



AGENDA

JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO BOARD OF TRUSTEES

REGULAR SESSION

1 BUSINESS PARK Dr., DAYTON, OHIO 45417

May 20, 2026, 12:00 PM

I. Welcome / Pledge of Allegiance,

II. Moment of Silence-To Honor the Military, Firefighters, Road Workers, & Sheriff Deputies as they serve our community here and abroad.

III. Call to Order / Roll Call:

Sheila Back		Oscar Young		Vera Powell	
Present	Absent	Present	Absent	Present	Absent

IV. Approval of Meeting Minutes

- **Regular May 5, 2026**

Motion to Approve Regular Meeting Minutes

by	Back ()	Young ()	Powell ()
Second by	Back ()	Young ()	Powell ()

Roll Call	Back ()	Young ()	Powell ()
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v. Fiscal Officer Report

Motion to Accept the Fiscal Officer Report and pay the bills.

Motion to Accept Fiscal Officer Report

by	Back ()	Young ()	Powell ()
Second by	Back ()	Young ()	Powell ()

Roll Call	Back ()	Young ()	Powell ()
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VI. Guest Speakers

- **Montgomery County Fairgrounds – Lori Page**

VII. Public Comments

Speakers are to walk up to the podium. Please state your name and address. Speakers are only permitted to address Trustees one (1) time with no rebuttal provided. Speakers are limited to three (3) minutes to address the Trustees. Once your three (3) concludes, speakers will be asked to cease comments and return to their seats.

VIII. Resolutions for Consideration

- **Resolution 26-086**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE REGISTRATION OF EMT BRANDON WERTS FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT

- **Resolution 26-087**

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DO HEREBY DECLARE CERTAIN FIRE DEPARTMENT EQUIPMENT AS SURPLUS, OBSOLETE, OR NO LONGER NEEDED FOR TOWNSHIP OPERATIONS

ix. Adjournment

Motion to Adjourn Meeting by
Second by

Back () Young () Powell ()
Back () Young () Powell ()

Roll Call:

Sheila Back

Yes No Abstain

Oscar Young

Yes No Abstain

Vera Powell

Yes No Abstain

Time of Adjournment: _____

**OFFICIAL MINUTES OF
THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES
1 Business Park Dr.
Dayton, Ohio 45417**

Regular Meeting (Tuesday, May 5, 2026)

Members present:

Oscar Young, Vera Powell
Charlene Chattams

The meeting was called to order at 6:00 PM.

- 1. Welcome/ Pledge of Allegiance**
Information, Minutes, Procedural: A. Call to Order – Oscar Young, Vice President
I pledge allegiance.

- 2. Procedural: B. Roll Call**
Oscar Young, Vera Powell

- 3. Approval of Meeting Minutes**
April 15, 2026

Motion by Oscar Young, Seconded by Vera Powell
Final Resolution: Motion Carried

Yes: Oscar Young, Vera Powell

- 4. Fiscal Officer Report**
The fiscal officer reported on March reconciliation being completed. Will begin April reconciliation on April 18. Any March credit card receipts need to be submitted, if you haven't done so already. Working on gathering data for 2025 Audit. Auditors will be working on the month of June.

Motion by Oscar Young, Seconded by Vera Powell
Final Resolution: Motion Carried

Yes: Oscar Young, Vera Powell

- 5. Guest Speakers**
Advocates for Basic Legal Equality, Inc – Kristie Ortiz

- 6. Public Comments**
Citizens reported on concerns in their community.

7. Resolutions for Consideration:

Action, Information, Minutes: Resolution 26-080

I recommend approval of Resolution 26-080 – the Jefferson Township Board of Trustees authorizes the purchase of a mini ambulance for the Jefferson Township Fire Department.

Motion by Oscar Young, Seconded by Vera Powell.
Final Resolution: Motion carried.

Yes: Oscar Young, Vera Powell

Action, Information, Minutes: Resolution 26-081

I recommend approval of Resolution 26-081 – the Jefferson Township Board of Trustees do hereby amend section 413 of the Jefferson Township Zoning Code to reduce the township wide cap on group homes.

