Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, Nicholas Carmody has resigned his position with the Jefferson Township Fire Department.

WHEREAS, the Jefferson Township Board of Trustees, in accordance with the Ohio Revised Code, is authorized to accept this resignation.

WHEREAS, the Board of Trustees agrees to accept the resignation of Nicholas Carmody from the Jefferson Township Fire Department with this Resolution 26-119.

WHEREAS, the Board of Trustees instructs the Fire Chief to write a letter denoting the acceptance of said resignation and a letter of appreciation to be sent to the employee (Resignation on file)

NOW, THEREFORE, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, hereby accepts the resignation of Firefighter/EMT Nicholas Carmody from the Jefferson Township Fire Department effective August 25, 2026.

The vote was as follows:

Oscar Young			Sheila Back			Vera Powell		
Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain

Adopted: 1st day of September 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-120

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES THE TOWNSHIP FIRE CHIEF TO HIRE
PROBATIONARY SHIFT SUPERVISOR (CAPTAIN) CARTER SHUMANN.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**
Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, the Jefferson Township Fire Department is working diligently to maintain qualified staffing and desires to provide excellent EMS and Fire Protection to the residents of Jefferson Township; and

WHEREAS, it is in the interest of the Township and its residents that the staffing level in the Jefferson Township Fire Department be maintained to provide a better response to its citizens; and

WHEREAS, the Fire Chief has requested to hire the following individual and disclose the salary, as they currently hold the required certification:

1. Carter Schumann
Probationary Shift Supervisor (Captain)
Full-Time Salaried
\$43,680 / \$21.00 per hour
Effective 09/01/2026

NOW, THEREFORE, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, authorizes the Fire Chief to hire Probationary Shift Supervisor (Captain) Carter Schumann to the Jefferson Township Fire Department.

The vote was as follows:

Oscar Young			Sheila Back			Vera Powell		
Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain

Adopted: 1st day of September 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

**Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer**

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-121**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF
FIREFIGHTER/PARAMEDIC TYLER PRATT FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**
Seconded by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, Tyler Pratt has resigned his position with the Jefferson Township Fire Department.

WHEREAS, the Jefferson Township Board of Trustees, in accordance with the Ohio Revised Code, is authorized to accept this resignation.

WHEREAS, the Board of Trustees agrees to accept the resignation of Nicholas Carmody from the Jefferson Township Fire Department with this Resolution 26-121.

WHEREAS, the Board of Trustees instructs the Fire Chief to write a letter denoting the acceptance of said resignation and a letter of appreciation to be sent to the employee (Resignation on file)

NOW, THEREFORE, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, hereby accepts the resignation of Firefighter/Paramedic Tyler Pratt from the Jefferson Township Fire Department effective August 30, 2026.

The vote was as follows:

Oscar Young			Sheila Back			Vera Powell		
Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain

Adopted: 1st day of September 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

**Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer**

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-122

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES APPROVES THE CYBERSECURITY POLICY

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**
Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, Ohio Revised Code § 9.64 requires the legislative authority of each political subdivision to adopt a cybersecurity program that safeguards the subdivision's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity; and

WHEREAS, the cybersecurity program must be consistent with generally accepted cybersecurity practices and must address the Township's critical functions and risks, potential impacts of a breach, threat detection, incident communication and containment, infrastructure repair and continuing security, and employee cybersecurity training; and

WHEREAS, cybersecurity program and framework records and cybersecurity incident reports are not public records under ORC § 9.64(E), and certain cybersecurity procurement and technology records are security records under ORC § 9.64(F);

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Montgomery County, Ohio:

SECTION 1. The Board adopts the Jefferson Township Cybersecurity Program attached to this resolution pursuant to ORC § 9.64.

SECTION 2. The Township Administrator is authorized and directed to implement and administer the program, maintain its restricted operational provisions, require training, coordinate incident response and reporting, and make administrative updates that do not materially reduce Board-adopted controls or alter powers reserved to the Board.

SECTION 3. The Program Administrator shall ensure that the Policy and supporting program are reviewed at least annually and after a material cybersecurity incident or significant legal, operational, vendor, or technology change.

SECTION 4. No person acting on behalf of Jefferson Township may pay or otherwise comply with a ransom demand unless the Board formally approves the payment or compliance by a separate resolution that specifically states why the action is in the best interest of Jefferson Township.

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-122

SECTION 5. This resolution shall take effect immediately upon adoption.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 1st day of September 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer

Jefferson Township

Cybersecurity Policy (HB96 Compliant & NIST-Aligned)

1. Purpose

Jefferson Township is committed to safeguarding the confidentiality, integrity, and availability of Township information systems in accordance with **Ohio House Bill 96 (HB96)** and recognized cybersecurity best practices.

This policy establishes the required controls, responsibilities, and processes that ensure the Township maintains a secure and compliant technology environment.

