

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held Tuesday, September 23, 2025

The Pandora Village Council met in Regular Session on Tuesday, September 23, 2025 at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Fricke, Braidic, Gray
Members Absent: Dettrow

Also in attendance: Chief, Scott Stant /Village Administrator, Rick Morrison/ Fiscal Officer, Kimberly Reese/ Solicitor, Scott Basinger.

Guest Present: Nancy Hovest, Tyler Tracy

The meeting was opened with the Pledge of Allegiance.

The Council Meeting on September 9, 2025 was cancelled due to the lack of a quorum.

Motion was made by Mr. Gray, seconded by Mr. Eisenbach, to approve the August 26, 2025 Minutes. Voting: All Yea.

Tyler Tracy was present to discuss with Council an alley located adjacent to his property at 205 W. Washington Street. Tyler would like for this alley to be abandoned so that he can place a fence closer to the right of way than what the Zoning Ordinance allows for. It was the consensus of Council to not abandon the alley but allow Mr. Morrison to approve the permit allowing him to put the fence closer to the right of way.

Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to approve the bills as presented; total non-payroll of \$168,803.25 and payroll of \$44,630.87 for a total of \$213,434.12 Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for August, 2025. Voting: All Yea.

Motion was made by Mr. Gray, seconded by Mrs. Braidic, to approve the Revenue and Appropriation Summary Reports for August, 2025. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council an amendment to the 2025 Appropriation Resolution. This amendment reallocated \$1,000 in the Sewer Fund, \$4,400 in the General Fund, and \$10,000 in the Community Center Fund. Motion was made by Mr. Gray, seconded by Mr. Fricke, to approve the amendment as presented. Voting: All Yea.

Council reviewed a Water Forgiveness Request Form which listed one resident requesting a one-time calendar year forgiveness of their August bill due to an undetected water leak. Motion was made by Mr. Burkholder, seconded by Mr. Gray, to approve said request. Voting: All Yea.

Motion was made by Mrs. Braidic, seconded by Mr. Gray, to approve the current credit card statement in the amount of \$1,246.03. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented the following report; (1) The Pandora-Riley Twp. branch of the Putnam County Library, will be holding a Grand Opening at their new location, 304 Hilty Drive, on October 11, 2025 from 10:30 AM-1:00 PM. (2) Residents have been asking when Trick or Treat will be held. Council set this for Thursday, October 30th from 6:00 PM-7:00 PM. (3) The renewal for the Putnam County Electric Aggregation has been set. Direct Energy will be the new supplier at a rate of \$0.092/kwh. This is a one year contract starting with meter read dates in December, 2025. Opt out notices will be sent to qualified residents around the last weekend of October.

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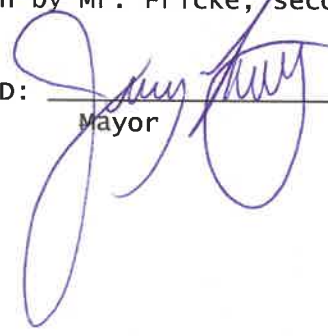
Village Administrator, Rick Morrison, presented the following report; (1)The County will begin paving Basinger Road from Madison Street to G Street. The paving on the east side will be paid by the County and the west side will be paid by the village at a cost of \$12,542.50. (2) The village has been approved at the County level for OPWC funding in the amount of \$120,000 for the Street Improvement Project which includes Rocket Ridge and Sherman Street. This improvement will be for paving and resetting catch basins on these streets. (3) The new chlorine monitoring and injection system is working well at the water plant. (4) The sidewalk around the generator location at the water plant should be installed next week and then the new generator can be installed. The old plug and go generator will be used for both lift stations now. (5) Joe and Rick have renewed their wastewater licenses. (6) The staining at the play structure has been completed. Some new equipment will be installed next spring. (7) Hohenbrink Excavating will begin the previously approved waterline projects in November. The village has begun ordering the materials for these jobs from EJP. (8) The village did not receive an application from the State to apply for state pricing for the purchase of road salt. Still looking for where to purchase that will give the best price. (8) The concrete pads, basket posts, and sign posts have all been installed at the disc golf course. will need to get signage yet, which will be done next spring.

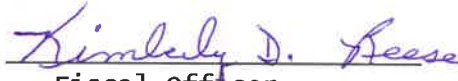
Nancy Hovest discussed with Council concrete repair work that needs to be done at the Lunch Box. She asked what the requirements were and if a permit was needed. Mr. Morrison will look at the location and discuss with her this week.

Mayor Liechty discussed the following items with Council; (1) There was a student that got bit by a bat at the Community Center. The bat did test positive for rabies. Mayor and members of the Community Center Board met with Buckeye Exterminating Inc. and determined areas where bats may be entering. Buckeye Exterminating was hired to seal these areas. (2) Reminded Council members to contact the Fiscal Officer prior to a Council meeting if unable to attend. (3) Reviewed the current listing of Committee Appointments and made the following reassignments; Mr. Fricke from the Police and Fire Committee to the Buildings and Grounds Committee, and Mr. Burkholder from the Buildings and Grounds Committee to the Police and Fire Committee. (4) Reminded Council members that committee members need to discuss items with fellow members and then present to Council as a committee.

Council discussed making seat belts mandatory for golf carts due to safety concerns, especially for children. Solicitor, Scott Basinger, will look into this further and report back to Council.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Fricke, seconded by Mr. Gray. Voting: All Yea.

SIGNED:  _____
Mayor

SIGNED:  _____
Fiscal Officer