Motion by Oscar Young, Seconded by Vera Powell.
Final Resolution: Motion carried.

Yes: Oscar Young, Vera Powell

Action, Information, Minutes: Resolution 26-082

I recommend approval of Resolution 26-082 – the Jefferson Township Board of Trustees authorizes the award of contract for the Blairwood Park pickleball court project to DJ Drew Company, LLC of Batavia, Ohio

Motion by Oscar Young, Seconded by Vera Powell.
Final Resolution: Motion carried.

Yes: Oscar Young, Vera Powell

Action, Information, Minutes: Resolution 26-083

I recommend approval of Resolution 26-083 – the Jefferson Township Board of Trustees authorizes performance based compensation adjustments

Motion by Oscar Young, Seconded by Vera Powell.
Final Resolution: Motion carried.

Yes: Oscar Young, Vera Powell

Action, Information, Minutes: Resolution 26-084

I recommend approval of Resolution 26-084 – the Jefferson Township Board of Trustees authorizes the hiring of seasonal interns for Jefferson Township

Motion by Oscar Young, Seconded by Vera Powell.
Final Resolution: Motion carried.

Yes: Oscar Young, Vera Powell

Action, Information, Minutes: Resolution 26-085

I recommend approval of Resolution 26-085 – the Jefferson Township Board of Trustees authorizes the Township Fire Chief to hire probationary shift supervisor (captain) Jacob Freels

Motion by Oscar Young, Seconded by Vera Powell.
Final Resolution: Motion carried.

Yes: Oscar Young, Vera Powell

8. Department Reports

Sheriff: Captain Steel reported on February's reports on service. Overall crime decreased by 6% compared to March of 2025. Jefferson Township generated 104 reports, of which 13 needed additional follow-up by Detective Phelps. On March 5, Detective Phelps assisted the Trotwood Police Department with a search for a missing person in the 200 block of Elkins Avenue. While standing outside her vehicle, Detective Phelps drew her department-issued Glock and discharged her firearm. During the incident, she sustained a gunshot wound to her right calf. Detective Phelps was transported to Miami Valley Hospital with non-life-threatening injuries. She was treated and released. She was off work for a few weeks and is now back to working full duty and made a complete recovery. On March 6, Deputies observed a subject riding a bicycle against traffic on Calumet Lane. Deputies stopped him but he male attempted to flee South on Iona Avenue. Deputies pursued him on foot and tased him and took him into custody. The subject was found to have suspected methamphetamines on his person. He was booked for possession of drugs and was found to have two additional warrants for probation violation and forgery. On March 8, the Dayton Police Department initiated a traffic stop in their city. The driver fled and rammed a police cruiser and fled the stop. DPD initiated a pursuit and Deputies assisted when it entered Jefferson Township. The driver was able to be stopped on Germantown Pike and taken into custody without further incident. On March 14, Jefferson and County crews were dispatched to the 6000 block of Germantown Pike reference to a loud party. This has been an ongoing issue for the last few weekends at this address. Subject at the party were warned for noise and disorderly conduct. Two subjects refused Deputies' orders and had to be taken into custody with a minor amount of force used. They were both taken to jail without further incident or injury. During the month of March, the Forensic Services Unit responded to a total of 144 calls for evidence processing, 18 of those were for Jefferson Township. A total of 123 traffic stops were

conducted and eight K-9 deployments. During March, Deputy Hayes' crew worked a total of 221 hours and collected 308 bags of debris. Deputy Jackson reported two new cases for Jefferson Township, 34 new dispatches, two new assists, and no new large-scale clean-up.

9. Adjournment Action: Adjournment

I'll make a motion to adjourn the meeting.

Motion by Oscar Young, seconded by Vera Powell.

Final Resolution: Motion Carried.

Yes: Oscar Young, Vera Powell.