2. Scope

This policy applies to:

- All Township employees, contractors, volunteers, and elected officials
- All Township-owned or managed information systems, networks, and data
- All remote access mechanisms, cloud services, and connected devices

3. Governance & Framework Alignment

Jefferson Township adopts the **NIST Cybersecurity Framework (CSF)** as its guiding model. Controls and processes described in this policy map directly to the NIST CSF core functions:

1. **Identify**
2. **Protect**
3. **Detect**
4. **Respond**
5. **Recover**

4. Cybersecurity Controls (Current HB96 Compliance)

4.1 Identify (ID)

The Township will:

- Maintain an inventory of systems, applications, and network-connected devices.
- Classify Township data according to sensitivity and regulatory requirements.
- Document roles and responsibilities for cybersecurity management.

- Conduct risk assessments as required by HB96 and when environmental or operational changes occur.

4.2 Protect (PR)

4.2.1 Endpoint Protection

Jefferson Township uses a **Managed Endpoint Detection & Response (EDR)** platform to protect all Township-owned computers and servers.

- EDR provides real-time threat detection, behavioral analysis, and automated response capabilities.
- All endpoints must remain enrolled in EDR unless explicitly approved by IT.

4.2.2 Security Operations Center (SOC – 24×7 Monitoring)

The Township utilizes a **Managed SOC service** that provides:

- 24×7 monitoring of security alerts
- Event correlation and threat intelligence
- Rapid investigation of suspicious activity
- Escalation to Township IT for confirmed security issues

4.2.3 Email Security & Filtering

All Township email accounts are protected through advanced filtering solutions, including:

- Spam and phishing detection
- AI-driven malicious link and attachment scanning
- Policy enforcement for inbound and outbound messages

4.2.4 Access Control

- Users shall only have access to systems and data necessary for their job duties.
- Unique user accounts are required—password sharing is prohibited.
- Password policies shall follow NIST recommendations and HB96 expectations.

4.2.5 Acceptable Use

Employees must adhere to the Township's acceptable use guidelines, including proper handling of data, restricted installation of software, and safe browsing practices.

4.2.6 Security Awareness & Training

As required by HB96:

- All employees will complete regular cybersecurity awareness training.
- Training includes phishing awareness, password hygiene, data handling, and incident reporting.

4.3 Detect (DE)

The Township utilizes automated and monitored systems to identify anomalies and potential cybersecurity incidents.

4.3.1 Threat Detection

- Managed EDR monitors endpoint behavior for malicious activity.
- Managed SOC reviews and correlates alerts continuously.
- Email filtering detects suspicious messages and quarantines malicious content.

4.3.2 Logging & Monitoring

- Security logs from endpoints are analyzed through EDR/SOC tools.
- Unauthorized changes or access attempts are flagged for investigation.

4.4 Respond (RS)

4.4.1 Incident Response

In accordance with HB96 requirements:

- All Township employees must promptly report suspected cybersecurity incidents to IT.
- The Managed SOC will notify Township IT of verified threats and support containment actions.
- Township IT will coordinate remediation, documentation, and communication with leadership.

4.4.2 Evidence Preservation

- Logs, alerts, and investigative data will be preserved as required for analysis and potential legal review.

4.4.3 External Reporting

If an incident meets HB96 or other regulatory thresholds, appropriate authorities will be notified.

4.5 Recover (RC)

4.5.1 Restoration & Continuity

- Systems impacted by a cybersecurity event will be restored from clean backups or reinstalls.
- Township IT will ensure system integrity before returning any affected device to service.

4.5.2 Post-Incident Review

- Lessons learned will be documented.
- Policies or controls may be updated to prevent recurrence.

5. Vendor & Third-Party Requirements

All vendors accessing Township systems must:

- Comply with HB96 security expectations
- Use secure authentication mechanisms
- Only access systems when authorized
- Notify Township IT immediately of any security incidents involving Township data

6. Policy Enforcement

Violations of this policy may result in:

- Revocation of system access
- Disciplinary action
- Possible legal consequences if negligence or intentional misuse occurs

7. Review & Maintenance

- This policy shall be reviewed annually or when significant changes occur in HB96, NIST requirements, technology, or Township operations.
- Updates must be approved by Township leadership.

8. Acknowledgment

All employees, officials, and third parties must review and acknowledge this policy as a condition of system access.

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-123

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES A GRANT APPLICATION WRITING AGREEMENT WITH
NATIONWIDE FIRST RESPONDER GRANTS, LLC FOR THE FY2026 ASSISTANCE TO FIREFIGHTERS GRANT
PROGRAM**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**
Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, the Jefferson Township Board of Trustees desires to pursue federal funding through the Fiscal Year 2026 Assistance to Firefighters Grant (AFG) Program to support the delivery of fire and emergency medical services; and

WHEREAS, the proposed grant application will contain two projects: (1) Operations and Safety - replacement of existing self-contained breathing apparatus (SCBA) and the addition of personal protective equipment (PPE) for EMS personnel; and (2) Operations and Safety - replacement of cardiac monitors and CPR devices; and

