

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Tuesday, October 28, 2025

The Pandora Village Council met in Regular Session on Tuesday, October 28, 2025 at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic, Gray  
Members Absent: None

Also in attendance: Chief, Scott Stant /Village Administrator, Rick Morrison/ Fiscal Officer, Kimberly Reese/ Solicitor, Scott Basinger.

Guest Present: Nancy Hovest, Brianna Lammers, Jane Elsea

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Fricke, seconded by Ms. Dettrow, to approve the October 14, 2025 Minutes. Voting: All Yea.

Motion was made by Mr. Fricke, seconded by Mrs. Braidic, to approve the bills as presented; total non-payroll of \$13,773.89 and payroll of \$22,819.02 for a total of \$36,592.91 Voting: Burkholder-Nay; Eisenbach-Yea; Dettrow-Yea; Fricke-Yea; Braidic-Yea; Gray-Yea.

Council reviewed The Ohio Municipal League 2026 Annual Dues Statement. It was the consensus of Council to pay the 2026 Annual Dues in the amount of \$569. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Ms. Dettrow, to approve the current credit card statement in the amount of \$186.61. Voting: All Yea.

Council conducted the quarterly review of Procurement and Credit Card accounts currently held by the village as well as the listing of employees that have issued cards on these accounts. Council President, Rick Fricke, signed off on the Procurement Card account and Mayor, Jeremy Liechty, signed off on the Credit Card account.

Fiscal Officer, Kimberly Reese, presented to Council an amendment to the 2025 Certificate of Estimated Resources and Appropriation Resolution. This amendment increased revenue and expenditures in the Permissive Motor Vehicle License Tax fund. Motion was made by Mr. Burkholder, seconded by Mr. Gray, to approve the amendment as presented. Voting: All Yea.

Council reviewed a Water Forgiveness Request Form which listed one resident requesting a one-time calendar year forgiveness of their August and September bills due to an undetected water leak. Motion was made by Mr. Gray, seconded by Mr. Burkholder, to approve said request. Voting: All Yea.

Water Tower Replacement Project: Council reviewed the Contractor's Application for Payment No. 18 in the amount of \$63,373.28. Motion was made by Ms. Dettrow, seconded by Mr. Fricke, to approve payment of said application. Voting: All Yea.

Council once again discussed solicitation within the village. Solicitor, Scott Basinger, informed Council that property owners can post "No Solicitation" or "No Trespassing" signs at their own properties if they don't want bothered by those soliciting that have permits issued by the village. Further discussion was focused on legal punishment for soliciting without a permit and soliciting if the village would prohibit solicitation. It was the consensus of Council to have Solicitor, Scott Basinger, prepare an Ordinance repealing Ordinance No. 540-12 for the next regular scheduled Council meeting.

Village Administrator, Rick Morrison, presented the following report; (1) Leaf pick up will begin October 29<sup>th</sup>. (2) Moody's will perform flow tests on both wells on October 29<sup>th</sup>. (3) Received a quote from Fultz Sign Co. in the amount of \$2,595 for signage at the Disc Golf course. The quote was approved and these signs have been ordered. (4) Junior

RECORD OF PROCEEDINGS

Held

Tuesday, October 28, 2025

Moreno, 4 Seasons Construction, contacted Joe Karhoff to inquire if the village was in need of a 12x13 garage door as he had one that was ordered and then not needed that he would sell to the village at cost. The village is in need of two garage doors, for the Municipal Garage, and Junior agreed to sell two at cost for a total of \$9,800 which is a savings of \$1,500. It was the consensus of Council to approve the purchase of two doors at a cost of \$9,800. (5) Vance Nofziger, P-G School Board, asked if the village would reseed the practice football field at the park. Council discussed possibly splitting this expense with the school. Will get a quote to determine what the cost of this would be and discuss again once that quote is received.

Police Chief, Scott Stant, provided to Council a quote from Statewide Ford, Van Wert, Ohio for a new 2026 Ford Police Utility Interceptor. Total vehicle price with accessories (new light bar, cage, etc.) was \$60,440 which does not include the striping package. This vehicle would replace the 2015 Ford Police Interceptor. Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to order the 2026 Ford Police Utility Interceptor as quoted. Voting: All Yea.

Mr. Burkholder shared with Council his submission to the Findlay Courier's "Letters to The Editor" section. The letter was to thank Pandora Park volunteers for preserving and beautifying the park over the spring and summer months.

Motion was made by Mr. Fricke, seconded by Mrs. Braidic, to move into Executive Session to discuss employee compensation. Voting: All Yea (8:15 PM). Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to move from Executive Session to Regular Session. Voting: All Yea (8:39 PM).

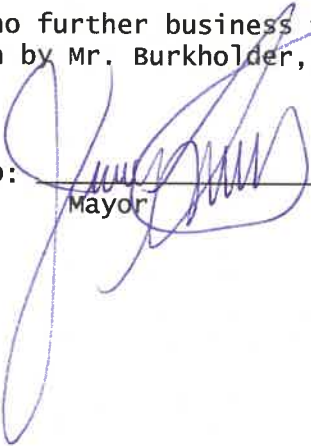
Motion was made by Mr. Fricke, seconded by Mrs. Bradic, for a 3.4% cost of living wage increase for all full and part-time employees. In addition to the 3.4% cost of living wage increase, the following employees will also receive, for the 2<sup>nd</sup> round, one-fourth of the grade wage increase, per the Archer Company Job Classification Grade Listing; Scott Stant-\$0.46, Rick Morrison-\$0.27, Kim Reese-\$0.91, and Kyle Hall-\$0.06.


Rick Morrison	\$3,057.60 Increase	\$76,710.40 Salary
Scott Stant	\$1.51 Per Hour	\$32.35 Per Hour
Kim Reese	\$1.87 Per Hour	\$30.10 Per Hour
Kyle Hall	\$1.00 Per Hour	\$28.77 Per Hour
Joe Karhoff	\$0.96 Per Hour	\$29.28 Per Hour
James Hovest III	\$0.68 Per Hour	\$20.78 Per Hour
Brandon Cox	\$0.69 Per Hour	\$20.97 Per Hour
Part-Time Police	\$0.76 Per Hour	\$23.10 Per Hour

Wage increases will be effective with second pay in January, 2026, which begins on December 29, 2025. Voting: All Yea.

Grade wage increases for the four employees stated above will continue each year, at a minimum of the stated grade wage increase amounts, or until the grade level is met, not including other additional wage increases.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Burkholder, seconded by Mr. Gray. Voting: All Yea.

SIGNED:  Mayor

SIGNED:  Fiscal Officer