



McLaughlin: Ready, Jim?

McGuire: Let's do it.

McLaughlin: Good evening, residents. Today is Tuesday, October 20th. It's seven o'clock and we're getting ready to have a regular trustee meeting. We'll stand and do the Pledge of Allegiance, and get the meeting started.

Speakers: I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

McLaughlin: Next we'd like to have a moment of silence to our military, firefighters, road workers, and Sheriff's deputies as they serve our communities here and abroad.

[silence]

McLaughlin: Thank you. Tracey, can we have a roll call, please?

Tracey: Trustee McLaughlin?

McLaughlin: Present.

Tracey: Trustee McGuire?

McGuire: Present.

Tracey: Trustee Mann?

McLaughlin: I had a message from Roy Mann about 5:30 stating he would not make it to the meeting. Okay, so the next thing on the agenda is review and approval of prior meeting minutes and then of course, as usual, there's new meeting minutes for approval.

We have no meetings, I believe, since the 1st of January and looking at the Zoom approach, I sent the meeting minutes that I had recorded for the first meeting of January, which is 2 hours and 50 minutes long to a transcriber owned by Zoom and I should have this back today, I expect them in the next day or two.

We'll look at those and see how that looks and what kind of process we can do. We have got to get our meeting minutes out there. I know some people think it's okay to get a hit in the audit but no, that's not okay. Next is old business, "Review and adopt the agreement with Montgomery County Commissioners." You've got that?

McGuire: Is this the lease agreement?

Mr. Wolfe: Yes.

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McGuire: [crosstalk]

Mr. Wolfe: Yes.

McLaughlin: Oh, okay.

[pause 00:02:25]

McLaughlin: Wow, this started September 1st? [whistles] Okay. Did you just not get it or-- Why'd it take so long to get to us?

Mr. Wolfe: It just now came from the prosecutor's office through the County Commissioner, but you haven't paid any money since-- Tracey, what was the month that you stopped paying?

Tracey: We never started paying this year.

Mr. Wolfe: Yes, but the **[unintelligible 00:03:05]**. I'm sorry.

Tracey: I'm sorry, say that again.

Mr. Wolfe: When's the last time you've made a payment to the **[unintelligible 00:03:11]** Society for the County?

Tracey: Last year.

Mr. Wolfe: We've not paid a dollar being in that space?

McLaughlin: I didn't ask that question, I was looking at the date of the contract. You're pushing the blame over. I'm looking at the date, it's September 1st, so Nathaniel's had this since September 1st?

Mr. Wolfe: Yes, they've been talking back and forth between both legal counsel. The counsel for the Township and the counsel for the County Commissioners.

McLaughlin: There must be some issues with it if it took them that long to agree on it?

Mr. Wolfe: No.

McLaughlin: No?

Mr. Wolfe: CARES Act is there, the COVID-19 has slowed down all that operations at the county. We were going with everything whenever they had time to finish it.

McLaughlin: I don't know about you, Jim, but I need some time to look at it. Have you seen it? Have you seen it before tonight, Jim?



McGuire: Wolfe sent out an e-mail with a copy of this a couple weeks ago. It's not much different from the original agreement you signed.

McGuire: What's the deadline on this, Mr. Wolfe?

Mr. Wolfe: The County says that the deadline is now because they started it on September 1st but I'm sure it needs a [unintelligible 00:04:52] approach. Nathaniel Peterson has looked this over twice.

[pause 00:04:59]

McLaughlin: Still, they give it to you on September 1st, expecting it to be paid and start paying rent on September 1st. Then they got a past due rent clause in here.

Mr. Wolfe: It does not apply until you sign the agreement and then that applies going forward.

Tracey: On the last page somebody signed it. This just for [unintelligible 00:05:35] on October 2nd.

[pause 00:05:38]

McLaughlin: Don't know. Do you know who that is, Steve?

Mr. Wolfe: No. It's the counsel for the County Commissioner. Do you see it says, the [unintelligible 00:06:05] office?

[pause: 00:06:06]

Tracey: Does this have to have a date on the front page or you going to date that later?

Mr. Wolfe: The process with all County documents is that the prosecuting attorney reviews the paperwork for the county, they send it out to the party. If the party agrees the contract, you sign it, you send it back. It's not executed until the stamp is from the County Commissioner. Then we get a stamped copy.

Tracey: They'll put the date on the date they signed it on?

Mr. Wolfe: Correct, because it's their facility. That's the normal practice for a County agreement.

[pause 00:07:16]

McLaughlin: Did anybody sign this when it came to us, like the date that it was received? Do you know what date we got this?



Mr. Wolfe: No, I do not. You can put the date of received on the contract, if you'd like.

[pause 00:07:45]

McLaughlin: I thought everything that came to us got stamped.

Mr. Wolfe: This is what was sent by the County. I can't answer for the County.

McLaughlin: I'm not saying that. I'm saying everything we receive in the office supposedly gets date stamped. I'm not asking the County.

Mr. Wolfe: I think because they're mailed to you, they come electronically, there's no way to stamp them.

McLaughlin: Okay, now I follow you. What you want to do, Jim?

McGuire: I'm okay with the agreement. Let's just run it out and get the resolutions.

McLaughlin: Run it out then we do what?

McGuire: Let's vote it out when we have resolutions. I'm okay with the agreement, it's not much different than the original.

[pause 00:08:50]

McLaughlin: You're okay if we make a motion to pass it tonight and sign it?

McGuire: Don't you want to do the resolution now?

McLaughlin: No, we need a notary.

[silence]

Is there something supposed to be on Exhibit A? Is there supposed to be a picture there? It's see attached.

Mr. Wolfe: It's a map of it and it was not included in this particular document but this it's the map of the space that the Township has agreed to help you find.

McLaughlin: The building itself, anything there?

Mr. Wolfe: Yes, you see the last one? It's the [unintelligible 00:09:48]

McLaughlin: Yes, okay.

[pause 00:09:50]



McGuire: Let's just get to the end discussion on the lease agreement out of the way at this point, and then we can just do it when we do all the resolutions and vote it out.

McLaughlin: Okay. There's only one Jefferson Township signature. Is that what I'm seeing?

Mr. Wolfe: They have one signature, but they said that anyone could sign it that's authorized to do so. I advise whoever approves the motion should sign the contract.

McLaughlin: Nathaniel is okay with that? He's saying the board, all three should sign it?

Mr. Wolfe: Yes. Those that are present that make the resolution.

McLaughlin: Okay. Next old business is "Discussion of the care purchases project."

Mr. Wolfe: Trustees, in your packet I have a list that I promised you two weeks ago of the items that between the fire, road and general fund that are needs that apply to COVID in one shape or fashion that qualify for payment of CARES Act funding.

They're working on all the pricing for all 52 items at the present time and more than one bid on each. Some of these items can be bought by state bid, meaning you do not have to have a second competitor bid, so we're identifying which ones are on a state bid, which ones are going to have to be bid out.

This is the list. It's been cross-checked by the Montgomery County CARES Act office. These items here are the items that could apply, possibly if you decide to purchase these before the end of the year.

McLaughlin: Did you get somebody from the CARES Act that went over this and said that all these items are okay?

