

Sodus Bay Heights



2024 - 2025

2024-2025 OFFICERS

President
Vice President/Treasurer
Secretary

Ted Hagberg
Bob Schlegel
Stephanie Johnson

BOARD OF DIRECTORS

Julie Hamm	2025
Bob Schlegel	2025
Matt Albertazzi	2025
Ted Hagberg	2026
Nicholas Rawden	2026
Mike Lawhead	2026
Noah Johnson	2027
Jack May	2027
Matt Hoffmann	2027

Club Personnel

Head Golf Professional
Course Superintendent
Clubhouse Steward
Business Manager

Andrew Smith
Martin Ward
William & Karen Dunn
Stephanie Johnson

TELEPHONE NUMBERS

Golf Shop	(315) 483-6777
Steward	(315) 483-4767
Business Office	(315) 483-2094
Email	sbhgc01@gmail.com

Website: www.sodusbayheights.com

Address: 7030 Bayview Drive
P.O. Box 289
Sodus Point, N.Y. 14555

Membership

A. Golfing Classifications for individuals and families are:

“A” Member	< 29
“B” Member	30-45
“C” Member	46-75
Senior Member	76+
Junior Member	19 and under, or through the age of 23 if fulltime student in school/college

B. To play golf under a parent’s membership, children must be under the age of 19. If the child is a full-time student, they may play under the family membership through the age of 23.

C. Tennis members must pay greens or guest fees in order to play golf and may only play 5 times per year. This excludes club tournaments.

Sodus Bay Heights General Etiquette Reminders:

- Keep proper pace. 4 hours and 15 minutes is an acceptable pace for a foursome at our club.
- Repair all ball marks you create and one other.
- Replace divots when appropriate. If not feasible, please use sand and seed mixture to fill in your divot.
- Keep motorized golf cars a common-sense distance from tees and greens. 10 yards (30 feet) is a generally accepted rule of thumb. Keep motorized golf cars on cart paths for all par 3’s.
- Handicap flags are available in the golf shop. We ask that if you require a flag that you use common sense when navigating the golf course. **It is not intended to be a “Free for all”.**
- Call the golf shop for tee times or register online.
- Play begins on the designated hole for the day. Do not start on the opposite nine without golf shop staff permission.
- Make sure you and your guests are in compliance with the club’s dress code.
- All alcohol must be purchased from the golf club. Brining your own is a violation of the NYS Liquor Control Board and places The Heights liquor license in jeopardy.
- Don’t hesitate to remind your fellow competitors to fix their ball marks and replace their divots.

Golf Shop Hours

April	Everyday	8:00 am - 5:00 pm
May - September	Everyday	7:00 am - 6:00 pm
October	Everyday	8:00 am - 5:00 pm

Bag Room is open until dusk unless there is inclement weather; Driving Range is open until 7 PM

Golf Shop Policies

1. The Golf Professional has complete charge of rental of Club owned and leased golf cars.
2. Sweepstakes and Tournament Winnings - These prizes are in the form of Shop merchandise. Your account will be credited an amount of money which may be used for future purchases.
3. Golf club cleaning and storage is available from April 1st to October 31st. Members clubs are cleaned after each use and stored at the Golf Shop.
4. The Driving Range Program features unlimited use of range balls during the season for an annual charge. Membership in this program also allows the same privilege for your guests at no additional charge.
5. Golf Lessons - Private lessons are available; appointments are required.
6. The Golf Professional looks forward to playing with as many members as possible and are available to play most afternoons. Please make arrangements in advance.

Golf Cars

All motorized golf cars, private or rented, must stay at least thirty feet away from greens. Motorized golf cars must use cart paths only on par 3's.

A. Private

1. Any golfing member holding a valid driver's license in good standing dues paid, use fee paid, and proof of liability insurance provided may operate a privately-owned golf car on the course.
2. No personal golf cars are to be loaned unless rental golf cars are not available and permission is received from the Golf Shop.
3. Proof of liability insurance coverage must be provided to the Business Office annually before usage permission may be given.
4. Powered or pushed hand carts should always be kept in the rough, and off the greens and green fringe.

B. Club Fleet

1. No more than two riders are permitted on one rented golf car.
2. No more than two golf bags are to be carried on one rented golf car.
3. No one without a valid driver's license will be permitted to rent a golf car or drive a private golf car.

