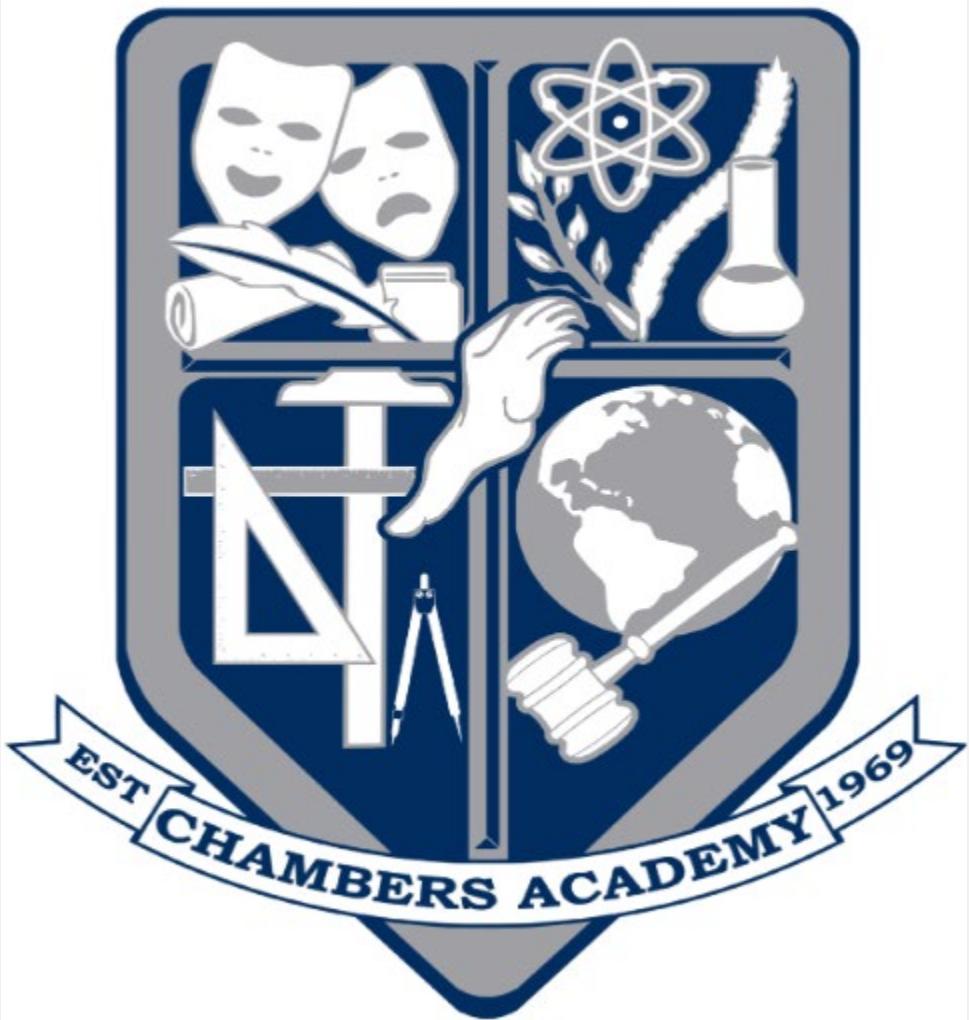


Student Handbook



2025-2026

Chambers Academy
Est. 1969

15048 U.S. Hwy. 431
LaFayette, AL 36862

Administrative Office (334) 864-9852
Athletic Facilities (334) 864-8242
Early Learning Center (334) 864-7211
Fax (334) 864-9691
Cafeteria (334) 864-0197

Alma Mater

Centered in the heart of Dixie,
land where my heart will stay,
Proudly stands our Alma Mater,
home of the blue and gray.

Sons and daughters sought her knowledge
and went forth to meet life's test,
Loyal may we strive to honor
goals and truths we now profess.

Enter to learn, go forth to serve,
let us forever be
Faithful to this lesson learned
at Chambers Academy.

-Bryan King

MISSION STATEMENT

The mission of Chambers Academy is to provide our students with an exceptional education in a Christian environment, including experiences that prepare them for a journey of life-long learning. We aspire to develop in our students a strong moral foundation and intellectual ability to prepare them for the challenges of adulthood.

VISION STATEMENT

The vision for Chambers Academy is to continue to be a superior option for the residents of Chambers County, as it has been since 1969, providing students with the proper tools for leading a successful life.

The Core Beliefs for Chambers Academy:

1. Student learning is the chief priority for the school.
2. Students have different academic abilities and career goals, and to this end, will have a choice of either an advanced college preparatory or standard diploma option for a course of study.
3. A well-rounded individual is more likely to succeed in life; therefore, we will offer additional opportunities in academics, athletics, service and social organizations, and activities.
4. Costs and tuition must be kept affordable so that parents who desire better educational opportunities for their children can send them to Chambers Academy.
5. A physically safe environment promotes student learning.
6. Students learn in diverse ways and should be provided with various instructional approaches to support their learning.
7. The commitment to continuous improvement is imperative if our school is going to enable students to become confident self-directed lifelong learners.