Mr. Wolfe: We've followed every one of them. We called the--

McLaughlin: No, that's not the question. The question I asked is, you had somebody from the CARES office say that these are okay?

Mr. Wolfe: Yes. We went through them line by line over the telephone with them.

McLaughlin: Wow, because I'm looking at the requirements of the CARES Act cover costs, and it sure appears to me some of these would not fit.

Mr. Wolfe: They all have a fit because they're a purpose of the equipment or whatnot. There are some cities in Montgomery County that are buying full ambulances with the money. These are all individual. The things that cut down on COVID, prevent COVID from your workers getting it, cleaning up work environment where there's no toilets or hot water in a couple of offices, so every one of these apply to CARES Act money.

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It doesn't mean you have to be--

Tracey: Refrigerators.

Mr. Wolfe: Excuse me?

Tracey: Refrigerators and stoves?

Mr. Wolfe: Exactly, because number one, you don't know if COVID is in the old equipment that's here now, and so the idea is to prevent-

McLaughlin: Clean it.

Mr. Wolfe: -COVID from getting into your work environment or if it's in there, you need to try to do your best to eliminate it for the workplace environment for your work. Again, this is just the list that's gone through to make sure that the money would apply.

This is not a vote tonight on any of these items. I promised you a list of what the department heads and managers and myself feel like we should look at.

McLaughlin: Purchasing four-man sauna for station 59. How do you figure that?

Mr. Wolfe: The sweat out for a firefighter after they're exposed to COVID, one of those things is a sauna environment. One of the things we're looking into is only working with a vendor that's at cost, not at markup to purchase a unit.

That is also a need outside of COVID because of the sweat out of the carbons for firefighter cancer, so it's a dual role but it applies under the CARES Act funding. Again, this is the list that we said we would bring to you, but you trustees in the next meeting will have to decide which ones you want.

McLaughlin: Do you have the person's name that you talked to?

Mr. Wolfe: Excuse me?

McLaughlin: Do you have the person's name you talked to?

Mr. Wolfe: I have to get it for you.

McLaughlin: Send it to me. Thank you.

Tracey: So beware that for each one of these items that they said you have to have documentation to prove the systems [unintelligible 00:15:33] that I gave you last month, the three form [unintelligible 00:15:40] and I have the feeling that they're supposed to have an explanation, so the sauna one--



So the documenting and the printing of a [unintelligible 00:15:50] and I don't see either a documentation, some legislation or a letter from your lawyer saying that these are okay. Because they're going to charge our budget. They're going to take that money out of the CARES Act and put it in our budget and make us pay for it out of our budget.

Mr. Wolfe: You're correct, Tracey, but none of this is going to be purchased without the three [unintelligible 00:16:12].

Tracey: It doesn't matter whether it's [unintelligible 00:16:17] because we got to have documentation for each one.

Mr. Wolfe: You'll get that. If trustees make a purchase, they'll have that full documentation. This was just to put it all together on one spreadsheet today. Then you have focus over the next two weeks before the next meeting, to be able to put together the final pricing on all of it and then realize what you're going to have to cut or maybe what trustees don't want to purchase and you just cross it out.

There's no vote or anything, Mr. McLaughlin or Mr. McGuire tonight. It's just showing you a list of what all the departments feel like they would like to purchase under the CARES Act.

McLaughlin: Do I see something here about technology for Zoom?

Mr. Wolfe: Yes. You mentioned that in the last meeting, so we threw that in there.

McLaughlin: Do you remember which number it was?

Tracey: [unintelligible 00:17:22] number 46.

Mr. Wolfe: 46.

McLaughlin: I have a quote for that. I'll give you a copy of it.

Mr. Wolfe: Great, because we're putting folders together for everything. Just like Tracey had a company come through and do the security system. We have two others. One's given us support already of around 90,000.

Tracey: I gave you those quotes on the table for that.

Mr. Wolfe: Right, so we have now two quotes on security systems, swipe card bio-secure system, all one system. I had to look to Tracey so thank you very much for calling that company, Tracey. Thank you. Now we have two there.

Again, trustees, if it's on state bid then there does not have to be a competitive second bid. Whoever has the state bid in the state of Ohio you can buy directly from. We are working through those things, too, because ourselves, then you can imagine, ourselves in every community across the United States all were given money.

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Everybody's trying to buy all this before the end of the year, so we're trying to do a solid approach, a comprehensive approach to get the most for the money that was given to protect the taxpayers and the operations of the township.

Take this list home. Look at them. Talk them over. Call us. Call the fire chief. Come see the road and see what we're talking about so you fully understand what's on this list.

McLaughlin: Okay. Any more discussion on that? Jim, anything?

McGuire: No.

McLaughlin: New business. "Adopted schedule for the 2021 budget planning sessions."

Mr. Wolfe: Yes. Trustees, I want to get off schedule set for all of our meetings for future requirement and then a general joint session because on top of COVID, you're going to be trying to do the CARES Act thing by the end of the year. That's a lot of work. You're going to be trying to wrap up the year. That's a lot of work.

I want to be able to get the budget sessions set in on a calendar. Whatever-- to you guys, whenever you guys can as trustees can be and the fiscal officer can attend, so we can try to organize and get our budget done before December 15th or sooner. That way, the fiscal officer has plenty of time to do what she has to do.

What I've asked here is just to be able to adopt the scheduled. That we can [unintelligible 00:20:03] so we can go ahead and advertise them to the public.

McLaughlin: There's no dates in there. You got any suggestions as to when we should fill this in and send it back in the next meeting?

Mr. Wolfe: I just didn't know what you guys' personal schedule looked like so I didn't refer to those. I just wanted if you guys could look at your calendars and we can set those dates tonight, that would be very helpful.

[pause 00:20:29]

McGuire: Do we want to fill in with the off-cycle Tuesdays from our meetings, Tuesday, Thursday type?

[pause 00:20:51]

McLaughlin: We can't really make a decision without Mr. Mann. Even though he's retired, he might have plans. You're suggesting the opposite Tuesdays or Thursdays, Jim?

McGuire: Yes. December 15, that one is--



McLaughlin: It's better last year. Last year we waited to the very end of the year.

McGuire: I'm probably going to have to do a mix, because you got the week of Thanksgiving and it's going to be tough to get anybody in here.

McLaughlin: You ready to start next Tuesday? I doubt we'd get anybody that fast.

McGuire: This is going to be the first department.

Mr. Wolfe: Well, you have a sheet that's in your packet with all of this. I'd like to start out with a fire because that's the largest budget and where the most activity is going on. Then we'd like to go road next, which is your second marker. Then zero in on the general and et cetera, which is your cemetery, your trash history, your lighting district.

McLaughlin: Probably next Tuesday is pushing it. He said the week of Thanksgiving is bad, I agree with that. The second, the 10th, which is the mid-Tuesday, and that Thursday, the 10th and the 12th. Fire on 10th, road on the 12th and then the general on the 19th, because the 17th's a meeting.

We can make Tuesdays and Thursdays of the second, third week forward. Evenings. That so far will be 11, 10.

Tracey: I can't do Thursday.

McLaughlin: You can't do the 12th?

Tracey: I can't do any Thursdays.