WHEREAS, Nationwide First Responder Grants, LLC has presented a Grant Application/Project Writing Agreement to prepare, enter, submit, and monitor the FY2026 AFG application on behalf of Jefferson Township; and

WHEREAS, the Agreement provides for fixed grant-writing fees of Three Thousand Dollars (\$3,000.00) for the PPE/SCBA project and Two Thousand Five Hundred Dollars (\$2,500.00) for the cardiac monitor/CPR device project, for total fixed fees not to exceed Five Thousand Five Hundred Dollars (\$5,500.00); and

WHEREAS, the Agreement further provides for a successful-award bonus equal to ten percent (10%) of the federal funding awarded to Jefferson Township, payable from existing Township funds and not from grant proceeds, or, if the Township declines an offered award, compensation equal to fifty percent (50%) of the otherwise applicable successful-award bonus; and

WHEREAS, the Board finds that retaining professional grant-writing services for these projects is in the best interest of Jefferson Township and its residents;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Montgomery County, Ohio:

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-123

SECTION 1. The Board hereby approves the Grant Application/Project Writing Agreement with Nationwide First Responder Grants, LLC for one FY2026 Assistance to Firefighters Grant application containing the two projects described above, substantially in the form presented to the Board.

SECTION 2. The Board authorizes the Board Chair, Township Administrator, and Fire Chief, as applicable, to execute the Agreement and any nonmaterial documents necessary to carry out this Resolution, subject to approval as to form by the Township's legal counsel.

SECTION 3. The Board authorizes fixed grant-writing fees not to exceed Five Thousand Five Hundred Dollars (\$5,500.00). Any successful-award bonus, declined-award compensation, rewrite fee, cancellation fee, late-payment charge, or other amount under the Agreement shall be payable only in accordance with the Agreement and subject to the availability of lawfully appropriated funds and all certifications required by Ohio law.

SECTION 4. The Fiscal Officer is authorized and directed to issue the required purchase order or fiscal certification and to make payments properly due under the Agreement from the appropriate Township fund, provided that no payment shall be made from federal grant proceeds when prohibited by the Agreement or applicable grant requirements.

SECTION 5. The Township Administrator and Fire Chief are authorized to provide information, coordinate the application process, maintain the Township's SAM.gov registration and FEMA GO account, and take other administrative actions reasonably necessary to complete and submit the application.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 1st day of September 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer



Nationwide First Responder Grants, LLC

Providing alternative funding solutions for public safety agencies



"We are what we repeatedly do. Excellence, then, is not an act, but a habit"

GRANT APPLICATION WRITING

This Grant Application / Project Writing Agreement (the "Agreement") is entered into by **Nationwide First Responder Grants, LLC** (the "Company") and the **Jefferson Township Board of Trustees (Montgomery County, Ohio)** (the "Agency") (collectively, the "Parties") as follows:

BACKGROUND

1. The Agency would like to retain the Company to write and submit One (1) grant application containing a total of two (2) separate projects to the Fiscal Year 2026 Assistance to Firefighters Grant (AFG) program.
2. The Parties now memorialize their agreement to retain the Company's grant writing services as follows:

AGREEMENT

1. **Scope of Services.** The Company agrees to perform the following services on behalf of the Agency:
 - a. ***Grant Application Writing Services.*** The Agency agrees to have the Company write grant application for the following grant (referred to herein as the "Grant Application Writing Services" or "Services")

Application #1 – Project #1 – Operations & Safety – PPE / SCBA's

The Agency has requested that a grant project be written to accommodate the replacement of a currently existing SCBA's and add PPE for EMS personnel. All items requested are to be compliant with all applicable and currently accepted NFPA standards.

Application #1 – Project #2 – Operations & Safety - Equipment

The Agency has requested that a grant project be written to accommodate the replacement of cardiac monitors and CPR Devices. All items requested are to be compliant with all applicable and currently accepted NFPA standards.

2. **Compensation.** The Agency agrees to provide the following compensation to the Company:
 - a. ***Financial Rate for Grant Application Writing Services.*** The Agency will compensate the Company at a rate not to exceed the following out of pocket amounts:
 - b. **Application #1 – Project #1 – PPE/SCBA's** - Three thousand dollars. (\$3,000.00).
 - c. **Application #1 – Project #2 – Cardiac Monitors / CPR Devices**– Two thousand five hundred dollars (\$2,500.00).
*The total fees charged to the Agency also include online entry and monitoring of the project.
 - d. ***Successful Award Bonus.*** The Agency will compensate the Company at an amount equal to ten percent (10%) of the total amount of federal funding awarded to the Agency. The bonus amount shall be paid out of existing Agency funds and cannot be taken out of the grant award itself.
 - e. ***Declination of Award.*** In the event an Agency is presented with an offer of award for a successful project and declines to accept the award, the agency is responsible for compensating the Company



Nationwide First Responder Grants, LLC

Providing alternative funding solutions for public safety agencies



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at an amount equal to fifty (50%) percent of what would have been the successful award bonus amount, which is cited in section 2 of this agreement.

