

RECORD OF PROCEEDINGS

Minutes of _____

Regular _____

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

Tuesday, March 24, 2026

The Pandora Village Council met in Regular Session on Tuesday, March 24, 2026 at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding.

Members Present: Escamilla, Hovest, Lammers, Fricke, Braidic
Members Absent: Gray

Also in attendance: Chief, Scott Stant /Village Administrator, Rick Morrison/ Fiscal Officer, Kimberly Reese/ Solicitor, Scott Basinger.

Guest Present: Fire Chief, Craig Fischer

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Fricke, seconded by Mrs. Lammers, to approve the March 10, 2026 Minutes. Voting: Escamilla-Abstain; Hovest-Yea; Lammers-Yea; Fricke-Yea; Braidic-Abstain.

Motion was made by Mr. Fricke, seconded by Ms. Hovest, to approve the bills as presented; total non-payroll of \$1,501.56 and payroll of \$22,010.06 for a total of \$23,511.62. Voting: All Yea.

Ordinance No. 622-2026: AN ORDINANCE APPROVING, ADOPTING, AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2026 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF PANDORA, OHIO. Motion was made by Mr. Fricke, seconded by Mrs. Braidic, to adopt Ordinance No. 622-2026 as read for its third and final reading. Voting: All Yea.

Water Tower Replacement Project: (1) Council reviewed the Contractor's Application for Payment No.20 (FINAL) in the amount of \$30,000. Motion was made by Mrs. Braidic, seconded by Mrs. Lammers, to approve payment of said application. Voting: All Yea. (2) Council reviewed Bockrath & Associates invoice for services 12/15/25 - 3/23/26 in the amount of \$32,799.41. Motion was made by Mr. Fricke, seconded by Ms. Hovest, to approve the invoice for payment through grant funds. Voting: All Yea.

Council reviewed a Water Forgiveness Request Form which listed three residents requesting a one-time calendar year forgiveness of their February and March bills due to undetected water leaks. Motion was made by Mrs. Lammers, seconded by Mrs. Braidic, to approve said requests. Voting: All Yea.

Fire Chief, Craig Fischer, was present to inform Council of the following; (1) The fire department did not receive the \$50,000 small department grant that they were hoping for. This grant was based on run numbers and they did not have enough. The department also missed out on a \$15,000 equipment grant. They did receive this same grant in 2024 and may be why they did not receive for 2025 but they will apply again. (2) Chief Fischer was contacted by the Glandorf Fire Department that they have several used air packs that they are selling. They are asking \$1,000 per air pack and they will be good for 15 years. One new air pack costs \$10,000. Chief Fischer would like to purchase 4-6 packs and asked if Council would split this cost with the Trustees. Motion was made by Mr. Escamilla, seconded by Mrs. Lammers, to purchase up to 10 air packs from the Glandorf Fire Department in the amount of \$1,000 per pack to be split with the Trustees. Voting: All Yea. (3) Volunteers are hanging steel at the fire department for the new gear rack. (4) Planning on having an Open House at the end of the summer to show the improvements that have been made to the fire station.

Council continued discussion on Mr. Daryl Bridenbaugh's drainage issue that he first presented at the February 24, 2026 meeting. Village Administrator, Rick Morrison, informed Council that he had spoken with Mr. Steve Davis, who assisted in writing the ODNR grant application to establish the wetlands. Mr. Davis stated that this grant was USDA funded and had a required 10 year contract tied to it. At this time, that contract would be expired and the village could mow and clear out the wetlands if desired. Further discussion was tabled as Mr. Morrison

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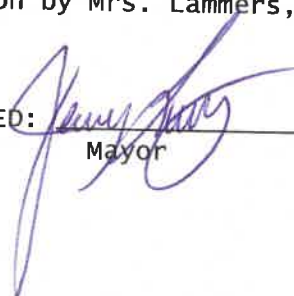
will be meeting with Mr. Davis and they will be going to the wetlands to discuss further.

Village Administrator, Rick Morrison, presented the following report;

(1) Sidewalks - After inspection of the sidewalks throughout town I have created a 2026 sidewalk replacement list according to current condition of sidewalks. I met with Bryce, the owner of Hartman Concrete, and we physically went out and looked at all the sidewalks on the list and the steps at the city building. I am currently waiting on the quote. (2) Wastewater - The Ohio EPA performed the village's sanitary sewer inspection today. He thought everything looked good and did not have any recommendations for me at this time. I will receive a final report from the inspection through email. (3) Water plant - I recently received a request from the Ohio EPA for an explanation for the village's water loss, after they had received the 2025 metrics, for the village's water system. I have been aware of this loss and therefore meters have been installed on all village owned properties trying to account for more usage. I am currently waiting for a quote for a new ultrasonic flow meter and all parts needed to install this new meter. After much research and discussion we feel the loss is a reflection of a faulty flow meter. (4) Disc golf - All signage is up for the new disc golf course holes 10 through 18. I have been contacted by Dylan Pester, who is the course ambassador, for all three courses in Putnam County. He would like permission to install a QR code sign at each main course sign at the Pandora course through the UDisc app. It was the consensus of Council to allow this. (5) Trash can Lids - The new lids are installed on all stone trash receptacles in the park and on Main Street. (6) Picnic Tables - All the new aluminum picnic tables are in and assembled except one 6 ft seat plank. (7) Tennis/Basketball courts - Rocket Ridge and Sherman Street will be ground and paved this year through a grant. This would produce a lot of grindings for raising the surface height of the courts.

With no further business to discuss, the meeting was adjourned upon a motion by Mrs. Lammers, seconded by Ms. Hovest. Voting: All Yea.

SIGNED: _____



Mayor

SIGNED: _____



Fiscal Officer