McLaughlin: You can do any Thursday? Okay. How about-- You started off last Tuesday the 10th, you can't do Thursday. 11th's holiday, Fridays are bad. What about Monday the 16th for road, Tracey?

Tracey: Yes, that's fine.

McLaughlin: So fire is the 10th, roads is 16th and then general-- next week's a holiday. That would be Wednesday. That week we do Monday, Tuesday, Wednesday, what bam thank you ma'am. Do the 18th?

Tracey: For general?

McLaughlin: Wednesday on the general, yes.

Mr. Wolfe: Then the last one I put in there for you to consider is a final joint session so we could tie any loose ends that fire, road didn't have done or general didn't have done or something Tracey said needed to be done. You got time to get it done and then have a final session that'll tie it all together.



McGuire: What about the work session at first meeting in December tied together?

Mr. Wolfe: We definitely could do that.

Tracey: December 8th?

McLaughlin: The first, wasn't it?

Mr. Wolfe: The first.

Tracey: Okay. Are these all at 6:00?

McLaughlin: I'm good with that.

McGuire: Six is good.

McLaughlin: New business, "Renewal of current city trash, city updating trash contract."

Mr. Wolfe: In your package trustees, you have the city of Dayton's renewal offer off of the same existing contract that's been renewed three years in a row. They've asked you to approve for 2021.

This does not include the Pay as you Throw, COVID has pushed Pay as you Throw back for at least, probably 12 months from now. This just is your straight trash contract, which you've been renewing, you've had for periods of three years at a time until the last couple of years, which doesn't want get renewal.

This also has been reviewed by your assistant County prosecutor.

McLaughlin: I looked it over. I'm okay with it.

McGuire: Anything changed from the last contract, Steve?

Mr. Wolfe: The only thing I think changed was a slight change in the billing fee.

McLaughlin: It had to go up a couple of bucks to 18.

Mr. Wolfe: Two have. Right. That's the only change that we saw [unintelligible 00:27:00] item by item. It's the same Wheeler plate agreement.

McLaughlin: I'm thinking 213, I'm thinking five bucks. I'm trying to remember what I paid last year. I think it was 213. Do you know Steve? Do you remember off the top of your head?

Mr. Wolfe: I don't have that with me tonight.

McGuire: It's going to be 228 this year.

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Mr. Wolfe: 220.

McLaughlin: 228 is if you do recycle. So they're charging you 10 bucks extra to get a recycle container. 218 is just strictly for a trash container. Why would you somebody bother recycle? Let me look at it. You read that.

This is the regular green trashcan one. It's 218, picked up every week. Now, if you want a recycling service, an extra can, you pay 10 bucks more? Why would I recycle?

Mr. Wolfe: That's the exact reason as we talked before Mike, and Jim, the same reason why only 10% of the residents of Jefferson does any recycling. That's why we're under 9% participation rate.

We're that, all communities, Montgomery County are above 15. Most are in the 20 range. The whole idea of recycling is that you cut down a lot of the [crosstalk] four of the trash dumps because recycling doesn't make it to the trash dump.

McLaughlin: Well, if you were in a situation, you need two cans, you had several kids and needed two cans, then it would be worth it because you get two cans for 228. That's another way to look at it. You get that second can for 10 bucks and just make that a recycle can and recycle. Then yes, I'm recycling. More than one to look at it.

Mr. Wolfe: Exactly. Again, that's the only probably difference that Mr. Peters--

McGuire: That still puts us ahead of the surrounding communities on trash fees.

Mr. Wolfe: Yes, it does.

McGuire: Do we need to sign that tonight after review?

Mr. Wolfe: Yes, you have to. If you approve it tonight.

McLaughlin: Any more discussion on that?

Mr. Wolfe: No.

McLaughlin: I wonder, this new business that we're talking about, I know that myself and Mr. Mann had phone conversations with-- and then if anybody's been to the meetings, anybody has been in numerous meetings, you remember Pastor Graham?

Pastor Graham has come to several meetings and has asked us more than once. He owns four lots on [unintelligible 00:29:56]. The church does and he wants to combine those four lots into one lot. He's paying his tax bill. I'm willing to work with the gentlemen. I have no problem doing it. The way I understand this works-- if you correct me Steve, is the fact that we have to give the okay as a township for him to



have, "Yes, you can do that." I have a description of him here and the four lots and a picture of them.

I think what he needs first is from the township trustees, "Yes, you can do that." Then it's upon him, he has to hire a surveyor. We had to have those lots resurveyed and a new deed written into a one-deed parcel. I just told him that-- and he's asked and asked and asked, and I told him, I'll try to get the ball rolling on it.

That's where we stand. Jim, would you be okay with him receiving all of that?

McGuire: It's going to go through Mr. Gallagher first, that the first step on that.

McLaughlin: Such as you want.

McGuire: Then you hear a hearing and then it's got to go before the County for a replant, so there's going to be some process and some votes. Actually, it's going to be a BZA case because it's just like separating a house from land or a farm. It's going to have to go through Mr. Gallagher first.

McLaughlin: They're all zoned the same. Is that correct?

McGuire: They will follow procedure was zoning. They're not going to sign off [crosstalk]

McLaughlin: I understand that. Mr. Wolfe, would you please give this to Mr. John Gallagher and ask him if he would take what-- make a presentation in the next meeting what's involved in making this happen.

Mr. Wolfe: Sure.

McLaughlin: Let's just do that then. At least-

Mr. Wolfe: Do you have contact information for the Bishop?

McLaughlin: I can get it to you.

Mr. Wolfe: That's fine. After the meeting, if you don't mind. That way, John knows who to call. Thank you.

McLaughlin: As I said, he's contacted me several times and we've got to be listening to our residents. As he said, I know he said it in one meeting, he's been asking this for over a year so I'm just not going to ignore it. Anyway,

I think that's all I have in new business. Anybody else have any new business we want to discuss? Jim?

McGuire: You mentioned Zoom. How close are we to implementing that? Can we get that in place in time for some of these budget meetings?

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McLaughlin: I sure would like to. Is that okay? Let me go a little farther on that since you asked. I use a computer company down Cincinnati, I bought several computers and stuff with them, monitor, actually bought a TV through them.

It's a nice computer, laptop, 15 and a half inch screen, software package, they load everything. It comes with a wireless mouse. It has a security premium program for three years. Which includes your malware, ransomware, all that protection stuff. It's a three-year contract for that in a bag to put it in.

I was thinking of 10 of them, Jim? Counting nine of us and a speaker, so that's-- because we talked about that before. I think we discussed that in the last meeting, I was talking about 25 computers and having them all--residents could buy them out.

We talked about that, in that we would, before we buy extra ones just buy the ones we need for us and see what kind of response we get on Zoom. Remember that conversation? Okay. So anyway, his price was \$10,500, if we could do a lock to exceed thing-- This is COVID money, right, Tracey?

That would make it move faster when we do the resolutions. If we were to do a resolution, not to exceed, it'd happen pretty quick.

Tracey: Does that \$10,500 include the Zoom? Or just the laptop?

McLaughlin: Yes, that will be loaded on there. No, no, no. In doing the Zoom, guys-- I'm glad you brought that up, Jim there's-- I'm not sure what else there is. There's free Zoom, which you can do. Also as with us having these meetings, we need to have a subscription.