- f. **Due Date for Invoices.** The Agency will pay the Company all compensation due no later than thirty (30) days after receipt of an invoice. The Company may assess a penalty in the amount of fifteen percent (15%) of the invoiced amount for all invoices paid later than forty (40) days after the due date printed on the invoice. Any penalty amount that the Company assesses will not be counted toward the maximum amount per application contained in Section 2(a) above.
3. **Standard of Care.** Company shall perform and require its sub-consultants to perform Services in accordance with the Agreement: (i) using recognized industry standards and professional skill, care, diligence, ethics and judgment adhered to by firms recognized by their expertise, experience and knowledge in performing the same type of Services elsewhere; and (ii) acting with due care and in accordance with applicable law, code, rule, and/ regulation. While the Company shall be responsible for the professional quality, technical accuracy, and completeness of the grant application, it is understood that the Agency must cooperate and furnish any requested information and data to the Company needed to prepare the grant application. The Company shall rely upon the Agency's determination of such information and data that may be of use to the Company in the performance of the Services. Company is entitled to rely on and use the information or data provided by the Agency to the extent it believes it is appropriate to do so under its Standard of Care. <<<Fire Chiefs Initials >>>
4. **No Guarantees.** The Parties agree and understand that the AFG Grant program application process is extremely competitive and that the Company cannot make any guarantee of acceptance or award of the grant application. The Company assumes no liability to the Agency, or to anyone who may claim any rights due to any relationship with the Agency and the Agency agrees to hold NFRG harmless for any unsuccessful application. <<<Fire Chiefs Initials >>>
5. **Rewrite for Unsuccessful Projects.** If the Agency's project is unsuccessful, the Company agrees to rewrite and resubmit the same project in the immediately following AFG cycle. This task will be completed at a per project cost of Five Hundred Dollars (\$500.00).
6. **Term of Agreement.** This Agreement shall remain in effect until the Company has completed all grant application writing services, and other tasks agreed upon by the Parties.
7. **Termination of Agreement.** Termination of Agreement. Either Party may terminate this Agreement at any time, and for any reason, by giving the other Party written notice of the termination and provide at least thirty (30) days' notice prior to the date of termination. The Agency understands that terminating this Agreement does not release it from payment for services that the Company has already completed. The Agency further understands that it may be required to pay the Company an automatic Five Hundred Dollar (\$500.00) cancellation fee, for each grant project, if it arbitrarily terminates this Agreement without reasonable cause.
8. **Notice.** Any notice required or permitted to be given under this Agreement, including a notice of termination, shall be deemed given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, or sent by overnight delivery service or via email, addressed as follows:



Nationwide First Responder Grants, LLC

Providing alternative funding solutions for public safety agencies



"We are what we repeatedly do. Excellence, then, is not an act, but a habit"

COMPANY:

Nationwide First Responder Grants, LLC
ATTN: Mickey Smith
P. O. Box 569
Sunbury, Ohio 43074
Email: Mickey@nationwidefirstrespondergrants.com

AGENCY:

Jefferson Township Board of Trustees
ATTN: Chief Greg Wilcox
1 Business Park Drive
Dayton, Ohio 45417
Email: gwilcox@jeffersontwp.net

If the notice of termination is personally delivered, the termination is effective as soon as it is delivered to the Party. If mailed or emailed, the termination is effective as soon as it is delivered to the Party. *[OR, any notice given by mail or email shall be effective forty-eight (48) hours/ two (2) days after deposit in the United States mail or the time-stamped of the email.]*

9. **Confidentiality Clause.** During the Term of this Agreement, Company may have access to and become familiar with various trade secrets and other confidential information, consisting of processes, and compilations of information, records, customer lists and potential customer lists, financial information, marketing, sales, methods, techniques, devices and operations that the Agency owns and that are regularly used in the operation of the business of the Agency (collectively "Confidential Information"). **Parties shall not disclose any Confidential Information, directly or indirectly, or use it in any way, either during the term of this Agreement. Parties are required to maintain Confidential Information for or a period of five (5) years after the date of contract execution.** <<<Fire Chiefs Initials >>>

- a. ***Information Not Deemed Confidential.*** Confidential Information does not include information that is: (a) generally available and known to others outside the Agency, (b) general industry information, information which is publicly available or in the public domain, (c) information which Company has lawfully acquired from a source other than Agency or had knowledge of prior the Agreement, and (d) information which is required to be disclosed pursuant to any law, regulation, or rule of any governmental body, authority or court order.
- b. ***Required Disclosure by Law of Confidential Information.*** To the extent possible, all Confidential Information provided to the Parties shall be kept strictly confidential, unless otherwise required to be disclosed by applicable law or regulation, pursuant to subpoena, or by court order. Upon receiving notice of any requested disclosure of Confidential Information, either Party shall notify the other in writing, providing all information for such Party to defend its rights hereunder.
- c. ***Reuse of Confidential Company Information by Agency Prohibited.*** If the Agency chooses to not reengage the Company for the purposes of rewriting / reentering their project (s), under no circumstances can the Agency, for the purposes of reapplying for any Fire Act Grant project, utilize any of the Company's Confidential Information which is described in Section 9 of this Agreement. **or a period of five (5) years after the date of contract execution.** <<<Fire Chiefs Initials >>>
- d. ***Confidentiality Clause Violation.*** A violation of Section 9, either in whole or part, subjects the Agency to the obligations listed in Section 14 of this Agreement.



