

Minutes of St. Peter's Vestry

December 8, 2025

Attendance: Father Chuck, Mother Sarah, Tony Scalzitti, Tom Priddy, Alison Hitner, Mary Wright, Tim Wilkerson, Katie Kluttz, Todd LaFrance, Shannon Sports, Nick Morse, Gayle McKee, Ken Shabel, Sarah Hoeschen, Frank Boineau, Gina Pelino, Harrison Hitner.

Absent: Debbie Cannada.

Father Chuck called the meeting to order with prayer.

Approval of Minutes: Shannon Sports motioned Vestry to accept the minutes of November 10, 2025. Mary Wright seconded, and the minutes were accepted.

Treasurer's Report: and Financial Matters.

Tony Scalzitti reported on our projected preliminary financial budget for 2026.

Tim Wilkerson motioned to accept the preliminary budget for 2026. Shannon Sports seconded, and the motion carried.

Treasurer's Report for the Month ending November 30, 2025.

Income

Pledge payments for the current month of \$70,636 are \$36,306 over the budget of \$34,330 for the month of which \$22,350 are prepayments for 2026. Total revenues for the month of \$76,328 are \$31,518 over the budget of \$44,810 driven by higher pledge payments mentioned above which were offset by lower non-pledge payments of \$3,846, lower plate offerings of \$29, lower flower and candles of \$196, and lower interest income of \$528.

YTD revenues are \$574.2K compared to the budget of \$532.7K, an improvement of \$41.5K. Notable improvements at this time versus budget include pledge payment of \$53,117, of which \$22,350 are prepayments for 2026, higher plate offerings of \$2,505, and interest income \$5535 which are offset by declines in non-pledge payments of \$19,692.

Expense

Total expenses for the month of \$47,141 are \$4,492 under the budget of \$51,632. Notable areas of underspending are salaries and allowances, property expense, worship committee and youth education committee.

YTD expenses are \$523,9K, versus a budget of \$555.8K, an improvement of \$31.9K. The principal areas of lower spending currently are salaries and allowances, staff expenses, other expenses, worship committee, education committee and youth education committee.

Net Operating Result

For the month there was a net surplus of \$29,188 versus a budgeted loss of (\$6,822), a net favorable change of \$36,010.

YTD there is a net surplus of \$50,260 versus a budgeted deficit of (\$23,114), a net favorable change of \$73,374.

Ken Shabel motioned to accept the Treasurers Report for the month ending November 30. Mary Wright seconded, and the motion carried.

Nick Morse motioned to accept guidelines for bonuses and salaries for this year and 2026. Todd LaFrance seconded, and the motion carried.

Father Chuck motioned to appoint Tom Priddy as Senior Warden for 2026.

Tom Priddy motioned to appoint Shannon Sports as Junior Warden. Tim Wilkerson seconded, and the motion carried.

Tim Wilkerson motioned to accept the recommended housing allowance for our clergy. Shannon Sports seconded, and the motion carried.

Mary Wright motioned to approve the recurring monthly expenses for St. Peter's. Todd LaFrance seconded, and the motion carried.

Tim Wilkerson reported that the expenses of the new AV equipment were \$634.60 over the \$10,000 amount approved at the last meeting. Mary Wright motioned to approve the new amount. Shannon Sports seconded, and the motion carried.

The Vestry Retreat will be held on January 23rd and January 24th, 2026.

Tim Wilkerson motioned to adjourn the meeting. Ken Shabel seconded, and the motion carried.

Father Chuck closed the meeting with prayer.

Our next meeting will be held on Monday January 12, 2026.

Respectfully Submitted,

Holly Kraus

Clerk