If there's 10 subscriptions, you put up-- for \$200 a year-- and I wonder with the COVID thing, I would just buy that three-year subscription, if memory serves me right, for \$200 a year, we get up to 10 subscriptions. The fire department could have one, zoning could have one, if they would have meetings within themselves, that kind of thing.

Also that level of service gives us the-- what's the word I'm thinking of? The writing of the minutes.

Tracey: Taking minutes.

McLaughlin: Transcribes the minutes of the meeting for that price. That's who was doing this transcription that I give them a recording of for the first meeting in January. I was hoping to have it back today. I got an email from them, "We're a little bit behind. It's not a real good recording." I'm trying to see how they're doing.

Now I think with the Zoom, a thing that we as a group are going to have to change, to do the transcription and everything, every time we speak, "Trustee McLaughlin," every time you speak, you're going to have to say your name just because the



person-- so the way I understand this transcription work that they have now, that the way the transcription works is it's done by computer first and then overworked by a human. Then they're going to send it to me.

They have no idea who's who. They know it's new voice, tell it's the start a new paragraph or whatever, but I'm curious to see what it looks like, but in this Zoom package that I want to purchase and answering your question of just being in the 10,500 money, I think we need to put a little bit more money in there, so we can buy the Zoom package with the extra in there that they'll do the transcription for us.

From then on, we have no problem with our transcription requirement that we need to meet for the State. They do that and they give it to us. Then they send it to us. We give it to Tracey or give it to Steve, whoever to give it to the web people and it's out there. So much easier to do than what we're doing today.

McGuire: How much is the institutional subscription to Zoom?

McLaughlin: This being 10,500, if we just did not to exceed 15, I think it would be safe.

McGuire: No, I'm talking set up with Zoom separate from the equipment. Number one, I don't need a computer because I've got a camera on my township laptop. I don't need a dedicated Zoom computer for that.

McLaughlin: I'm still saying we'd go ahead. Then we have an extra one. If the fire chief and his VC would have meetings-- I don't see buying 10 to me is a minimum. I'd almost buy more than that, but I'd start with 10.

McGuire: You're talking just basically 10 abilities-- I don't know, you got something you can email us? Do you have copies?

McLaughlin: I got a copied of the computer, obviously. I'll you this. I don't have the Zoom thing with me.

Tracey: Even mine, though-- This money has to be [unintelligible 00:38:40] and paid within the next two weeks or we're going to lose this money. So what do we do? We have to make a decision by the next meeting at the latest.

I would take the money, well [unintelligible 00:38:59] say give us the money, we have a [unintelligible 00:39:01]

McLaughlin: Okay. I just think now's the time to do it, put it on Zoom. Everybody's doing it. I know from the business standpoint, both companies I work for, we have Zoom meetings. One actually uses Zoom. One uses Teams, same principle, but like we were talking before, the idea of-- you got a meeting in Los Angeles, it's going to cut down on air travel. Nobody's going to travel.



You're going to get on and do your meeting that way. Even you can share your files, you can share what's on your computer. We might as well get into the times and do it. If we're having a meeting and we've got the number of people we have here today and more people want to do it, they can join the meeting and still talk.

You can do it where you know that so-and-so wants to talk through the residents' comments. There's things that will have to be worked out how, do you sign up for that, how do we sign if Rory wants to do the meeting from home for one reason or another, how does he sign the documents? That's going to have to be addressed by somebody. I don't know if [unintelligible 00:40:13] can help us with some of that, Steve?

I know other townships and other organizations are doing this, so how are they handling that process?

Mr. Wolfe: I can go to Peterson in the morning and FAQ, a list of questions that I can come up with. One of them is the signing of the documents, one is how does the presenter to you present, who's going to be the moderator to be able to say if you have a three minute limit on a speaker hit the button, who is going to be that person?

So there's a lot of those questions we have to go through. So I'll get you-- by the end of the week, I'll have an answer at least on some of these FAQ.

McLaughlin: I know from my experience, the leader of the meeting, whoever's running the meeting has control over who talks, and they can have a set up where whoever speaks, it goes to their picture, but also the leader of the meeting can control that.

So, that would give us-- what Jim spoke about, about people speaking out of turn in meetings, everything and having better control of the meetings, that would help with the better control of the meetings.

Tracey: If you know the [inaudible 00:41:17] where you want to visit, the first step is to allocate this money and then you come up with the details of that. So we got to get the money allocated, that's the key thing. So we need the total amount, whether we say not to exceed this amount.

And then, if we don't use it that's okay. At least we have it allocated and on-ticket for [unintelligible 00:41:37] So I'm saying to you guys, we need to allocate this money in two weeks, and then if we don't use it all, we don't use it all. And your details, we work that out as we go along.

But we've got to allocate it because in two weeks, the deadline is there and they're going to say, "Give us all your money you haven't appropriated." Unless you guys want me to appropriate the whole \$307,000 dollars, and then you come back but you've got to have a reason for how you have all that money.



Understand what I'm saying? That has to be appropriated because come November, that money is going to be taken back from us.

McLaughlin: Well, that same thing with the Zoom meeting, I could see needing a good size-monitor on the wall so Tom Smith, resident, is speaking. Us, with monitors, will see it, the residents are not going to see that. The guy that's talking wants to give, make a comment from home, if he wants to speak, he needs to be seen.

So I could see the need to have a decent-sized monitor mounted on the wall for the Zoom meeting. The same thing we'll see in this broadcast later, a resident can see who's talking. It's easy to understand if you're with somebody and you can see their mouth moving.

Tracey: But then, if that's the case we'll be able to have our meetings here or **[inaudible 00:43:01]** so you're going to be able to move that monitor over the time or you're going to leave one here and have one over there? [crosstalk]

McGuire: This is still going to be meetings space, but--

Tracey: Those are just the details, but I'm saying, again, you need to have that total amount. Whether you've over-estimated or not, you need to have that appropriated. Not spent. I don't want it spent. Just appropriated. And then we won't get a ticket from them.

McLaughlin: We have the permission to use the gymnasium over there.

McGuire: So then, you want to get into discussion on, we're going to need a sound system for PA so everybody can hear.

McLaughlin: And cleaning it. As far as COVID's going on, we've got to clean it before and after, also, if we want to go that far. Right? In those 52 things, Jim, was there any cleaning of the-- there was cleaning of some stuff.

Mr. Wolfe: All facilities. And that included any use of Calumet Center. We will write it in your contract as such. So the companies we have working, they've measured all those spaces just--

McLaughlin: When I went in there and signed the grant writer's agreement thing, Laurie was telling me that we surely can use that gymnasium, there's no problem with us using that gymnasium. So I think we tell the public--

Mr. Wolfe: It's in that agreement that you--

McLaughlin: Yes. If we can tell the public that we're using the gymnasium, we have more room for seats this far apart and maybe more people will start showing up. It's not going to happen the first week, it'll take some time for that happen, but people



will be more comfortable showing up if you can see-- and of course, you're right. Jim, you would need a sub because people couldn't hear and the room is pretty big.

Things to think about. Anything more on new business?