Adjournment 6:40 PM

Attest by:

Sheila Back, President

Charlene Chattams, Fiscal Officer

Approval Date: _____

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-086**

**THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES ACCEPTS THE RESIGNATION OF EMT BRANDON WERTS
FROM THE JEFFERSON TOWNSHIP FIRE DEPARTMENT.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on May 20, 2026 at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Sheila Back () Oscar Young () Vera Powell ()

Moved by: **Back () Young () Powell ()**
Second by **Back () Young () Powell ()**

WITNESSETH

WHEREAS, Brandon Werts has resigned his position with the Jefferson Township Fire Department.

WHEREAS, The Jefferson Township Board of Trustees in accordance with the Ohio Revised Code is authorized to accept this registration.

WHEREAS, The Board of Trustees agrees to accept the resignation of Brandon Werts from the Jefferson Township Fire Department with this Resolution 26-000.

WHEREAS, The Board of Trustees instructs the Fire Chief to write a letter denoting the acceptance of said resignation and a letter of appreciation to be sent to the employee (Resignation on file)

NOW, THEREFORE, The Board of Trustees of Jefferson Township, Montgomery County, Ohio, hereby accepts the resignation of EMT Brandon Werts from the Jefferson Township Fire Department effective May 22, 2026.

The vote was as follows:

Sheila Back			Oscar Young			Vera Powell		
Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain

Adopted: 20th day of May 2026

Signed by:

Sheila Back, President

Vera Powell, Trustee

Oscar Young, Vice President

**Attest to Trustees Signatures:
Charlene Chattams, Fiscal Officer**

Resolution 26-086

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BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-087

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES DO HEREBY DECLARE CERTAIN FIRE DEPARTMENT EQUIPMENT AS SURPLUS, OBSOLETE, OR NO LONGER NEEDED FOR TOWNSHIP OPERATIONS.

The Board of Trustees of Jefferson Township, Montgomery County, Ohio, met in a regular meeting on May 20, 2026, at 12:00 pm at the Township Offices located at 1 Business Park Dr., Dayton, Ohio, with the following members present:

Sheila Back () Oscar Young () Vera Powell ()

Moved by: **Back () Young () Powell ()**

Second by **Back () Young () Powell ()**

WHEREAS, Ohio Revised Code Section 505.10(A)(1)&(2) permits a township to declare its personal property as surplus, obsolete, or unfit for use when it is no longer needed for public purposes; and

WHEREAS, the Township Administrator has recommended that certain equipment from the Jefferson Township Fire Department be declared surplus, obsolete, or unfit for continued use by the Township; and

WHEREAS, the following items are proposed for declaration as surplus:

- Portable H18UCH9PW7AN (3)
- Portable H46UCF9PW6AN (6)
- Portable H01UCF6PW1BN (3)
- Portable H18UCH9PW7AN (3)
- Portable H46UCH9PW7BN (1)
- Speaker Mics (7)
- Antennas (10)
- Batteries NTN9857B (3)
- Batteries NTN9857C (7)
- Batteries NTN4436B (1)
- Glass Computer Desk (1)
- Computer, Monitor, Mouse & Keyboard (1)
- Printer/Fax (1)
- Roomba (1)
- DVD Players (3)
- Outdated Toughbook Laptops (2)
- Box Assorted Outdated Tablets (1)
- Impress Charger (1)
- Mobile Radio microphone (1)

Resolution 26-087

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO
RESOLUTION NO. 26-087**

WHEREAS, the items listed above will be disposed of following trustee approval;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Montgomery County, Ohio:

Section 1. That the above-listed Fire Department equipment is hereby declared surplus, obsolete, or unfit for public use in accordance with ORC 505.10(A).

Section 2. The Fire Department is authorized to dispose of said equipment by means of online sale, scrapping, interdepartmental transfer, or disposal at the discretion of the Township Administrator.

The vote was as follows:

Sheila Back

Yes No Abstain

Oscar Young

Yes No Abstain

Vera Powell

Yes No Abstain

Adopted: 20th day of May 2026

Signed by:

Sheila Back, President

Vera Powell, Trustee

Oscar Young, Vice President

**Attest to Trustees Signatures:
Charlene Chattams, Fiscal Officer**