Golf Course Rules

A. Members and guests are required to register in Golf Shop before playing.

B. Please observe the Club's Dress Code*. "Traditional Golf Attire"

1. NO Denim (Any Color)
2. NO Cutoff Shorts
3. NO Tank Tops
4. Men: Collared Shirts or Mock Turtle Neck Shirts
5. Women: Sleeveless Shirts Must Have Collars
6. No T-shirts
7. No Athletic/Exercise Apparel
8. Tucked in Shirts Are Preferred
9. Headwear Must Be Worn Forward

*The Golf Shop Staff may refuse play to those in violation of the dress code.

C. Golf Play on weekends (including Friday) and holiday mornings is restricted to members and their guests. Tee time restrictions apply to non-members and will be determined by the Golf Committee and/or Golf Professional, and applied by the Golf Shop.

D. Golf play before noon on Friday, Saturday, Sunday, and holidays is restricted to members and their guests. Any foursome scheduled during these periods must include at least one member, and adhere to the 7-day advance booking criteria. Any exception to this policy must be approved by the Golf Professional

E. Control of play on the course shall be the responsibility of the Golf Professional.

F. ALL Scores must be posted DAILY using the USGA/RDGA GHIN system. Members are strongly encouraged to post gross scores on a hole-by-hole basis, allowing the GHIN system to calculate any adjustments if/as needed. Handicaps are updated DAILY by the USGA. The Handicap committee reserves the right to post rounds with penalties for those individuals failing to record their scores accurately and in a timely manner.

G. Leagues shall have special times set aside. In order to play in these times, individuals must be a member of said league. These times are to be determined and posted prior to the beginning of the golf season. Day Break, Men's League, Ladies Twilight are considered "League Play".

H. Wednesday shall be designated Men's League. No player under the age of 18 is permitted to play in Men's League Day.

I. Families wishing to play as a group which shall include junior members are requested to use discretion as to the tee times Saturday, Sunday, and Holiday's after 2:00.

J. Guest play and non-member play will be limited to 5 18-hole rounds per season with payment of greens fees, with exception to club promotions. Tournament rounds do not count towards the five annual rounds, with exception of club promotions.

K. Starting times are required at all times.

L. Members and their guests are to exercise proper etiquette at all times while at the facility. Both on the golf course and on club property.

M. All play shall start from number 1 tee unless specific permission is granted from the Golf Professional. All players coming from the 9th green will have the right of way when teeing off on number 10.

N. Players stopping for lunch at the turn may lose their position on the course and may have to get cleared from the golf shop before beginning their second 9 holes.

O. Five some's are not permitted at Sodus Bay Heights unless permission is granted from the Golf Professional.

- P. Maximum playing time for 18 holes is 4 ½ hours. Please exercise “ready” golf rules if your group has fallen out of place. Rangers have the authority to ask groups to skip holes in order to get groups back in proper spacing.
- Q. All players are required to have their own set of golf clubs. Players may not share between one set. Rental sets are available if needed.
- R. No outside alcohol is allowed on the course. Bringing your own is a violation of the NYS Liquor Control Board and places The Heights liquor license in jeopardy.

SBHGC House Rules

- A. No food or beverage permitted in the locker rooms.
- B. Locker room towels are for locker room use only.
- C. No animals other than service dogs allowed in the club house.
- D. Minors will not be permitted to be served at the bar.
- E. No person under the age of twenty-one (21) will be served alcoholic beverages. Steward and his employees may refuse service to anyone who in their judgment appears to be under the influence of alcohol or intoxicated.
- F. Inappropriate behavior will not be allowed. Steward or his employees reserve the right to request violators to leave the premises.
- G. Locker room fees for men and women will be paid to the club.
- H. All events requiring use of the dining facilities will be coordinated with the Steward.

2024/25 Committees

Executive

Ted Hagberg
Stephanie Johnson
Bob Schlegel

Finance

Deb Vater, Chair
Bob Burlee
Stephanie Johnson
Brendan Kise
Dave Usiatynski
Nicholas Rawden, Board Liason

Reserve Cup

Crissy Betlem, Co-Chair
Julie Hamm, Co-Chair
Beth Rohan
Karen Ashnault
Amy Wildhack
Christine Stewart
Jennifer DeBiase

Golf Jack May, Committee & Handicap Chair
Matt Albertazzi
Barry Deane
Matt Hoffmann
Brian VandeMortel
TBD, Social Chair
Bob Schlegel
Crissy Betlem
Joyce Kain
Andrew Smith, PGA