Tracey: Again, I'm providing to the one estimate that I've done for the [unintelligible 00:45:12] access control entry, so all six of buildings at a time, which includes the administrative offices at the Calumet Center and it was a total of about 120,000.

I wanted to see if you guys would appropriate that money. At least that amount of money. We don't have to use that company, we can use whatever you guys decide, but at least we have that money appropriated.

Mr. Wolfe: Can I ask you a question, Tracey, if you don't mind?

Tracey: Yes.

Mr. Wolfe: Can we just appropriate the full whatever the amount is, now?

Tracey: That's what I'm saying, we could do that--

McLaughlin: Let's do that.

Mr. Wolfe: That way, it's done tonight because we need specific purchases next week, or in two weeks. Can you do that?

Tracey: Yes, if I have those details.

Mr. Wolfe: That protects the money.

McLaughlin: Let's do that.

McGuire: So you talked like a super PO for the--

Mr. Wolfe: Ask the fiscal officer. I think it is PFS.

Tracey: Yes, won't be a super VC, it'll just be a VC and then any vendor will use that same VC. But [unintelligible 00:46:21] It must be a specific vendor. Then, when we give that one, the vendor goes and gives us the bill, we use that blank certificate on their invoice. And then, when December 30th comes, the services and everything have been provided, they take the rest of the money away from us.

Mr. Wolfe: Kind of like safe or sorry instead of being sorry. If you encumber it now, you know, no matter what, that money is there until the end of the year.

Tracey: And then you guys can start working your details as to who you want, what you want, and then when we get that money, we get it and we get the works



schedule. Whatever gets done by December 30th, that's the money we've spent and the rest goes back.

McGuire: So I guess it would be a matter of finalize the list we talked about earlier and attach it to the super PO so that this is the scope of the PO. This. What is a voted-out, approved list.

Tracey: You can appropriate it now, and then do another PO, another resolution made that goes more specific. But at least give me a resolution that says fiscal officer appropriate this money for the use of COVID, basically.

Then later on, you're going to be more specific in what you're going to do. Maybe you want to do each one, each area, but you're still going to use the same PO. You might want to do the **[inaudible 00:48:05]** cleaning system, there's another resolution.

You've got this company, and you're going to use these for so-and-so, whatever one that is to do this and then later on, we do the cleaning company. We do a resolution. And the reason why I'm saying this, in those resolutions you're going to specifically say how **[inaudible 00:48:27]** so that that's in the record, so that auditors don't come back and say, "How's this needed?"

You're going to have it, I need to know the resolution. So you can just appropriate it all at once, you don't have to have that list but you'll have to do several for them. You can combine the resolutions, but you have to do several resolutions that spell out specifically details as to how you can them anyway. Is that clear?

McLaughlin: Yes.

Mr. Wolfe: It also-- also trustees and fiscal officer as well is I think we're going to find that when we get pricing on every one of those items on the list we provided you tonight, we're going to be over the 330, or necessity takes over priority, so you're probably going to cut items off that list.

So Mr. McGuire, what I said to Tracey is if we can go with a blanket encumbering of the money now we've met the minimum requirement and then next meeting we come back and can actually finalize the specific purchases.

Tracey: Then there's another caveat to this. We can get more money because there will be people turning in money coming out day one in two, three weeks. Everybody's got to turn their money in and that's in order for people to say, "I need some more money." So if we do go over, that's why we have to get this finalized.

If we do go over, we can go back to the County and say, "We need more money."

Mr. Wolfe: Because there's been some communities in Montgomery County turn that away.



Tracey: Some of that haven't even asked for.

Mr. Wolfe: Right. They haven't even asked for it, so they have been passed up. I think it would be safe to do it, I think, we just talked about. [silence]

Tracey: Well, if I didn't see it, it's something I said. Go ahead and do that. [inaudible 00:50:23] and then, we'll go from there, but we've got to remember these deadlines because if he drops the ball, we're going to lose some money.

Mr. Wolfe: What's the deadline?

Tracey: The deadline for appropriating the funds is you've got to do it by the next meeting because [inaudible 00:50:42]

McGuire: Okay. Be ready to go [inaudible 00:50:51]

Tracey: Right. Now, remember, for the November meeting in November 3rd, [inaudible 00:51:00] you guys are not planning to move through the floors are you? Are you guys planning to do that? [inaudible 00:51:11] next meeting [inaudible 00:51:10]

McGuire: I don't think we've got anybody in here up for election, so--

McLaughlin: Yes. [unintelligible 00:51:19]

Tracey: I won't be here [inaudible 00:51:24]

McLaughlin: Huh?

Tracey: I will be working the call, so I won't be here, but if you guys go ahead and do it, that's fine. [inaudible 00:51:31]

McLaughlin: What about you, Steve?

Mr. Wolfe: I'm here on the third.

McLaughlin: We're going to poll this year?

Mr. Wolfe: No. I'm giving that up.

McLaughlin: Okay.

Mr. Wolfe: If you do the third, at least, Trustees, try to do it the third, that leaves time for Tracey to look at anything. If something's not right, we can come back on one of these budget meetings we planned. You can go ahead and change it if you need to before deadline date. Fiscal Officer, I think, it's November 13th or 14th [inaudible 00:52:08] to appropriate [unintelligible 00:52:12]



Tracey: That's right on the day of our meeting [crosstalk]

Mr. Wolfe: Yes. You're right, so you could wait until then, too.

Tracey: We don't have to waste that money because it gives me time to do that together and get it to accounting, after submitting to the accounting.

Mr. Wolfe: What about this? I can have the departments have all the numbers in front of you trustees by the third. You get into the meeting on the third. You can decide if you want all of it, some of it, or say, "Hey, I have questions." That gives the department manager and myself time to go [inaudible 00:52:48] if you have to adjust [inaudible 00:52:51]

McLaughlin: Or just go ahead and make a resolution [unintelligible 00:52:54] appropriate all 320,000. That way Tracey [unintelligible 00:53:01] she's not here. That meeting will start deciding what we're spending on what.

Mr. Wolfe: That's sort of what I was saying. I think we should appropriate the money today.

McLaughlin: Yes. Me, too. Any more new business?

McGuire: Do we have an appropriations, resolutions to make [crosstalk]?

Mr. Wolfe: No. One was not drafted.

Tracey: Actually, [inaudible 00:53:22] more specific. [inaudible 00:53:28] on the table with the estimate. Did you see that?

McLaughlin: That's just for the key list.

Tracey: You don't have to--

McGuire: Where's that?

Tracey: [inaudible 00:53:39] estimate with the resolution [inaudible 00:53:41]

McLaughlin: It's on the table, was it? [unintelligible 00:53:46] on the table separate, but I don't know [unintelligible 00:53:45]

[pause 00:53:47]

Tracey: [inaudible 00:53:59]

McLaughlin: You're welcome. [silence]

McGuire: This is just for access control?



Tracey: Right. That's what I said but [inaudible 00:54:14] I just made it more specific to access [inaudible 00:54:21] because I didn't have any [inaudible 00:54:29]

McLaughlin: [inaudible 00:54:35] instead of doing the resolution, we just do a motion and--

Tracey: [inaudible 00:54:40] in the letter.

McLaughlin: It's in the minutes?

