

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Tuesday, January 13, 2026

The Pandora Village Council met in Regular Session on Tuesday, January 13, 2026, at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding.

Members Present: Escamilla, Hovest, Lammers, Fricke, Braidic, Gray
Members Absent: None

Also in attendance: Police Chief, Scott Stant/Village Administrator, Rick Morrison/ Fiscal Officer, Kimberly Reese/Village Solicitor, Scott Basinger.

Guests Present: Gary Hilty, Tiffanie Geren, Amanda Tripplehorn

The meeting was opened with the Pledge of Allegiance.

Mayor, Jeremy Liechty, presided over the Oath of Office to incumbent Council Member Rick Fricke, and newly elected Council Members, Abram Escamilla, Nancy Hovest, and Breanna Lammers to four year terms.

Motion was made by Mr. Gray, seconded by Ms. Hovest, to nominate Mr. Fricke as Council President. Motion was made by Mr. Gray, seconded by Mrs. Braidic, for nominations to cease. Voting: Escamilla-Yea; Hovest-Yea; Lammers-Yea, Fricke-Abstain; Braidic-Yea; Gray-Yea. Mr. Fricke elected Council President for 2026.

Motion was made by Mr. Fricke, seconded by Mr. Gray, to approve the December 9, 2025 Minutes with one amendment, that December 26, 2025 will be an additional paid holiday for full time village employees. Voting: Hovest-Abstain; Lammers-Abstain; Fricke-Yea; Braidic-Abstain; Gray-Yea; Escamilla-Abstain.

Motion was made by Mrs. Braidic, seconded by Mr. Gray, to approve the bills as presented; 1/1/2026-1/9/2026, non-payroll of \$24,644.87 and payroll of \$14,959.79 for a total of \$39,604.66. Reviewed bills paid, 12/6/2025-12/31/2025, non-payroll of \$205,373.42 and payroll of \$33,974.67. Voting: All Yea.

Motion was made by Mr. Gray, seconded by Mr. Fricke, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for December, 2025. Voting: All Yea.

Motion was made by Mrs. Braidic, seconded by Mrs. Lammers, to approve the Revenue and Appropriation Summary Reports for December, 2025. Voting: All Yea.

Council reviewed the Appropriation Supplemental Report which showed appropriation amendments done during the time period of 12/11/2025-12/31/2025; Amendments reallocated funds in the General Fund-\$534.99, Water Fund-\$120.57, and Sewer Fund-\$120.57.

Resolution No. 2026-743: A RESOLUTION AUTHORIZING THE VILLAGE OF PANDORA FISCAL OFFICER TO CREATE A THEN AND NOW PURCHASE ORDER TO PAY E.J. PRESCOTT, INC. Motion was made by Mr. Fricke, seconded by Ms. Hovest, to adopt Resolution No. 2026-743 as read. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council for review, a chart of current water/sewer/storm rates and new rates that reflect the annual 1.5% increase to water, .75% increase to sewer, and 3% increase to storm water rates, effective with the January, 2026 billing (SEE ATTACHED). Motion was made by Mr. Fricke, seconded by Mr. Gray, to proceed with the annual increase effective with the January, 2026 billing. Voting: All Yea.

Volunteer Fire Department expenses were reviewed from July 3, 2025 - December 18, 2025. The village's share of these expenses is \$13,237.82. Motion was made by Mr. Escamilla, seconded by Mr. Gray, to approve said expenses. Voting: All Yea.

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Council reviewed the Water Forgiveness Request Form which listed one resident requesting a one-time calendar year forgiveness of their December bill due to an undetected water leak. Motion was made by Mr. Gray, seconded by Mrs. Lammers to approve said request. Voting: All Yea.

Water Tower Replacement Project: Council reviewed Bockrath & Associates invoice for 9/29/25-12/12/25 services in the amount of \$5,287.50. Motion was made by Mr. Gray, seconded by Mrs. Braidic, to approve the invoice for payment through grant funds. Voting: All Yea.

Council reviewed a request from TowerPoint to provide a quote for the purchase of the village's telecom lease. It was the consensus of Council that the village is not interested in receiving a quote.

Village Administrator, Rick Morrison, presented the following report; (1) The three water line projects currently going on in the village are progressing. Residents on the south side of Welty Street are now hooked into the new line. Testing has been completed on the new Hart and Russell Street line so homes can now be connected there. (2) The town trash cans are in need of new lids, getting additional pricing for these. (3) The picnic tables at the park shelter houses are in bad shape. The village has had these for many years and they need to be replaced. Reviewed with Council some pricing received, will continue to research this to get best pricing.