House/Structures Peter Tarana, Chair
Bob Schlegel, Board Liaison
Doug Stewart

Greens Julie Hamm, Chair
Peter Allen
Matt Albertazzi
Jack May
Doug Wahl
John Wildhack
Bob Zeman
Crissy Betlem

Membership & Marketing Noah Johnson, Chair
Mike Lawhead
Mike Motkowski
Jim Rudd
Brian Albertazzi
Ted Hagberg
Andy Smith, PGA

Men's League Jack May
Andrew Smith, PGA
Mike Wierzbicki

Women's League Joyce Kain
Elaine Tarana
Alice Cuvelier
Nina Cuvelier

Handicap Administration Matt Hoffmann, Chair
Joyce Kain
Bob Schlegel
Brian VandeMortel
Andy Smith, PGA

Courts Committee

Matt Hoffmann, Chair & Board Liaison
Jennifer Debiase
Angie Camnitz
Leesa Latulipe
Becky Magin
Ed Magin
Linda Rudd
Deb Vater
Christine Withers
Janet Wysokowski

Sodus Bay Heights Golf Club, Inc.

Constitution

ARTICLE 1 NAME

The name of the Club is SODUS BAY HEIGHTS GOLF CLUB, INC., located on Bayview Drive, Sodus Point, New York.

ARTICLE II OBJECTIVES

The objectives of the Club are to encourage the playing of Golf and Tennis in the Town of Sodus, and to foster the best tradition of the games; and to buy, sell, mortgage, pledge and deal generally in such real and personal estates as may be necessary and convenient to the furthering of said objectives.

ARTICLE III GOVERNMENT

Section I. The Club shall be managed by a Board of (9) Directors: five (5) of whom shall constitute a quorum at any meeting of the Board.

Section II. Prior to the Annual Meeting, the eligible members of the Club shall elect, by ballot, as many Directors as necessary to replace the Directors whose terms of office are then expiring. The newly elected Directors will assume office immediately, following the Annual Meeting.

Section III. No person shall be eligible to become a Director to succeed himself/ herself for more than two (2) consecutive three-year terms. However, if the elected President has only fulfilled one (1) year of the Presidency when his/her six (6) year term as a Director expires, then the Board of Directors may authorize a one (1) year extension of the President's term as President and Director with the right to vote only to break a tie vote.

Section IV. The Board of Directors shall elect from said Board at their first meeting, which shall be held as soon as convenient after the Annual Meeting of the Club, a President, Vice-President, Secretary and Treasurer. The offices of Secretary and Treasurer may be filled by members who are not Directors. The offices of Secretary and Treasurer may be combined into one (1) office. The terms of all officers shall run for two (2) years following the Annual Meeting.

ARTICLE IV
DUTIES OF OFFICERS

The President, Vice-President, Secretary and Treasurer shall perform the usual duties of such officers, respectively.

ARTICLE V
BOARD OF DIRECTORS

The Board of Directors shall have such powers as may lawfully be exercised by the Directors of a Not-for-profit corporation, including power.

- a. To elect officers;
- b. To fill, for the unexpired term, any vacancy in the Board of Directors or in any office;
- c. To make and amend By-Laws and Rules consistent with this Constitution for the regulation of the use of the Club property, and for the transaction of all Club business;
- d. To elect members;
- e. To fix, impose, and to remit penalties for violation of the Constitution, By-Laws or Rules;
- f. To constitute and appoint committees and to regulate the powers and duties thereof;
- g. To appoint an Executive Committee consisting of the President, Secretary, and Treasurer (Secretary/Treasurer if the offices are combined). This committee will be empowered to act in emergency situations. Such action shall not be in conflict with the Constitution and By-Laws and may be overruled by a majority of the Board of Directors.

ARTICLE VI
MEMBERS

Section I. Classification shall be Senior: A, B, and C, and Junior and Social. Golfing memberships which include a spouse, shall be entitled to two (2) votes; one (1) for the member and one (1) for the membership spouse. Individual golfing members shall be entitled to one (1) vote. Junior members under the age of eighteen (18) years of age and Social members are ineligible to vote or hold office.

Section II. The Board of Directors may, from time to time, by resolution, fix and determine classes of limited membership, and may make and publish Rules for the use of the Club and its facilities by other than members for varying periods of time, and may fix rates and conditions and the privileges and dues incident thereto for such use. Members whose dues are not in arrears, as defined in ARTICLE IX, SECTION II are considered eligible members in good standing.

ARTICLE VII
ELECTION OF MEMBERS

Section I. Every candidate for membership shall be proposed by a member, in writing.