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"We are what we repeatedly do. Excellence, then, is not an act, but a habit"

10. **Property of Company.** Agency understands and agrees that all matters prepared under this Agreement shall become the property of the Company and will remain the in the exclusive property of the Company. Such property cannot be shared, duplicated or used in whole or part without the Company's express written permission. The company shall have all rights, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the Company. **This section of the contract survives for a period of five (5) years after the date of execution.**

<<<Fire Chiefs Initials >>>

11. **Interaction with Media and Public.** Any publicity regarding the subject matter of this Agreement must identify the Company and must not be released without prior written approval from the Company's authorized representative. Agency shall promptly refer all inquiries pertaining to the grant applications from the news media or public to the Company and shall not make any statements to the media or the public relating the Services unless agreed upon by the Company first in writing.
12. **Miscellaneous.** The Agency agrees to be bound by the miscellaneous provisions below addressing the interpretation, amendment, and enforcement of this Agreement:
- a. ***Assignment.*** The Company shall have the right to assign this Agreement to any successors or assigns, including through operation of law, and all covenants, terms, and conditions shall transfer to and be enforceable by those successors or assigns. The Agency may not assign this Agreement.
 - b. ***Integration Clause.*** This Agreement constitutes the entire agreement between the parties relating to the subject matter of this Agreement and supersedes all prior agreements and understandings between the parties, whether written or oral.
 - c. ***No Amendment.*** This Agreement may not be modified or amended in any way except in a writing signed by both a duly authorized representative of the Agency and a duly authorized representative of the Company with actual authority to execute such a document.
 - d. ***No Waiver.*** Any non-enforcement, or delay in enforcement, of any provision of this Agreement by the Company will not operate or be construed as a waiver of the Company's right to strictly enforce this Agreement to its fullest extent in the future. Furthermore, the provisions of this Agreement may not be waived except in a written document signed by both a duly authorized representative of the Agency and a duly authorized representative of the Company with actual authority to execute such a document.
 - e. ***Choice of Law and Venue.*** This Agreement shall, in all respects, be construed in accordance with the laws of the State of Ohio without regard to the principles of the conflicts of law. Additionally, any cause of action for breach of this Agreement, or for a declaratory judgment on the obligations contained in this Agreement, shall be brought only in the state or federal courts serving Delaware County, Ohio. The Agency expressly consents to this exclusive venue and expressly concedes that these courts shall have personal jurisdiction over the Agency.
 - f. ***Severability.*** If any provision of this Agreement is found by any court of competent jurisdiction to be illegal, void, or otherwise unenforceable, then the remaining provisions of this Agreement will remain in effect and shall be fully enforced.



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- g. **Notices.** Where this Agreement requires that a Party provide written notice to the other Party, the notifying Party shall use the contact information found in Section 8 of this Agreement.
- h. **Non-Compliance.** The Agency shall comply with all written dates and deadlines established by the Company. The Agency shall be in the process of activating or have an "Active" SAM.gov registration and FEMA Go account at the time of contract signing. Furthermore, the Agency agrees to maintain the validity of the SAM.gov registration throughout the pre-application, application entry, and award cycle of the FY2026 AFG cycle. Anything less than full compliance is viewed as non-compliance, which could result in the immediate cancellation of this contract.
13. **Prohibited Activity.** Willful, wanton, reckless, illegal, and / or arbitrary unauthorized actions performed by the Agency or the Agency's representative which could otherwise harm the integrity of the grant award or management process will be considered material breach of this Agreement and will result in the immediate cessation of grant management duties and cancelation of this contract, and (if illegal) the Agency's actions being reported to the most appropriate AFG officials and / or the Office of the Inspector General.
14. **Obligations and Remedies.** In the event that the Agency breaches the terms outlined in the Confidentiality Clause (Section 9 of the Agreement), the Agency will pay the Company as liquidated damages and not as a penalty (the parties acknowledging that actual damages would be difficult to calculate with reasonable certainty) an amount equal to Ten Thousand Dollars (\$10,000.00) per individual occurrence
15. **Incorporation.** The Parties agree that this Agreement represents the entire agreement and understanding of the Parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever, with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade are inconsistent with the terms herein.
16. **Force Majeure.** No Party shall be liable or responsible to the other Party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligations to make previously owed payments to the other Party hereunder) when and to the extent such failure or delay is caused by or results from acts beyond the impacted Party's ("Impacted Party") reasonable control, including, without limitation, the following force majeure events ("Force Majeure Event(s)") that frustrates the purpose of this Agreement:
- (a) acts of God.
 - (b) flood, fire, tornado, earthquake or explosion.
 - (c) war, invasion, (whether war is declared or not), terrorist threats or acts, riot or other civil unrest.
 - (d) government order or law.
 - (e) actions, embargoes or blockades in effect on or after the date of this Agreement.
 - (f) action by any governmental authority.



