

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Tuesday, October 14, 2025

The Pandora Village Council met in Regular Session on Tuesday, October 14, 2025, at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic, Gray
Members Absent: None

Also in attendance: Police Chief, Scott Stant/Village Administrator, Rick Morrison/ Fiscal Officer, Kimberly Reese/Village Solicitor, Scott Basinger.

Guest Present: Nancy Hovest, Breanna Lammers, Karen Diller, Jane Elsea, Mary Kistler, Abe Escamilla, Zach Buckland, Evan Schroeder.

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Gray, seconded by Mr. Eisenbach, to approve the September 23, 2025 Minutes. Voting: Burkholder-Yea; Eisenbach-Yea; Dettrow-Abstain, Fricke-Yea; Braidic-Yea; Gray-Yea.

Motion was made by Mr. Eisenbach, seconded by Mrs. Braidic, to approve the bills as presented; non-payroll of \$79,338.87 and payroll of \$30,663.75 for a total of \$110,002.62. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Ms. Dettrow, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for September, 2025. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Gray, to approve the Revenue and Appropriation Summary Reports for September, 2025. Voting: All Yea.

Jane Elsea, Karen Diller, and Mary Kistler discussed with Council the village permitting door to door sales with a valid solicitor permit. Recently, Direct Energy had sales people in the village and it was discussed that they were rude and persistent. It was asked if the village's ordinance could be amended to increase the cost of the permit and to check with the Better Business Bureau to ensure that companies wanting to obtain a solicitor permit were good standing companies. It was the consensus of Council to table this matter for further discussion and research.

Zach Buckland and Evan Schroeder, EZ Commercial Properties, (1) Presented the new library lease to Council. The library moved to Pendleton Plaza on October 6, 2025. This is a one year lease, expiring on September 30, 2026. The monthly rent is \$1,198.50, payable in advance on the fifth day of each month. Utility bills, not to exceed \$300, will be invoiced to the village each month. Motion was made by Mr. Burkholder, seconded by Mr. Gray, to approve said lease pending Riley Township Trustee's approval. Voting: All Yea. (2) Zach and Evan provided to Council and update on their plans for Pendleton Plaza which includes 20-22 senior living apartments and renovating space for businesses as well. As they continue to make improvements to the building, that in turn raises the value of the building, which then raises their property tax. They asked Council for their support of continued developments and allowing for a CRA abatement for said property. It was the consensus of Council to accept a CRA abatement for EZ Commercial Properties, LLC.

Water Tower Replacement Project: Council reviewed Bockrath & Associates invoice for 7/1/2025 - 9/30/2025 services in the amount of \$9,727.50. Motion was made by Mrs. Braidic, seconded by Mr. Gray, to approve the invoice for payment through grant funds. Voting: All Yea.

Council reviewed a Water Forgiveness Request Form which listed one resident requesting a one-time calendar year forgiveness of their August/September bill due to an undetected water leak. Motion was made by Ms. Dettrow, seconded by Mr. Gray, to approve said request. Voting: All Yea.

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Council reviewed a survey plat for Greg Amstutz, creating new inlots 691, 692, and 693. Motion was made by Mr. Fricke, seconded by Ms. Dettrow, to approve said survey plat. Voting: All Yea.

Fiscal Officer, Kimberly Reese, reviewed with Council the requirements for elected officials to receive Sunshine Laws Training once during each term in office. Mr. Burkholder and Mr. Eisenbach need to complete this training by December 31, 2025. Motion was made by Mr. Gray, seconded by Mrs. Braidic, to appoint Mr. Burkholder, as the designee to receive the Ohio Sunshine Laws training on Mr. Eisenbach's behalf. Voting: All Yea.

Village Administrator, Rick Morrison, presented the following report; (1) Ward Construction should be starting street repair work in the next 1 ½ - 2 weeks. They will be starting with Jefferson Street curb work and will be doing the County paving project on Basinger Road. (2) Signed a contract with Morton Salt for 100 tons of road salt at a cost of \$80.83 per ton. (3) Leaf pick up will begin the last week of October. (4) The new generator at the water plant has been installed. (5) The electricity for the lift station at the park will now be fed from the water plant.

Chief Stant informed Council that he is looking into replacing Sergeant Hall's 2015 cruiser. He is getting an estimate from Statewide Ford and will be looking into grant opportunities.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Gray, seconded by Mr. Burkholder. Voting: All Yea.

SIGNED: _____

Mayor

SIGNED: _____

Kimberly D. Reese
Fiscal Officer