Section II. A majority vote of the Board of Directors shall elect a candidate to membership.

ARTICLE VIII

DUES

Section I. The initiation fee, and method of payment thereof, shall be established by the Board of Directors.

Section II. The annual dues, and payment thereof, shall be established by the Board of Directors. The payment of such annual dues shall give to such members the privileges of the Club in accordance with the membership/dues classification for the period covered by the payment plan of such dues. But, all privileges of members and their families shall be subject to such future limitations as the Board of Directors may determine to be in the best interests of the Club.

Section III. The Board of Directors may periodically levy special annual fees/ assessments as required to maintain a responsible financial condition for the Club.

ARTICLE IX

PENALTIES

(See amendment I below)

Section I. A member may be expelled or suspended by a two-thirds (2/3) vote of the whole membership of the Board of Directors for violation of the Constitution, By-Laws or rules, or for conduct which the Board considers prejudicial to the Club. Any member, before being expelled or suspended, shall be entitled to a hearing by the Board of Directors and shall be given a week's notice, in writing, of the time and place thereof and a specification of the charges.

Section II. On the first of every month, or as soon thereafter as may be practicable, notice of indebtedness shall be sent to each member. In the event of member indebtedness, not paid within one (1) month of due date, such member's name shall be posted in the Clubhouse, and such members shall be deemed to be not in good standing and therefore ineligible for and denied privileges of membership until the indebtedness is discharged.

ARTICLE X

MEETINGS

(See amendments II and III below)

Section I. The Annual Meeting shall be held on any Sunday of August at an hour and place determined by the Board of Directors and stated in a notice thereof to be communicated (via mail and/or email and posted throughout the club) to members at least (15) days before the date of the meeting.

Section II. Special meetings may be called upon the written request of twenty (20) eligible members, or by the direction of the Board of Directors, and notice of time, place and object thereof shall be communicated (via mail and/or email and posted throughout the club) to all eligible members at least ten (10) days before the date of the meeting.

Section III. A minimum of forty (40) eligible members present constitute a quorum at any Club meeting, and eligible members may attend in person or by proxy. Any eligible member in good standing may serve as proxy for others, but proxies naming persons not eligible members in good standing are not acceptable.

ARTICLE XI

NOTICES

Any notice herein required to be given shall be deemed duly given if communicated (via mail and/or email and posted throughout the club) within the time prescribed in ARTICLE X to every eligible member entitled to notices at the address appearing in the Club records.

ARTICLE XII
AMENDMENTS

This Constitution may be amended as follows: A proposed amendment, duly approved by a majority of the Board of Directors or sponsored by at least fifty (50) voting members, must be submitted in writing to all voting members by communicating (via mail and/or email and posted throughout the club) same to said members at least fifteen (15) days in advance of the Annual Meeting of the Club. Said amendment so submitted must be approved at the Annual Meeting by a vote of two-thirds (2/3) of the sum of the eligible members present at said meeting, plus the absentee ballots received in time for the Annual Meeting. If so approved, it shall have full force and be in effect from that date forward, unless otherwise specified.

AMENDMENTS

AMENDMENT I

Approved by the Board of Directors on July 21, 2015 and Passed by a majority vote by the membership at the Annual Meeting on August 9, 2015:

ARTICLE IX, Section II of the Constitution was superseded by the 1st amendment.

Sixty days after a member is deemed delinquent, or as soon thereafter as may be practicable, notice of indebtedness shall be sent to indebted member. In the event of member indebtedness, not paid within one (1) month of due date, such member will have a specific financial charge added as well as an interest charge applied to the total amount owed. A notice, in writing, shall be sent with date the full amount is due. If that date is not met the membership may be suspended until full payment is received.

AMENDMENT II

Approved by the Board of Directors on July 21, 2015 and Passed by a majority vote by the membership at the Annual Meeting on August 9, 2015:

ARTICLE X, Section I of the Constitution was superseded by the 2nd amendment.

Section I. The Annual Meeting shall be held on the second Sunday of August at an hour and place fixed by the Board of Directors and stated in a notice thereof to be posted at the club and mailed or emailed to members at least (15) days before the date of the meeting.

AMENDMENT III

Approved by the Board of Directors on March 19, 2019 and Passed by a majority vote by the membership via email and reported confirmation at the Annual Meeting on August 25, 2019:

ARTICLE X, Section I of the Constitution was superseded by the 3rd amendment.