Motion was made by Mrs. Lammers, seconded by Mr. Gray, to contribute \$2,500 to each full time employee's HSA account. Voting: All Yea.

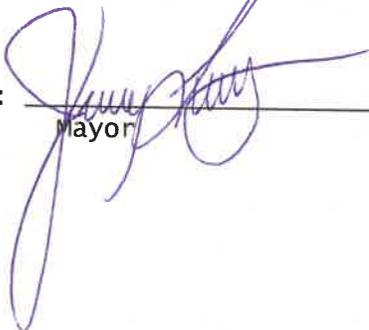
Chief Stant reviewed with Council pricing he received from three different vendors for radar signs. Council asked him to check with one of these vendors, that was somewhat local, if they would offer better pricing if the village picked them up instead of paying for shipping. Also to check if better pricing was offered with the more you buy.

Mayor Liechty presented the Committee Assignments for 2026. Please see attached.

Mayor Liechty presented the annual Mayoral Address before Council. Please see attached.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Gray, seconded by Mr. Fricke. Voting: All Yea.

SIGNED:


Mayor

SIGNED:


Fiscal Officer

Annual Rate Increases
Water-1.5% , Sewer-.75%, Storm Water-3%

	WATER RATES	EFFECTIVE 1/2025 BILLING
2025	INSIDE CORP LIMITS	OUTSIDE CORP LIMITS
Base Rate	\$19.68 per month	\$39.36 per month
First 50,000 gals/mo	\$9.02 per 1,000 gals or part thereof	\$12.04 per 1,000 gals or part thereof
Next 50,000 gals/mo	\$5.42 per 1,000 gals or part thereof	\$5.42 per 1,000 gals or part thereof
All over 100,000 gals/mo	\$2.72 per 1,000 gals or part thereof	\$2.72 per 1,000 gals or part thereof
2025	SEWER RATES	EFFECTIVE 1/2025 BILLING
Base Rate	\$16.22 per month	
First 10,000 gals of water used per mo	\$6.80 per 1,000 gals	
All over 10,000 gals of water used per mo	\$4.51 per 1,000 gals	
Unmetered water users per mo	\$47.07	
2025	STORM WATER RATES	EFFECTIVE 1/2025 BILLING
Base Rate	\$3.09 per month	
2026	WATER RATES	EFFECTIVE 1/2026 BILLING
	INSIDE CORP LIMITS	OUTSIDE CORP LIMITS
Base Rate	\$19.98 per month	\$39.95 per month
First 50,000 gals/mo	\$9.16 per 1,000 gals or part thereof	\$12.22 per 1,000 gals or part thereof
Next 50,000 gals/mo	\$5.50 per 1,000 gals or part thereof	\$5.50 per 1,000 gals or part thereof
All over 100,000 gals/mo	\$2.76 per 1,000 gals or part thereof	\$2.76 per 1,000 gals or part thereof
2026	SEWER RATES	EFFECTIVE 1/2026 BILLING
Base Rate	\$16.34 per month	
First 10,000 gals of water used per mo	\$6.85 per 1,000 gals	
All over 10,000 gals of water used per mo	\$4.54 per 1,000 gals	
Unmetered water users per mo	\$47.42	
2026	STORM WATER RATES	EFFECTIVE 1/2026 BILLING
Base Rate	\$3.18 per month	

2026 Village of Pandora Committee Appointments

Personnel: Chairman: Tim Gray, Diana Braidic

Finance: Chairman: Diana Braidic, Nancy Hovest

Streets, Alleys, Sidewalks, Curbs Signs Lights and Marking: Chairman: Breanna Lammers, Abram Escamilla

Fire and Law Enforcement: Chairman; Nancy Hovest, Tim Gray

Buildings and Grounds (includes Park): Chairman: Abram Escamilla, Breanna Lammers

Water, Sewer, Drainage, and Sanitation: Chairman: Rick Fricke, Abram Escamilla

Records Commission: Chairperson – Jeremy Liechty, Secretary – Kim Reese, Rick Morrison, Scott Basinger, Rick Fricke

Selection Committee –Consultant Evaluation: Chairperson: Jeremy Liechty ,Rick Fricke, Abram Escamilla/Nancy Hovest