Tracey: If that's what you want to do.

McGuire: No. With the amount of money involved, we need a nice clean resolution, not something [inaudible 00:54:50] We've got to schedule another meeting to throw this together and do it but--

Tracey: Well, the third was the [inaudible 00:54:58] just as long as we do it on the third. You guys do it on the third and don't forget to [inaudible 00:55:06] normally have time to do it, [inaudible 00:55:15] [crosstalk]

McLaughlin: Well, we could do a motion tonight and follow it up with a resolution on the third. [silence]

Tracey: We want to do a motion tonight and do what?

McLaughlin: A resolution just so we can make sure it's-- get the motion going. We can the movement going.

McGuire: Okay. I make a motion to do a resolution to appropriate these funds.

McLaughlin: Second. We'll do it when we get to resolutions. Okay.

McGuire: Well, it's still [inaudible 00:55:49] control. With that amount of money involved, I'm not comfortable with--

Tracey: Then make a motion now to do the actual [inaudible 00:55:58] resolution [inaudible 00:55:58]

McGuire: Let's just do a regular resolution at the next meeting and do it-- compared--

McLaughlin: Okay. Yes. You got that, Steve.

McGuire: Because we're dealing with other people's money [inaudible 00:56:12]

McLaughlin: It needs to be-- I agree with you, Jim. it needs to be-- with Jim.



Tracey: [inaudible 00:56:17] the total amount [inaudible 00:56:16]

Mr. Wolfe: Right. If you want draft it together, since it involves your department. I just don't want to draft the role for--

Tracey: We can check with-- our names are there and just change the words and then I'll give you the total amount and then, [inaudible 00:56:28]

Mr. Wolfe: I don't have one of my packet. I have the offer-- I mean, I don't have the offer from them, the vendor--

Tracey: [inaudible 00:56:38]?

Mr. Wolfe: No. [unintelligible 00:56:42] your question, Mike. I will give it to Tracey. [unintelligible 00:56:47].

McLaughlin: Okay. You okay with that, Jim? We'll do the resolution next meeting? Okay. Any more new business? Fiscal Officer Report, please, Tracey?

Tracey: So, in your packet, there's a appropriation status fund service [inaudible 00:57:04] the same report that I give you every month. I sent you guys in the mail the end-of-the-month [inaudible 00:57:10] report. This report here [inaudible 00:57:17] because I have to get it [inaudible 00:57:20].

So far, right now, it looks like we're doing good. At least you don't have any-- Right now, I got a whole bunch of bills on Monday, invoices to pay [inaudible 00:57:51] in this budget, so I don't even have an idea because [inaudible 00:57:56] I don't have much, [inaudible 00:58:04]. Now, again, [inaudible 00:58:09] we can get them more up to date every day on budget, but again, [inaudible 00:58:17] this week. So, again, not [inaudible 00:58:21] because I'm sending bills every single day [inaudible 00:58:29] I'm always sending them bills every single day. One, two, sometimes more.

We just have to keep an eye on the budget [inaudible 00:58:45] until we get to the end of the year and I haven't seen any issues per se. General Funds [inaudible 00:58:51] we've got one bill, one big invoice [inaudible 00:58:56], Steve, and if you haven't paid, those are the big invoice. Remember we went through because it has to deal with-- Mr. Mann was paying [inaudible 00:59:08] and then you were trying to [inaudible 00:59:09]

Mr. Wolfe: [inaudible 00:59:12] the one that didn't have enough funding. You have a full explanation in my folder.

Tracey: Oh, [inaudible 00:59:23]?

Mr. Wolfe: Yes. It has the new fund [crosstalk]

Tracey: I haven't looked at those yet.
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Mr. Wolfe: That's fine. I can tell you, everybody, the read-only UAM, it's great because I look better at midnight while I'm sitting on my couch at home and paying bills. I encourage all of you to use your computers. They're issued to you to look at, but, Tracey, yes, that one bill, I believe, I've now covered.

Tracey: Okay.

Mr. Wolfe: [crosstalk] and let me know.

Tracey: That was the only one. I haven't got to those yet and those [inaudible 00:59:56]. Other than that, I don't think-- Does it issue--? Of course, we're trying to-- I'm trying to get the party program right up to speed. I'm paying the bills because nobody's doing the [unintelligible 01:00:14] and I was doing those bills. The chief and the battalion chief were gone. Both gone now with mostly [unintelligible 01:00:24] on the bills and now I'm kind of training the new battalion chief on how the process [unintelligible 01:00:32] He learned a little bit, but he wasn't fully doing the bill. It's taking him a little time to get him trained and understand how to do some of the stuff. It's kind of a real learning program. It's slow but we're getting there.

There's nothing in the [unintelligible 01:00:55] like I said, that those bills would go through. There is one PO, I think, but it's not working. [unintelligible 01:01:03] I'll just let you guys know when I get those bills, and that will probably be before the end of the week, but don't count it before Friday. At the earliest it'll probably be Thursday or Friday before I get to it. I'll send you all a text or something and let you know. [unintelligible 01:01:22] Any questions for me?

McLaughlin: Mm-mmm. You good, Jim?

McGuire: Mm-hmm.

McLaughlin: I'd like to make a motion to accept the Fiscal Officer's Report and pay the bills, invoices, appropriations, and warrants.

McGuire: Second.

McLaughlin: [coughs] Give a roll call please, Tracey.

Tracey: Trustee McLaughlin?

McLaughlin: Yes.

Tracey: Trustee McGuire?

McGuire: Yes.

McLaughlin: Resolutions for consideration. The first one--

McGuire: Can you get these numbered, Tracey?

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Tracey: The first one was 082. [inaudible 01:02:02]

McLaughlin: We have a resolution on the floor 20-086. Jefferson Township Board of Trustees do hereby agree to enter into an agreement with the Montgomery County Commissioners to the use the Calumet Center for the township government office? We discussed this earlier. [coughs] Got questions, Jim? Any comments?

McGuire: I declared the motion.

McLaughlin: I was asking do you have anything? Nothing to add? I'd like to make a motion to adopt resolution 20-086.

McGuire: Second.

McLaughlin: We have motion on the floor to adopt resolution 20-086. Do we have any questions? Can I have a roll call please, Tracey, I'm sorry.

Tracey: Trustee McLaughlin?

McLaughlin: Yes.

Tracey: Trustee McGuire?

McGuire: Yes.

[pause 01:03:19]

Tracey: [inaudible 01:03:50] Do you guys got to sign the lease agreement, too? Do you have to sign that now or is that [unintelligible 01:03:59]?

Mr. Wolfe: Yes, the trustees should sign that.

Tracey: They don't have to be notarized, right?

Mr. Wolfe: No.

Tracey: I have to get Mr. Mann to sign here, too?

Mr. Wolfe: He wasn't here to make the vote or make a motion, so no. You can only do these two.

Tracey: [unintelligible 01:04:17] This one says-- I see another one here.

Mr. Wolfe: That's the county, when the county commissioner [unintelligible 01:04:27] We'll get a notarized copy back, Tracey, from the county that says that signatures of all the [unintelligible 01:04:34]



Tracey: I'm just looking for where they signed though. Do you know what page it's on?