Section I. The Annual Meeting shall be held on any Sunday of August at an hour and place determined by the Board of Directors and stated in a notice thereof to be communicated (via mail and/or email and posted throughout the club) to members at least (15) days before the date of the meeting.

BY-LAWS

1. Purpose: By-laws shall be established as required by the Board of Directors to facilitate the routine operations of the Club.
2. Changes and Additions in By-laws: By-laws may be established and/or changed at any meeting of the Board of Directors by a two-thirds (2/3) vote of the members of the Board.
3. Board of Directors:
 - A. The Board of Directors shall meet upon call of the President or upon call of three (3) Directors, at such a place and time as may be specified. The approval of minutes, reports of committees, Treasurers' report and such other appropriate matters shall be recorded.
 - B. Should any member of the Board of Directors be absent from three (3) consecutive meetings of the board without valid cause, at the discretion of the board, his or her office may be declared vacant by a majority of vote of the board.
4. General Manager: The General Manager position, *if deemed necessary*, will be hired by the Board of Directors. This position will oversee and provide daily direction to all aspects of management of the golf facility, including golf operations, course maintenance, customer service, and marketing, accounting/ budgeting, human resources and memorials under the direction of the board.
5. Business Manager: The Business Manager is hired by the Board of Directors and is responsible for performing all functions required to complete the daily management of the Business Office. This includes all the general accounting and preparation of the financial statements for the Club in a timely manner for the Finance Committee and the Board.
6. Committees: The President shall appoint all standing committee Chairs to serve for one (1) year terms. Each committee shall have at least one board member in the group. All committee members must be eligible Club Members in good standing.
7. The Standing Committees shall be:
 - A. Golf Committee, which shall include Golf Shop, Handicaps, Golf Cars and Social.
 - B. Greens Committee, which shall include Greens, Club House Grounds, Parking Areas and Courts.
 - C. House/Structures Committee, which shall include House/Structures.
 - D. Finance Committee, which shall include Finance and Capital.
 - E. Membership and Marketing.
 - F. Courts Committee; which shall include Tennis and Pickleball.
 - G. Executive Committee.

Committees: Reports/Recommendations: The Board of Directors shall receive reports and recommendations of committee members and establish policies, regulations, and rules, as necessary to manage the Club, by a majority vote of the members of the Board of Directors at any Board meeting. Reports/recommendations from all committee meetings are to be sent to the Board of Directors. Monthly reports should be sent to board members 5 days prior to the board meeting.

8. Duties of Standing Committees and Sub Committees:

A. **Golf Committee**

Shall serve as an extension of the Board of Directors in providing assistance to the golf professional. The responsibilities include but not limited to the following:

1. Golf Calendar: Prepare, maintain and distribute annual golf calendar for golf events, tournaments, and social events.
2. Handicap: Shall ensure that members input their golf scores, guests' handicaps are current and accurate for appropriate tournaments, to be determined by the golf committee.
3. Golf Cars: Oversee leased club cars.
4. Social: The **Social Chairperson**, as a member of the Golf Committee, shall arrange plans for the entertainment and recreation for members of the Club, subject to the control of the Board of Directors. **Social Chair** will also maintain historical records of events held at the Club.
5. Reciprocals: Liaison for reciprocals, RDGA and WRDGA representation.
6. Long Range Planning: Shall identify areas of future improvement of golf, tennis and golf car operations and finances, over a five (5) year period. These recommendations shall be presented to the Board of Directors, with methods of accomplishment, including priorities.

B. **Greens Committee**

Shall serve as an extension of the Board of Directors in providing assistance to the Superintendent. The responsibilities include but not limited to the following:

1. Provide support for the maintenance, upkeep and improvement of the golf course, parking areas and club house grounds provided, however, that no substantial changes shall be made to the course without the approval of the Board of Directors. The Superintendent shall be charged with care of the equipment and greens supplies.
2. Courts: Shall have charge of the maintenance of the courts.
3. Long Range Planning: Shall identify areas of future improvement of golf course, courts and structures and grounds operations and finances, over a five (5) year period. These recommendations shall be presented to the Board of Directors, with methods of accomplishment, including priorities.

C. **House Committee:**

Shall serve as an extension of the Board of Directors in providing oversight to the clubhouse to ensure a safe, clean, healthy and comfortable environment for the members, guests and employees using the clubhouse and the dining facilities. The responsibilities include but not limited to the following:

1. Ensure the buildings' exterior and interior is maintained; and shall supervise all improvements and alterations therein.
2. Ensure utilities are in proper working order.
3. Ensure the restaurant is in good working order and is clean, safe and comfortable for the employees and patrons; and engage a steward or manager, subject to control and direction of the Board of Directors.
4. Shall have charge of the Clubhouse and technological utilities i.e. computers and everything in the network.