Board of Tax Review: Angela Gray, Judy Stahl, Mark Painter

Representative to Putnam County CIC: Jeremy Liechty

Representative to Port Authority of NW Ohio: Rick Morrison

Representative to Tax Incentive Review Council: Rick Morrison (council), Kim Reese (Council), Vance Nofziger (School)

Zoning Commission: Tom McCullough, Cary Arthur, Diana Bradic, Angela Gray, Mark Painter

Zoning Board of Appeals: Nate Neuenschwander, Kevin Swary .Lori Painter, Nathan Sprunger ,

Zoning Inspector – Rick Morrison

Village Review Board; Mayor – Jeremy Liechty, Council –Tim Gray, Fire Chief – Craig Fischer

Tree Commission: Breanna Lammers, Nancy Hovest, Rick Morrison

Community Reinvestment Area (CRA) Housing Council: Rick Fricke (Village Council) Breanna Lammers (Village Council), Angie Basinger (school board), ~~Jason Staff~~ (school board)

Housing Officer: Rick Morrison

A/L Community Center Board: Chariman – Brian Miller, Secretary/Treasurer - Gina Schlumbohm, Operations – Roy Hermiller, Sean Dulling, Trustee Kevin Swary, Village Liaison – Diana Braidic

A/L Community Center Operations Coordinator – Gina Schlumbohm

Fire Prevention Officer: Criag Fischer

ANNUAL STATE OF THE VILLAGE REPORT
JANUARY 13, 2026
MAYOR, JEREMY LIECHTY

Thank you to Council members, Village staff, and residents for being here tonight. I appreciate the opportunity to reflect on the past year and share where we've been—and where we're headed—as a community.

The year 2025 was one of continued progress, thoughtful discussion, and meaningful investment in our Village.

One of the major topics throughout the year was the future of the district library in Pandora. The library board presented their desire to relocate from its former location to Pendelton Plaza on the edge of town. This was not a decision made lightly. There were clear pros and cons, and multiple discussions took place involving the library, Riley Township, and the Village.

Through collaboration and careful consideration, we were able to ensure the library remained within village limits. I'm pleased to say the newly renovated space officially opened on October 11, 2025. The building was specifically designed to meet the needs of the library and its patrons, and it stands as an important asset for our community.

Another important improvement in 2025 was the launch of a new Village website. Fiscal Officer Kim Reese informed Council that our previous website host would no longer be providing services. Marketing Quarterback Consulting was hired to create a new site, which went live during the year. The updated website has been a much-needed improvement and has already become a valuable resource for residents, businesses, and visitors.

During the early summer months, Council also began discussions about improvements to our park facilities. These included resurfacing the wood on the playground structure and expanding the frisbee golf course by adding nine additional holes on the west side of Riley Creek.

Several volunteers stepped forward to help begin work on the playground project, though weather conditions caused some delays. Village staff ultimately completed the staining of the wood structure, allowing the playground to reopen for residents and families to enjoy. Staff also completed installation of the additional nine frisbee golf holes, bringing the course to a full 18 holes. I want to sincerely thank the volunteers who donated their time and effort to these improvements. We also plan to add additional ADA-compliant swings soon to further enhance accessibility at the playground.

In 2025, the Village made a significant equipment investment with the purchase of a Ventrac tractor. Village Administrator Rick Morrisin presented the unit to Council as a multipurpose solution. This equipment allows staff to safely mow steep hills and ditches and can be adapted for additional tasks such as trimming creek beds and maintaining wetlands. This purchase improves both efficiency and safety for our staff.

Our Police Department also remained busy throughout the year. Police Chief Scott Stant and his department handled 237 complaints in 2025 and filed numerous charges in Putnam County Courts. The department also completed 32 golf cart inspections and 10 UTV inspections. Throughout the Village, it's common to see families enjoying time together—whether riding through the park, attending downtown events, or heading out for ice cream. These moments reflect the strong sense of community we value.

In December, Paul Burkholder, Lee Esienbach, and Amanda Dettrow attended their final Council meeting. I want to personally thank them for their service and dedication to the Village. Their contributions have helped shape where we are today.

In closing, 2025 was a year of improvements, progress, and investment—in our facilities, our equipment, and our community. I am optimistic and excited about what lies ahead in 2026, and I look forward to continuing this momentum as we work together to move our Village forward.