Mr. Wolfe: Yes. I think Mike's--

McLaughlin: About the second to the last page and the last page. "In witness whereof the parties here as in the hands on the [unintelligible 01:04:52] day 20--"

Mr. Wolfe: About the third page in.

Tracey: Third page in?

Mr. Wolfe: You're going to see where it says, "In witness whereof, " at the top. It's got [unintelligible 01:05:12] Carolyn Rice, Deborah A. Lieberman on it, and then Michael Colbert, the administrator.

Tracey: They'll sign just one or both of them?

Mr. Wolfe: Both of them because they both voted on it.

Tracey: They don't have to have their signatures notarized?

Mr. Wolfe: Right because this is not a-- This document goes back to the county, and then they notarize it with the signatures of the county commissioner [unintelligible 01:05:32]

McLaughlin: I don't know about you, but I'm dating my signature, Jim.

Mr. Wolfe: Yes, feel free. If you want to date next to your signature, that way they know when you signed. That's good. too.

McLaughlin: Then by the last page-

Mr. Wolfe: Same thing.

McLaughlin: -is that the same thing?

Mr. Wolfe: It's sort of a duplicate. In other words, you're going to send us a copy of one of these.

Tracey: [inaudible 01:05:54]

Mr. Wolfe: Sometimes, a lot of these documents come from the county, there will be three signatures. This time, it's two.

Tracey: You said the last page?

Mr. Wolfe: Yes. It's an identical. The last page is identical. Everybody signed twice.

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McGuire: Oh, got it.

[pause 01:06:12]

Mr. Wolfe: Then, trustees, I'll make sure there's copies in your mailboxes. Then, Tracey, you'll have a copy for your records as well.

Tracey: This right now, while they sign it, you want to stand in?

Mr. Wolfe: If you'd like to do that, that's fine. I was just trying to avoid work for you.

Tracey: I'm going to have to scan it and put it on the **[inaudible 01:06:40]**

Mr. Wolfe: That's fine.

Tracey: Then, when they give it back to us, is it the other **[crosstalk]**

Mr. Wolfe: Yes. They're not going to post on the website until the county signs their piece, and then that's what you-- That's an executed agreement.

Tracey: I'll just post it under resolution, but **[unintelligible 01:06:59]** scan and then **[unintelligible 01:07:01]** You need the original or you don't?

Mr. Wolfe: The county does, both the original, the packets they're signing has to go to the county first so that they can sign it and notarize it to make it an official document.

Tracey: I'll scan and then give you this one. Is that what you mean?

Mr. Wolfe: Yes, or you can send it downtown. When we get together to do that resolution, let's do this. If that's okay with you.

Tracey: When do you want to do it? When do you want to get together?

Mr. Wolfe: When you're ready.

[pause 01:07:37]

McLaughlin: Okay. Next resolution is 20-087, Jefferson Township Board of Trustees do hereby set the 2021 budget planning session to be completed by December 1st, 2020 to adopt or the proposed permanent budget for the 2021 budget by December 15th, 2020. There again, we've already discussed that. Do the dates need to be put in this thing? Are we going to attach that or we're doing the-- Does it make any difference?

Mr. Wolfe: Yes. You have one of these sheets in the packet from Mike or Jim.



McGuire: Just read it into the records, 10-10 for Fire, 11-16 for Roads, 11-18 for General, and 12-01 a Wrap-up Budget meeting.

McLaughlin: Yes. The work session.

McGuire: Yes.

McLaughlin: Okay. I make a motion we adopt resolution 20-087 with the dates described by Mr. McGuire.

McGuire: Second.

Tracey: [inaudible 01:08:52]

McLaughlin: We have a motion on the floor to adopt resolution 20-087. Any questions?

Tracey: They're all at 6:00 PM, sir?

McLaughlin: Huh?

Tracey: All at 6:00 PM?

McGuire: Correct.

McLaughlin: Yes, all at 6:00 PM. Can we have a roll call please, Tracey?

Tracey: Trustee McLaughlin?

McLaughlin: Yes.

Tracey: Trustee McGuire?

McGuire: Yes.

[pause 01:09:12]

Tracey: [inaudible 01:09:25] sign that [inaudible 01:09:28] put that there.
[inaudible 01:09:32]

[pause 01:09:37]

McLaughlin: Okay. Next resolution is resolution number 20-088 Jefferson Township Board of Trustees authorize the renewal of the Intergovernmental Agreement for trash services provided by the City of Dayton for the year 2021. We discussed this also earlier. I make a motion we adopt resolution 20-088.

McGuire: Second the motion.

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McLaughlin: We have a motion on the floor to adopt resolution 20-088. Any questions? Roll call please, Tracey.

Tracey: Trustee McLaughlin?

McLaughlin: Yes.

Tracey: Trustee McGuire?

McGuire: Yes.

Tracey: [inaudible 01:11:07]

McGuire: The trash contractor? Yes. Okay. Just one signature per page, Mr. Woolf?

Mr. Wolfe: Yes.

McGuire: Okay.

McLaughlin: Okay. That does it for resolutions. Next is Departmental Reports, Code Enforcement.

Mr. Wolfe: Tony was off the last week and a half for vacation, so he didn't have a report this evening. I will touch on point and I touched on it in my report. I entered 131 South Lutheran Church Road this week. We've worked really hard, probably 10 hours, to begin remediation of the property. Some two years ago, the zoning administrator, Mr. *Calligan* started the paperwork, gave notice to the homeowner, homeowner did not clean up. We had last year scheduled the day of the tornado or the day after the tornado to go in the second or go in again and the tornadoes hit. So, our crews could not go in last year right after Memorial Day. A letter was sent to the homeowner saying, "It's been a year and you still have not cleaned up."

Essentially, we filled the paperwork out, took Mr. McKee, filled the paperwork out, went to the courts, and we awarded the man the zoning violations on the property. He did not comply so we entered the property. On Thursday, which was the second day, we went back, because this property is going to take six to eight days minimum to clean up. The legal firm for the homeowner contacted our county prosecutor and said that they'd like us to cease and desist or we're trespassing on his property.

The township decided to give a 30-day stay on his operation. He's been given paperwork that says he must clean up the entire property within 30 days, as well as a new zoning violation, was awarded to the homeowner that he's no longer allowed to live on the property in a camper, car, truck, or vehicle, which has been the case for the number of years. He has 20 days of compliance there. Our legal counsel is working very closely with us about that incident, which is a complete different violation than the nuisance violation. We will keep you updated as we go.

McLaughlin: Okay. Thank you. Zoning Department?

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Mr. Wolfe: John Calligan had a family member exposed to COVID, so he self-quarantined for the last two weeks, but John has been working very hard on a rewrite of a cleanup of the zoning code on that project. He had been pretty much up to his shoulders with that one.

McLaughlin: Road Department, Steve?

Mr. Wolfe: Yes. [unintelligible 01:14:56] report to the Road Department. Those folks, the middle women did a smashing job cleaning that property up. They're now working on inventory this week of all township property. They're building the building and so they'll have that completed by the end of the week. Monday, the following week, next Monday starts the leaf collection process. For the residents, it's on the website, it's also available on your cell phone and it's also back here in hard copy on the table. The road department employees are carrying copies of the schedule in their vehicles in case a resident would stop them.