5. Long Range Planning: Shall identify areas of future improvement of house operations and finances, over a five (5) year period. These recommendations shall be presented to the Board of Directors, with methods of accomplishment, including priorities.

D. Finance:

Shall serve as an extension of the Board of Directors to provide fiscal oversight to the Club. The responsibilities include but not limited to the following:

1. Have general supervision of finances of the Club, and responsibility for preparation of budget and dues structure, including fees, subject to the control of the Board of Directors.
2. Shall provide objectives and performance appraisals for the Business Manager; review with the Board of Directors one month prior to issuing to the employee. Feedback to the employee provided July and November.
3. Capital: Shall be in charge of reviewing all funds associated with Capital contributions as well as previous Reserve Cup activity and implementing improvements to ensure a growth in funds raised for the Capital Fund.

E. Membership and Marketing:

Shall serve as an extension of the Board of Directors to provide direction and strategies for membership retention and marketing actions to retain, build membership and promote the Club. The responsibilities include but not limited to the following:

1. Make recommendations for incentives used in membership drives, and utilize all media to promote the Sodus Bay Heights Golf Club and membership thereof, subject to the Board of Directors.
2. Shall be in charge of maintaining records on the status of all classifications.
3. Long Range Planning: Shall identify recommendations to maintain or increase membership over a five (5) year period. These recommendations shall be presented to the Board of Directors with methods of accomplishment, including priorities.

F. Courts

Shall serve as an extension of the Board of Directors in providing oversight to the courts to ensure a safe, clean, healthy and comfortable environment for the members, guests and employees using the courts. The responsibilities include but not limited to the following:

1. **Courts Calendar:** Prepare, maintain and distribute annual courts calendar for tennis and pickleball events, tournaments and social events.
2. **Courts:** Shall have charge of the operation of the tennis courts.
3. **Social:** Shall arrange plans for the entertainment and recreation the members of the Club, subject to the control of the Board of Directors.
4. **Long Range Planning:** Shall identify areas of future improvement of courts operation and finances, over a five (5) year period. These recommendations shall be presented to the Board of Directors, with methods of accomplishment, including priorities.

G. Executive:

1. **Executive:** Shall be empowered to act in emergency situations; however, such actions shall not be in conflict with the Constitution and By-Laws and maybe overruled by a majority vote of the Board of Directors.
2. **Constitution and By-Laws:** Shall propose revision of the Constitution, By-Laws and Pertinent Rules as requested by the Board of Directors.
3. **Nominating:** President shall send out a notification to all members advertising available seats that must state: “looking for minimum of three (3) eligible candidates”. The Executive Committee or President and Vice President shall file a list of candidates with the Secretary, and cause to be posted conspicuously candidates for the office of directors to be filled at the next Annual Meeting. The Secretary shall communicate (via mail or email) to each voting member a copy of the list of candidates, at least fifteen (15) days prior to the Annual Meeting with the notice of the Annual Meeting. Election of the Executive Committee is subject to approval of the Board of Directors
4. **Shall approve objectives and performance appraisals for the Golf Professional and Superintendent;** review with the Board of Directors one month prior to issuing to the employee. Feedback to the employee provided in July and November.
5. **Committees Reports/Recommendations:** The Board of Directors shall receive reports and recommendations of committees/members and establish policies, regulations, and rules, as necessary to manage the Club, by a majority vote of the members of the Board of Directors at any Board meeting. Meeting reports/recommendations from all committee meeting are to be sent to the Board of Directors. Monthly reports should be sent to board members 5 days prior to the board meeting.

9. Memberships:

A. Initiation Fee: An initiation fee plus tax may be required, at the discretion of the Board of Directions, based on input and recommendations from the Finance and Membership/ Marketing Committees, and accompany any application for golfing membership for people twenty-one (21) years of age or older.

B. Golfing Classifications:

<u>Classification</u>	<u>Age*</u>
“A” Member	< 29
“B” Member	30-45
“C” Member	46-75
Senior Member	Age 76 +
Junior	19 and under, or through the age of 23 if fulltime student in school/college

*Age as of December 31 of previous year determines the classification for the current year.