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- (g) local, national or regional emergencies.
- (h) strikes, labor stoppages or slowdowns or other industrial disturbances.
- (i) epidemic, pandemic or similar influenza or bacterial infection (which is defined by the United States Center for Disease Control as virulent human influenza or infection that may cause global outbreak, or pandemic, or serious illness).
- (j) emergency state.
- (k) shortage of adequate medical supplies and equipment.
- (l) shortage of power or transportation facilities.
- (m) other similar events beyond the reasonable control of the Impacted Party.



Nationwide First Responder Grants, LLC

Providing alternative funding solutions for public safety agencies



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IN WITNESS WHEREOF, the Parties hereto have the full power and authority to enter into and perform this Agreement on the date indicated below.

THE COMPANY:

Mickey Smith

President / C.E.O – NFRG

Date

THE AGENCY:

Signature

Title

Date

THE AGENCY:

Signature

Title

Date

THE AGENCY:

Signature

Title

Date

THE AGENCY – Fire Chief:

Signature

Title

Date

Resolution or Ordinance # _____ (if applicable)

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-124**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DOES HEREBY APPROVE AN HOURLY WAGE INCREASE
FOR QUALIFYING PART-TIME FIRE DEPARTMENT EMPLOYEES.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**

Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, Resolution 26-012 was previously adopted by the Jefferson Township Board of Trustees authorizing increased hourly wages for part-time fire department employees based upon their qualifications, certifications, and assigned work schedules, in accordance with approved budgetary allocations; and

WHEREAS, certain part-time fire employees have transitioned to a shifted rotation schedule, thereby meeting the qualifications for an increased hourly wage rate pursuant to Resolution 26-012; and

WHEREAS, the Board of Trustees finds it necessary and appropriate to implement the applicable wage adjustments for those employees who meet the established qualifications under Resolution 26-012; and

WHEREAS, the employees identified below have met the applicable requirements and are eligible for the corresponding hourly wage rate as established by Resolution 26-012;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, that the hourly wage rates for the following part-time fire department employees are hereby adjusted as follows:

Luke Blust	Dual Certification	Shifted Rotation	09/06/2026	\$20.00
Kirsten Correnti	Single Certification	Shifted Rotation	09/06/2026	\$19.00
Shantal Edwards	Single Certification	Shifted Rotation	09/06/2026	\$19.00
Trista Endsley	Single Certification	Shifted Rotation	09/06/2026	\$19.00
Parker Hopkins	Dual Certification	Shifted Rotation	09/06/2026	\$20.00

Resolution 26-124

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-124**

Whitney McIntosh	Single Certification	Shifted Rotation	09/06/2026	\$19.00
Mary-Jo Meyer	Single Certification	Shifted Rotation	09/06/2026	\$19.00
Matthew Mingus	Single Certification	Shifted Rotation	09/06/2026	\$19.00
Matthew Peoples	Dual Certification	Shifted Rotation	09/06/2026	\$20.00

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: September 1, 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

**Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer**

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-125**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DOES HEREBY APPROVE AN HOURLY WAGE DECREASE FOR
QUALIFYING PART-TIME FIRE DEPARTMENT EMPLOYEES.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**

Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, Resolution 26-012 was previously adopted by the Jefferson Township Board of Trustees authorizing increased hourly wages for part-time fire department employees based upon their qualifications, certifications, and assigned work schedules, in accordance with approved budgetary allocations; and

WHEREAS, certain part-time fire employees have transitioned from a shifted rotation schedule, thereby not meeting the qualifications for an increased hourly wage rate pursuant to Resolution 26-012; and

WHEREAS, the Board of Trustees finds it necessary and appropriate to implement the applicable wage adjustments for those employees who fail to meet the established qualifications under Resolution 26-012; and

WHEREAS, the employees identified below are subject to an hourly wage decrease in accordance with the applicable provision of Resolution 26-012;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, that the hourly wage rates for the following part-time fire department employees are hereby adjusted as follows:

Parker Stewart	Dual Certification	Non-Shifted	09/06/2026	\$18.00
Nathan Tuley	Dual Certification	Non-Shifted	09/06/2026	\$18.00

The vote was as follows:

Oscar Young			Sheila Back			Vera Powell		
Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain

Adopted: September 1, 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

**Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer**

Resolution 26-125

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-126

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS SPONSORSHIP DONATIONS FROM CYRUS AUTO PARTS,
T&S TOWING, AND SHEILA BACK**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**

Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, the Jefferson Township Board of Trustees values the generous support of community partners who contribute to the success of Jefferson Township Day; and

WHEREAS, the Township has received the following sponsorship donations:

- Cyrus Auto Parts - \$750.00
- T&S Towing - \$500.00
- Sheila Back - \$250.00

WHEREAS, these contributions will directly support the programming, logistics, and amenities offered at Jefferson Township Day for the benefit of the community;

NOW, THEREFORE, the Board of Trustees of Jefferson Township, Montgomery County, Ohio, that:

Section 1: The Board of Trustees formally accepts the sponsorship donations from Cyrus Auto Parts in the amount of \$750.00, T&S Towing in the amount of \$500.00, and Sheila Back in the amount of \$250.00.