Tracey: Steve?

Mr. Wolfe: Yes.

Tracey: Did you give everyone [inaudible 01:15:43] report?

Mr. Wolfe: Excuse me?

Tracey: Did you give them some copy of the Road Department Report because I don't have--

Mr. Wolfe: Yes. It should be in your packet.

Tracey: It's not in there. I don't have any--

Mr. Wolfe: Okay. I will bring them over to you.

Tracey: I don't have any of them. I only have the Fire [inaudible 01:16:01]

McLaughlin: Okay. Next is Sheriff's Department.

Tracey: Thank you, Steve.

Mr. Wolfe: Thank you.

McLaughlin: Thumbs up. You got one or not?

Mr. Wolfe: No report.

McLaughlin: No, report? Okay. Fire Department.



?Speaker: In Fire, we got the monthly report. We worked on paying bills, [unintelligible 01:16:31] emails, booked Frazer medics are in service having lettered and the radios installed. We've met with Pierce Fire Apparatus [unintelligible 01:16:41] to spec out two new [unintelligible 01:16:46] tankers [unintelligible 01:16:48] reps stopped by to review specs on a new medic, new chief [unintelligible 01:16:55] equipment. [unintelligible 01:16:59] will be done next week. Getting beds and prices on the CARES Act equipment and service, discussed getting NDTs in the vehicles with Montgomery County Sheriff's Office and Harrison Township [unintelligible 01:17:16].

Met with the Ohio grant writers reps, [unintelligible 01:17:23] to submit community grant applications. Resolutions, none for tonight. Station maintenance, daily station chores have been completed every day by the groups. EMS continued QA-QI on the EMS runs, EMS online continued education, [unintelligible 01:17:47] service first in bags on both frontline medics. Fire, we've done shift training, starting to each new party called barrier goods for each firefighter.

Vehicle maintenance, Engine 59, 60, 62, had your annual pump test, waiting on the report and the invoice. Engine 59 equipment being placed similar to Engine 62 done in house with no labor expense. Quartermaster, [unintelligible 01:18:26] uniforms [unintelligible 01:18:26] hires. End of life cycle, retired four pieces of clothing items that were worn out two-plus years.

Communications worked with our IT vendors to create new accounts for new hires and deal with the Microsoft issue. Fire prevention, several fire inspections haven't been done and has been scheduled for this, this week, and next. HR report, three people was interviewed last week. Two people test the drug NVRs BCI. We're waiting for results. One person we're going to test tomorrow and two people waiting to be interviewed this week. No public record request for Fire-EMS. That's all.

McLaughlin: What are NDTs?

?Speaker: Computers for the apparatus, like the sheriff and police departments use. We can have maps on there. They can enter the address for the location and bring it up on NDPs.

Mr. Wolfe: If I can expand on that, if you don't mind? In the world of insecurity today, the biggest thing that the NDTs are used for is for the safety of a responding personnel. Just like the sheriff's department has, if there is a troubled property that's had a lot of police history, gun violence, any of those things, that NBT information will pop up to the responding crew so that they know they are going into an area that may be unsafe.

It's to save their life. Because AFG, the firefighter grant, you've gotten six years of grants in a row. You've almost run out of any option of what this year's option is. NDTs are an option. So, the grant writers write, wanting to write their grant for the



NDTs to try to get the grant so to offset the township having very little cost on the project. That's all I have.

McLaughlin: Okay. Administration Report.

Mr. Wolfe: We met with Montgomery County Radio division last week, the Road, the Fire. There's never been an inventory done on all radios. Those are portable radios, stagnant radios, base radios. We now have a full inventory. We have one radio, a portable radio that is missing. That's been shut down. We're on the search for that now with the Sheriff's Department's help.

Also, the billing is going to be updated to make sure we're paying because we were paying for radios that we did not have. That will save the township a little bit of money per month or per year depending on how they bill those. In my report, you'll see, I think, it's four or five pages long. If you, Trustees, have any questions throughout the week, two weeks, please call me on those items. I can clarify any of them.

Thank you for allowing me to be off this first meeting this evening. I had a close friend pass away and I'll tell you a little history about him. He was a Dayton firefighter. Retired. He raised all the money, him and one other person, to build the Fallen Firefighters Memorial that's in Centerville in Stubs Park.

Today, he got to go home. Casket and all got to lay in state at his memorial that he helped raise. If any of you have a chance to go down and look at the memorial, it is a very beautiful place to begin within that park. It shows you the lives that people have given to protect the communities in the Miami Valley. I hope that Jefferson never has such, but if they do, there is a memorial to remember those that have fallen. That's where I was all day today and we represented Jefferson Township. I was representing Jefferson there at that memorial as well as a close friend, a family member. Thank you, Trustees.

McLaughlin: Okay. Next thing is comments about citizens and I have no paperwork, so I guess we have no comments. After that, we have Trustees Reports. I'm first. As you heard me mention throughout the meeting, I spend a lot of time working on the COVID-19 monies. My stronghold was helping us be transparent, use this money, what other people are doing. I spend a lot of time looking up Zoom, getting the cost on some computer software, and really have a desire to become more transparent in this township. I think we need to do that. I think that will help a lot, just need to be able to let these residents know what is going on in this township, let them dial into the meetings, see what's going on.

Then, as I said in the last meeting, I had two residents call me about how bad the old [unintelligible 01:24:05] building was and how opened up it was. I remember being on the phone and I think, "I drive past that thing every day." I drove around the back of it and it was bad. Tony wasn't here. I made a comment to Steve. He did speak with Tony and I got an email from Tony. He did speak with the owner and they gave

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him notice. The owner says they will board up the back of that building. He also made a comment they have an investor out of Cincinnati area with a desire to put a Dollar General there. So, that's good news. That's all I got. You're next, Jim.

McGuire: No report other than-- Is Alex Hale still here or did he leave?

Mr. Wolfe: I'll check but I don't know.

McGuire: Trustee McLaughlin, the only other issue is Fire Chief has asked to meet with the Trustees in executive session. Once we wrap up with Alex-- this should have been on the agenda for Fire Chief. I'm not sure why it's not here.

Mr. Wolfe: He is here.

McGuire: Okay. [inaudible 01:25:16] At this point, Mr. President, I make the motion to go into executive session pursuant of high-rise code 121.22G3 to discuss disputes about Jefferson Township and the subject of pending and imminent court actions against the township with the township's attorney, Alex Hale. I'd like to invite the Township Administrator and Alex Hale from Surdyk, Dowd & Turner into the meeting.

McLaughlin: I'll second the motion. We'll go into Executive Session. We got a motion to go to Executive Session. It is 8:26.

McGuire: We need a roll call.

McLaughlin: I'm sorry?

Tracey: Trustee McLaughlin?

McGuire: We need a roll call.

McLaughlin: Oh, I'm sorry. Thank you. Can we have a roll call, please, Tracey?

Tracey: Trustee McLaughlin?

McLaughlin: Yes.

Tracey: Trustee McGuire?

McGuire: Yes.

McLaughlin: Okay. Now, we a motion and accept to go into executive session, sorry about that, at 8:27.

[01:26:23] [END OF AUDIO]