- C. Members shall not have voting rights or rights to hold office unless they are a current member in good standing for at least two of the past five years.
- D. To play golf or tennis under a parent’s membership, children must be under that age of 19 or full-time students in school or college through the age of 23.
- E. Tennis members must pay current retail rates.
- F. Non-members may play golf a maximum of five (5) times per year, excluding club tournaments, upon payment of green fees, with exception to club promotions.
- G. Membership Tenure: Memberships are annual from January 1 through December 31 and automatically renew unless notified otherwise by the member.

H. Dues Credit/Refund: Any member that sustains an injury, illness or unforeseen circumstance prior to April 1st of current golfing season which will result in being unable to play golf for the entire season may receive a refund of their membership dues and fees for the current year provided the request is received by the board prior to April 1st. No refunds will be considered for any request received after April 1st. Starting April 1st, a member that sustains an injury, illness or unforeseen circumstance, and is incapacitated for the entire season may apply for a credit for their membership dues (not including fees), providing the request is received by the BOD prior to June 1st. Fees include capital, trail fees, lease a seat, etc. Exceptions require the approval of the Board of Directors.

I. Limits on Memberships:

1. The Board of Directors will have the ability to put a cap on the number of memberships sold. This shall be done under the advisement of the Golf Professional & Superintendent. If it is determined that we reach this limit, those who wish to join will be placed on a wait list.
2. There will be no specific number set to determine a full membership. This will be closely monitored by the professional staff and maintenance staff. As a club, it is our goal to accommodate all of our members and provide them an exceptional level of service. We will not let the overall number of members get to the point where it effects overall member satisfaction (lack of available starting times, negatively impacting course conditions).
3. New golf membership applicants on the wait list will be considered by the Board of Directors for approval on a "first come" basis as membership openings occur.

J. Membership Discipline

1. Suspension or expelling a member may take place for the following reasons: Conduct unbecoming a member of the club, conviction of a crime, harassment of other members or staff, and flagrant and repeated violation of club rules.
2. If a member's account is considered in arrears, a finance charge will be added. An additional interest charge will be applied to the total amount owed until the account is current. A member whose account is delinquent will be sent a letter notifying the member that unless the account is paid in full within 10 days, the member will be suspended, including a loss of playing privileges. If this occurs the member, spouse, eligible children cannot participate as well and the member is still responsible for all dues and fees of the club. If the account is not paid by the date specified in the letter, the Membership will be cancelled and the account will be turned over to the club's attorney. The member would have to repay all monies owed and a new application for membership must be submitted to the Membership Committee to be reinstated.

10. Capital Fund: A fund shall be maintained, called the Capital Fund. Into this fund shall go all monies collected for Capital Fund and shall be used solely and exclusively for the purpose of the investment in the Capital of the Club - that is to say, that the same shall be used only for the purpose of purchasing the land and equipment, the construction of the Golf Course, Tennis Courts, Clubhouse and other buildings to be used in connection with the same and payment of encumbrances on the land, and such other investments as will improve the land, enhance its value or the buildings thereon. Assessment, if any, to be fixed from time to time by the Board of Directors, shall go into the Capital Fund and shall be used only for the purposes herein beset forth the repayment of debt, obligations undertaken by the Club for the Capital Improvement purposes is understood to be included among authorization applications for the Capital Improvement contributions and initiation fees.

11. Private Golf Cars:

- A. Any member may own a private golf car for use at Sodus Bay Heights Golf Club.
- B. Private golf car owners, single and double and members who have a single or double lease a seat program will be permitted to ride in a private golf car at no extra charge. All other golfers who choose to ride in a golf car are required to pay golf car fees.
- C. Cart storage in the golf car barns will be allocated to private golf car owners based upon length of membership at Sodus Bay Heights Golf Club and space availability.
 - 1. Verification of insurance must be provided to business office yearly.

12. Any member who is employed by or under contract with the club may not be on the Board of Directors.

13. By-Laws must be reviewed every two years at minimum. Sitting club President shall appoint a minimum of 2 Board of Directors to serve on the By-Law review committee.