Section 2: the Board expresses its sincere appreciation for these contributions and acknowledges the donors for their commitment to Jefferson Township.

The vote was as follows:

Oscar Young			Sheila Back			Vera Powell		
Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain

Adopted: 1st day of September 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-127**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES REMOVES JOHN CASEBEER FROM THE JEFFERSON
TOWNSHIP BOARD OF ZONING**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**
Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, on March 3, 2026, the Jefferson Township Board of Trustees adopted Resolution No. 26-030 appointing John Casebeer to the Jefferson Township Board of Zoning Appeals, with his term commencing March 4, 2026; and

WHEREAS, Resolution No. 26-030 requires members appointed to the Board of Zoning Appeals to perform the duties of the position and adhere to the rules and regulations governing the Board's operations; and

WHEREAS, prior to his appointment to the Board of Zoning Appeals, Mr. Casebeer had a zoning matter involving the location of a pig pen on his property pending before the Jefferson Township Board of Zoning Appeals; and

WHEREAS, on January 22, 2026, the Board of Zoning Appeals approved the matter subject to the condition that the pig pen be relocated to the rear side of his garage no later than June 1, 2026, and Mr. Casebeer agreed to comply with that condition; and

WHEREAS, Mr. Casebeer failed to relocate the pig pen by the June 1, 2026 deadline and therefore remains out of compliance with the condition imposed by the Board of Zoning Appeals; and

WHEREAS, on June 18, 2026, Mr. Casebeer appeared before the Board of Zoning Appeals and requested an extension of time to comply with the condition, which request was denied; and

WHEREAS, on August 20, 2026, Mr. Casebeer again appeared before the Board of Zoning Appeals requesting an additional extension, which was again denied; and

WHEREAS, the Board of Township Trustees finds that continued service on the Jefferson Township Board of Zoning Appeals by a member who remains out of compliance with a final condition imposed through the Township's zoning process undermines the effective and consistent administration of the Jefferson Township Zoning Resolution and the integrity of the Board of Zoning Appeals; and

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-127

WHEREAS, the Board of Township Trustees therefore finds sufficient cause to remove John Casebeer from his appointed position on the Jefferson Township Board of Zoning Appeals;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Montgomery County, Ohio, that:

1. **Removal.** John Casebeer is hereby removed from his appointed position as a member of the Jefferson Township Board of Zoning Appeals.
2. **Termination of Appointment.** The appointment of John Casebeer made pursuant to Resolution No. 26-030 is terminated effective immediately upon adoption of this Resolution.
3. **Vacancy.** The resulting vacancy on the Jefferson Township Board of Zoning Appeals shall be filled by the Board of Township Trustees in accordance with applicable law and Township procedures.
4. **Township Records.** The Township Administrator and Zoning and Development Coordinator are authorized and directed to update the Township's records and Board roster to reflect this action.
5. **Effective Date.** This Resolution shall take effect immediately upon its adoption.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 1st day of September 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Adrennia Kelly, Deputy Fiscal Officer

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-128

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES APPOINTS TIMOTHY LIGGINS TO THE JEFFERSON
TOWNSHIP BOARD OF ZONING APPEALS TO FILL THE UNEXPIRED TERM OF JOHN CASEBEER**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**
Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, the Jefferson Township Board of Trustees is responsible for appointing qualified individuals to serve on the Jefferson Township Board of Zoning Appeals and for filling vacancies occurring on said Board; and

WHEREAS, on March 3, 2026, the Jefferson Township Board of Trustees adopted Resolution No. 26-030 appointing John Casebeer to the Jefferson Township Board of Zoning Appeals for a term commencing March 4, 2026, and expiring December 31, 2029; and

WHEREAS, the Jefferson Township Board of Trustees has taken action to remove John Casebeer from the Jefferson Township Board of Zoning Appeals, thereby creating a vacancy for the remainder of his unexpired term; and

WHEREAS, the Board of Trustees desires to promptly fill the vacancy to ensure the continued effective operation of the Jefferson Township Board of Zoning Appeals; and

WHEREAS, the Board of Trustees has determined that Timothy Liggins is qualified and willing to serve the residents of Jefferson Township as a member of the Board of Zoning Appeals;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Montgomery County, Ohio, that:

SECTION 1. Appointment

The Jefferson Township Board of Trustees hereby appoints Timothy Liggins to the Jefferson Township Board of Zoning Appeals to fill the vacancy created by the removal of John Casebeer.

SECTION 2. Term

Timothy Liggins shall serve for the remainder of John Casebeer's unexpired term, effective upon adoption of this Resolution and continuing through December 31, 2029, unless otherwise provided by law.

