

RECORD OF PROCEEDINGS

Held

Tuesday, March 25, 2025

The Pandora Village Council met in Regular Session on Tuesday, March 25, 2025 at 7:00 PM at the Municipal Building, with Council President, Rick Fricke, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Gray
Members Absent: Braidic

Also in attendance: Chief, Scott Stant /Village Administrator, Rick Morrison/ Fiscal Officer, Kimberly Reese / Solicitor, Scott Basinger.

Guests Present: Nancy Hovest, Darrin Martin

The meeting was opened with the Pledge of Allegiance.

Motion was made by Ms. Dettrow, seconded by Mr. Eisenbach, to approve the March 11, 2025 Minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Gray, to approve the bills as presented; total non-payroll of \$18,162.93 and payroll of \$19,558.47 for a total of \$37,721.40. Voting: All Yea.

Ordinance No. 620-2025: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2025 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF PANDORA, OHIO. Motion was made by Mr. Gray, seconded by Mr. Eisenbach, to place Ordinance No. 620-2025 on its second reading. Voting: All Yea.

Water Tower Replacement Project: Council reviewed Bockrath & Associates invoice for February, 2025 services in the amount of \$1,192.50. Motion was made by Ms. Dettrow, seconded by Mr. Burkholder, to approve the invoice for payment through grant funds. Voting: All Yea.

Council discussed the amended Fire Agreement with the Riley Township Trustees for the three year period January 1, 2025 - December 31, 2027. No one from Village Council was able to attend the last Township Trustee meeting, therefore it was the consensus of Council to table any further discussion or approval until Council members can attend a Township Trustee meeting to discuss the amendments that they made.

Council discussed a request from Greg Amstutz, owner of Spring Lake Village, to waive the monthly storm water fee on all 37 units located on said property. It was determined that storm water run-off drains into Spring Lake and not into the village's storm water system. It was also discussed that there are other property owners within the village that also do not have access to the village's storm water system. Per the current Storm Water Fee Ordinance, "the monthly storm water service charge applies to any water/sewer user and multi-unit properties." Council also discussed that every resident benefits from the village having a functioning storm water system. Motion was made by Mr. Burkholder, seconded by Ms. Dettrow, to suspend the storm water service charge for Spring Lake Village, as well as issue retroactive refunds. Voting: Burkholder-Yea; Eisenbach-Nay; Dettrow-Nay; Gray-Nay.

Council discussed permits/licenses for food truck vendors. The village currently does not have any requirements for a license/permit. Council reviewed the Village of Ottawa's procedure and reviewed the Ohio Basic Code, Chapter 112, which governs Peddlers, Itinerant Merchants, and Solicitors. Council discussed food trucks on private property versus public property, cost/time restrictions, importance of background checks on the vendors, and wanting to welcome food trucks into the village. It was the consensus of Council to continue discussion on this matter at the next Council meeting and Solicitor, Scott Basinger, will prepare a draft permit for food truck vendors for review at that time.

Council reviewed the Water Forgiveness Request Form which listed one resident requesting a one-time calendar year forgiveness of their March bill due to an undetected water leak. This same resident received

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forgiveness on their February bill due to the same undetected leak. The reason that this request was being presented to Council was due to the undetected leak spanning two consecutive billing cycles. Council discussed the wording of the current Water Ordinance that addresses forgiveness, stating that it is only allowed once per calendar year. Council further discussed amending the current Water Ordinance to address undetected leaks spanning two consecutive billing cycles. Solicitor, Scott Basinger, will amend the Ordinance to present to Council at the next meeting.

Village Administrator, Rick Morrison, presented the following report; (1) Reviewed with Council again the quote from Koenig Equipment Inc., for the purchase of a Ventrac tractor for mowing lagoons and Mt. Stanley, with additional attachments for trimming ditches, creek banks, wet lands, etc. Confirmed with the sales representative that the quote originally received on 9/6/24 was still valid. Motion was made by Mr. Gray, seconded by Mr. Burkholder, to purchase the quoted Ventrac tractor with broom and boom attachments in the amount of \$64,278.32. Voting: All Yea. (The village will be retaining the two existing Ferris mowers and will discontinue the lease program for mowers with Gary's Repair). (2) The Village of Ottawa has presented a quote of \$3,500 annually to allow the village of Pandora to bring brush to their dump site. Only village of Pandora vehicles will be permitted to dump sticks and yard waste only, no logs or trees will be permitted. It was the consensus of Council to enter into an agreement with the village of Ottawa. Fiscal Officer Reese will contact the village of Ottawa and have them prepare an agreement. (3) The EPA performed a Sanitary Sewer Inspection last week. No issues were found.

Councilman, Paul Burkholder, informed Council that he had two volunteers to assist in laying out the next nine baskets of the disc golf course. It was the consensus of Council to permit these volunteers to work with village Administrator, Rick Morrison and Paul Burkholder to get this accomplished.

Nancy Hovest, owner of Pandora's Lunch Box, requested from Council that a handicap parking space be designated in front of the restaurant. It was the consensus of Council to approve said request. She also informed Council that April 1st is her 9th year anniversary of owning the restaurant and she will be giving out free cookies on that day.

Councilman, Paul Burkholder, asked Village Administrator, Rick Morrison, to get bids for painting the outside of the village Administrator building.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Gray, seconded by Mr. Burkholder. Voting: All Yea.

SIGNED:

Mayor

SIGNED:

Fiscal Officer