14. Golf and Social Events:

- A. A club member should not be considered entered until they have registered:
 - 1. There shall be a cutoff date for all events. This is necessary to permit the Steward to purchase the proper amount of food and enable the golf shop to prepare scorecards and order merchandise/prizes, etc.
 - 2. In the event that play is cancelled prior to or during the scheduled event, the portion of the entry fee designated for meals will not be reimbursed. The meal will be served as scheduled, or sooner if necessary. All events are expected to be paid for at the time of the event. If the participant withdraws less than 48 hours in advance, they will be responsible to pay. Registration is required for all events as requested.
- B. Golf Event Chairperson Duties: Chairperson (Chair) shall be appointed for each club event in conjunction with the Golf Committee. The following are some guidelines for golf event chair duties:
 - 1. Work with Golf Shop on flyer one month prior to tournament for on line registration on the calendar Web page. Flyer shall be prepared by the tournament chairperson, shall be available in the Golf Shop, emailed and posted throughout the club.
 - 2. A minimum number of players shall be established in the initial meeting (with Chair and Golf Professional) to determine if the event will be held or not (i.e., number of registered players were less than the agreed upon number). Each event shall be treated differently based the course closure requirements. If required, the Chair shall determine if the event can be rescheduled (based on calendar availability), cancelled and communicated appropriately.
 - 3. Work with Golf Shop and Steward for Food/Beverage requirements one month prior to the event.
 - 4. Determine tournament prizes and cost with Golf Shop.
 - 5. The Chair and Golf Shop shall determine the total event cost.
 - 6. For all club tournaments the Chair shall collect all entry fees, maintain records of those entered, and disseminate income to all applicable parties (Steward, Golf Shop, Social Chair, etc.). Chairpersons also need to prepare a financial report of the event and all monies collected and disbursed. Financial report shall be provided to the Club Business Manager within two weeks of the events' conclusion.
 - 7. Golf Shop shall post the tournament winners/information via email and on club bulletin boards.
 - 8. For Club Championships/Invitationals (as appropriate), Chair shall work with Golf Shop and Superintendent to determine format, course requirements, and Pin/Tee Box Placement for event.

C. Golf Shop Event Duties: The professional golf staff should provide the following:

1. Prepare Scorecards.
2. Set Starting time(s).
3. Collect and check event scorecards.
4. Distribute awards.
5. Handle skins and sweeps.

Club Presidents

1924 - 1927	Charles A. Boller	1980 - 1981	Ralph Coryell
1928 - 1936	James D. Bashford	1982 - 1983	Mark V. Fenton
1937	Dr. L.A. Whitney	1984	Adrian B. Stanton
1938 - 1939	Herbert F. Bohnet	1985	Mark V. Fenton
1940 - 1945	Raymond B. Cooper	1986 - 1987	Michael Alteri
1946 - 1948	William H. Landers	1988 - 1989	Richard A. Frank
1949	Ernest A. Naylor	1990 - 1991	Herman C. Knapp
1950 - 1951	Edward C. Brooks	1992 - 1993	Robert C. Renkert
1952 - 1954	Henry Von Wiegand	1994 - 1995	James Sutter
1955 - 1956	Dr. Myron E. Carmer	1996 - 1997	Alan Pritchard
1957	Anthony B. Russell	1998 - 1999	Ernest Norton
1958 - 1959	Leon E. Lewis	2000 - 2002	Paul Sucher
1960 - 1962	Claude G. Wright	2003 - 2004	Edward Reifen
1963 - 1964	F. King Andrews	2005 - 2008	Larry Pedersen
1965 - 1966	S.L. Olmstead	2008 - 2010	Jon Edinger
1967 - 1968	Lloyd A. Outnam	2011 - 2014	Thomas Johns
1969 - 1970	George F. Chappelle	2015 - 2016	William Bolling
1971	Robert H. Harper	2017	Barry Deane
1972 - 1973	John J. Harten	2018 - 2019	Donna Liebenritt
1974	Gerald Putnam	2020 - 2021	Joe Vater
1975 - 1977	George Butterworth III	2021 - Present	Ted Hagberg
1978	Avis Filkins		
1979	George F. Carleton		

Club Professionals

1930	Robert Trent Jones
1935	Kenneth Scoop Haubner
1939 - 1942	Douglas Cousins
1947	Douglas Cousins
1948	Byron Proesus
1949 - 1951	Douglas Cousins
1952 - 1977	Lee Boice
1978 - 1979	Dennis Mead
1980 - 2006	Paul M. Carter
2007 - 2015	David Jones
2016 - 2019	Ben Wilson
2020 - Present	Andrew Smith

Club Superintendents

1933 - 1936	Ivan Clark
1936 - 1974	Warner Featherly
1975	Kenneth Campbell
1975 - 1978	Tom Charnock
1978 - 1984	Paul Christ
1984 - 2017	Stephen Boone
2018 - 2022	Todd VanKouwenberg
2022 - Present	Martin Ward