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-128

SECTION 3. Duties

Timothy Liggins shall perform all duties required of a member of the Jefferson Township Board of Zoning Appeals and shall adhere to the Jefferson Township Zoning Resolution and all applicable rules, regulations, policies, and laws governing the Board's operations.

SECTION 4. Township Records

The Township Administrator and Zoning and Development Coordinator are authorized and directed to update the Township's official records and Board roster to reflect this appointment.

SECTION 5. Effective Date

This Resolution shall take effect immediately upon its adoption.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 1st day of September 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-129**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZES A \$1,000 SPONSORSHIP FOR THE 100TH BIRTHDAY CELEBRATION OF THE HONORABLE JESSIE O. GOODING, FORMER JEFFERSON TOWNSHIP TRUSTEE, AND RECOGNIZES HIS LIFETIME OF PUBLIC AND COMMUNITY SERVICE

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on September 1, 2026, at 6:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Oscar Young () Sheila Back () Vera Powell ()

Moved by: **Young () Back () Powell ()**

Second by **Young () Back () Powell ()**

WITNESSETH

WHEREAS, the Jefferson Township Board of Trustees is proud to recognize the Honorable Jessie O. Gooding, former Jefferson Township Trustee, as he celebrates the extraordinary milestone of his 100th birthday on November 28, 2026; and

WHEREAS, Mr. Gooding was elected to the Jefferson Township Board of Trustees on November 4, 1969, and faithfully served the residents of Jefferson Township for 28 years, through November 4, 1997, including service as President of the Board of Trustees; and

WHEREAS, during nearly three decades as a Jefferson Township Trustee, Mr. Gooding helped guide the Township through significant periods of change and growth while advocating for responsible governance, economic opportunity, equitable public services, and the well-being of Jefferson Township residents; and

WHEREAS, Mr. Gooding's commitment to public service extended far beyond his elected service to Jefferson Township, including 18 years as President of the Dayton Chapter of the NAACP, where he worked to advance voting rights and reforms in employment, education, housing, and law enforcement; and

WHEREAS, Mr. Gooding participated in the historic 1963 March on Washington, pursued equal employment opportunities during his career as a chemist at Wright-Patterson Air Force Base, and advocated for increased opportunities for scientists and engineers from historically Black colleges and universities; and

WHEREAS, Mr. Gooding's lifetime of civil and human rights advocacy has been recognized through numerous honors, including his 2014 induction into the Ohio Civil Rights Commission Hall of Fame and his 2019 induction into the Dayton Region Walk of Fame; and

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-129

WHEREAS, reaching 100 years of age is an extraordinary milestone, and the Board finds special significance in joining the community in celebrating a former Jefferson Township elected official whose 28 years of Township service and lifetime of civic leadership have left a lasting impact on Jefferson Township and Montgomery County; and

WHEREAS, the Jessie O. Gooding 100th Birthday Committee will host a centennial celebration on Saturday, November 28, 2026, at the University of Dayton Marriott to recognize Mr. Gooding's century of life, leadership, and service; and

WHEREAS, Jefferson Township has been invited to participate in this celebration, and the Board desires to ensure that the Township is appropriately represented in honoring one of its longest-serving former elected officials;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Montgomery County, Ohio:

SECTION 1. Recognition

The Jefferson Township Board of Trustees hereby congratulates Jessie O. Gooding on his 100th birthday and expresses the gratitude of Jefferson Township for his 28 years of dedicated service as a Jefferson Township Trustee, including his leadership as President of the Board, and for his extraordinary lifetime of public service, civil rights advocacy, and commitment to the residents of Jefferson Township and the greater Montgomery County community.

SECTION 2. Township Participation and Attendance

The Board hereby authorizes Jefferson Township officials and designated Township representatives to attend the Jessie O. Gooding 100th Birthday Celebration on November 28, 2026, as official representatives of Jefferson Township.

SECTION 3. Event Attendance and Funding

To provide for Jefferson Township's official participation in this historic celebration, the Board authorizes the purchase of an event sponsorship and attendance package in an amount not to exceed One Thousand Dollars (\$1,000.00), which includes a table for Township representatives to attend the formal luncheon.

The authorized expenditure shall be paid from the Jefferson Township General Fund, subject to the certification and availability of funds.

The Board finds that this expenditure serves a public purpose by providing for Jefferson Township's official representation at an event recognizing the 100th birthday and lifetime achievements of a former Township elected official who provided 28 years of public service to Jefferson Township. The expenditure is for the

BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-129

Township's participation and attendance at the event and is not intended as a general charitable contribution.

SECTION 6. Effective Date

This Resolution shall take effect immediately upon its adoption.

The vote was as follows:

Oscar Young

Yes No Abstain

Sheila Back

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 1st day of September 2026

Signed by:

Oscar Young, President

Vera Powell, Trustee

Sheila Back, Vice President

Attest to Trustees Signatures:
Adrennia Kelly, Fiscal Officer