

RECORD OF PROCEEDINGS

Minutes of	Regular	Meeting
BARRETT BROTHERS - DAYTON, OHIO		Form 6101

Held Tuesday, July 14, 2026

The Pandora Village Council met in Regular Session on Tuesday, July 14, 2026, at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding.

Members Present: Escamilla, Hovest, Lammers, Fricke, Gray
Members Absent: Braidic

Also in attendance: Chief, Scott Stant/Village Administrator, Rick Morrison/Fiscal Officer, Kimberly Reese/Village Solicitor, Scott Basinger.

Guests: Ms. Chelsie Risser, Mr. Rob Fawcett

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Gray, seconded by Mrs. Lammers, to approve the June 23, 2026 Minutes. Voting: All Yea.

Motion was made by Mr. Gray, seconded by Mr. Fricke, to approve the bills as presented; non-payroll of \$23,759.73 and payroll of \$17,538.12 for a total of \$41,297.85. Voting: All Yea.

Mr. Rob Fawcett, UIS Insurance & Investments, was present to review with Council the annual renewal of the Public Entities Pool of Ohio Policy for the village's property and liability insurance. Council reviewed covered items which included new items added this year, John Deere gator, speed signs and new police cruiser. Mr. Fawcett also discussed with Council replacing the Fiscal Officer's Surety Bond with a Faithful Performance of Duty policy. It was the consensus of Council to proceed with this replacement when the current Surety Bond expires. Deductibles were also discussed and it was the consensus of Council to raise deductibles to \$1,000 from \$500 which would save the village \$783 annually. The premium presented for the renewal was \$38,055 which was an increase of \$2,528 from the previous year. Motion was made by Mr. Fricke, seconded by Mr. Escamilla, to renew said policy with an annual premium of \$38,055. Voting: All Yea.

Ms. Chelsie Risser was present to inquire if there had been any progress on vacating the alley adjacent to her property. Solicitor, Scott Basinger, informed her that the village was waiting on the survey to be completed. Ms. Risser also informed Council that there is a sewer grate on her property that has a piece broken out of it. Village Administrator, Rick Morrison, will inspect the grate.

Motion was made by Mr. Gray, seconded by Mrs. Lammers, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for June, 2026. Voting: All Yea.

Motion was made by Mr. Fricke, seconded by Mrs. Lammers, to approve the Revenue and Appropriation Summary Reports for June, 2026. Voting: All Yea.

Motion was made by Mr. Fricke, seconded by Mr. Gray, to approve the current credit card statement in the amount of \$180.40. Voting: All Yea.

Volunteer Fire Department expenses were reviewed from January 15, 2026 to June 4, 2026, total expenses of the department during this time period was \$24,749.90. The village's 50% share of these expenses is \$12,374.95. Motion was made by Mr. Gray, seconded by Mrs. Lammers, to approve payment of 50% of said expenses. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council an amendment to the 2026 Appropriation Resolution. This amendment reallocates \$15,000 in the Water Fund. Motion was made by Mrs. Lammers, seconded by Mr. Gray, to approve the amendment as presented. Voting: All Yea.

Council reviewed the 2027 Budget prepared by Fiscal Officer, Kimberly Reese. Motion was made by Mr. Gray, seconded by Ms. Hovest, to adopt

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the 2027 Budget for the fiscal year beginning January 1, 2027 and to submit the same to the County Budget Commission for their consideration. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented the following report; (1) The village received notification from SBA Towers that the monthly rent received for the tower space will be reduced by \$110 effective July 1, 2026. DISH wireless has failed to remit rent owed to SBA and therefore that agreement has been terminated. (2) The Ohio Auditor of State Office has sent a letter informing the village that an Independent Public Accountant (IPA) firm will be engaged to perform our audits for the biennial fiscal period ending 2026, and for the subsequent two periods. They have created a pool with the Villages of Pandora, Kalida, Ottoville, and Delta in which these four entities will be grouped together for IPA firms to bid on through a competitive bidding process. The Auditor of State Office will receive the proposals from the IPA's and evaluate them. Each village will have an opportunity to award "Client Preference Points" to the technical and cost scores awarded by the AOS and then AOS will make the final selection based on the total scores awarded. In addition to the IPA audit cost, we can also expect to be billed by AOS for the costs incurred in preparing the Request for Proposals, reviewing the proposals, monitoring the work of the IPA, and reviewing the audit report, per the terms of the Request for Proposal.

Village Administrator, Rick Morrison, presented the following report: 1) There will be a help wanted ad for a full time Maintenance Position running in the Putnam County Sentinel for the next two weeks. (2) The following quotes have been received for the Tennis Court Restoration Project- \$45,680 from Fremont Fence; \$34,540 from The CourtSmiths; \$59,300 from Ward Construction-\$44,542.60 Global Electric. Total Quotes-\$184,062.60. Motion was made by Mr. Fricke, seconded by Mrs. Lammers, to accept all four bids stated above for the Tennis Court Restoration Project. Voting: All Yea. (3) New swings have been delivered and will be installed at the play structure.

Motion was made by Mr. Gray, seconded by Mr. Fricke, to move into Executive Session to discuss the potential purchase of real estate. Voting: All Yea (8:30 PM). Motion was made by Mrs. Lammers, seconded by Mr. Gray, to move from Executive Session to Regular Session. Voting: All Yea (8:43 PM).

Motion was made by Mr. Gray, seconded by Mrs. Lammers, to authorize Village Administrator, Rick Morrison, to pursue the purchase of real estate in the amount of \$35,000. Voting: All Yea.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Fricke, seconded by Mr. Gray. Voting: All Yea.

SIGNED:

Mayor

SIGNED:

Kimberly D. Reese
Fiscal Officer