Our Mission

- Chambers Academy is an honorable institution dedicated to seeking the best education possible for our boys and girls.
 - It is our intention to build a permanent institution that will unite us to withstand the test of time.
 - We will be brave, stouthearted, courageous, and patient in protecting and working for what is best for our school and children.
 - We will work in a spirit of unity among ourselves for what is best for our school, and we will not become discouraged.
 - We will have faith and work hard for our children and our school and have no fear.
 - We will remember the admonition and traditions of our elders and not depart from their ways.
 - We will also teach Truth, Heritage, Culture, Tradition, and Compassion and ask for the blessings of our God.

CHAMBERS ACADEMY

Chambers Academy, established in 1969, is a private school accredited by both the COGNIA and The Alabama Independent School Association (AISA). Chambers Academy offers students a quality educational opportunity whether in the college preparatory diploma track or the standard diploma track. Instruction is offered for students from kindergarten through 12th grade with an accompanying Early Learning Center that serves children from infants to K-4. All instructional personnel meet AISA and SACS certification requirements.

Physical facilities at Chambers Academy include instructional classrooms, a computer lab, a science laboratory, a library, a cafeteria, and the administrative, coaching and counseling offices, a gymnasium housing basketball/volleyball, a daycare facility, a playground area, a parking lot, a football field, a baseball field, and a softball field. Buses are provided to help transport students for field trips and athletics.

Board of Directors

Chairman – Kyle Jackson

Vice Chairman – David Howard

Secretary – Jessica Hendricks

Treasurer – April Fuller

Members – Stephen Sheppard, Mary Beth Davis, Kevin Keel, Issac Whorton Taphne Nelson, Tammy Morgan, Sid Mickle, Brandon Heath

Board members are elected to serve for a three-year term. Officers of the board are elected annually. Board members meet a minimum of once a month.

Faculty and Staff

Administration

Headmaster Jon Owens
Dean of Students Jeff Hines
Counselor Dorinda Cooper
Office Manager Sheila Carter
Business Manager Rebecca Blackall
Elementary Coordinator: Alison Burton
Media Specialist: Michelle Bonds

Support Staff

Technical Support- Grenade Technology Solutions
Cafeteria Manager Kerri Reese
Cafeteria Assistant Gisela Heise, Marilyn Johnson

Elementary School

Kindergarten, Kim Davison, Lizzie Keebler, and Aide-Channing Turner
First Grade Jennifer Allen
Second Grade
Third Grade
Fourth Grade Libby Shaddix
Fifth Grade – Martha Belser

6th Grade -12th Grade.

English/Language Arts Denise Phillpott, Lacy Gullage
Mathematics Regenia Barninger, Ciara Hornsby, David Belser
Physical Education Dillon NesSmith
Science Brandi Fuller, Tanya Lovelace
Social Studies Tom Garrett, Kyle Burgering
World Languages- Laurie Phillips
Girls Physical Education and Computer- Kristi Hall
Electives Teacher: Denise Holley

Athletics and Coaching

Boys Athletic Director Jason Allen
Girls Athletic Director: Jeff Hines
Baseball Dillon NesSmith
Basketball (Boys) Jason Allen
Basketball (Girls) Jeff Hines
Cheerleading Laurie Phillips
Football Jason Allen
Softball Jeff Hines
Volleyball Chuck Cooper

Early Learning Center

Director of Special Services: Ginger Weygand
Director: April Phillips
Infants Kim Wilkerson, Alli Baxley
Toddlers: Laura Bowden, Lindsay Fuller, Charlie Quinton
K3- Kortni Hopkins, Randallyn Bolt

Admissions Policy and Enrollment Procedures

Chambers Academy admits students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origins in administration of its educational policies, admissions practices, athletic or other school-administered programs.

1. A parent or other guardian must complete an application and pay the registration fee in the office.
2. The four-year-old kindergarten class is designed for children four years old before September 1. The five-year-old class (regular kindergarten) is designed for students who become five prior to September 1.
3. Applicants for the first grade must be six years old before September 1 of the entering school year. No child shall enter the first grade for the first time after the end of the first six weeks of school unless approved by the Board.
4. Any exceptions to the age rules above will require the approval of all affected teachers, parents, and the headmaster.
5. A pupil may enroll at the school provided he is younger than nineteen years of age before the beginning of the scholastic year. Students older than eighteen may enter only upon recommendation of the Board.
6. The following documents must be on file prior to unconditional admission: (a) a copy of an official birth certificate; (b) a current immunization form (IMM 50 Health Form); (c) copy of the social security card; (d) an official transcript and other academic records from the student's former school.
7. All applicants must be interviewed by the headmaster.
8. After all requirements have been met by the applicant, the Board will review the application. Following this evaluation, the applicant and his/her parents will be notified of the application's acceptance or rejection.
9. Admission of students with an Individualized Education Plan (IEP) or 504 Plan from a public school shall be permitted only if the administration determines it can provide all necessary resources to meet the student's special needs.

10. Upon acceptance, all first-time students begin a nine-week probationary period. During that time, the students' attendance, academic record, and behavior will be carefully monitored by the administration.

Delinquent Account Policy

Effective in the 2019-2020 school year, the Chambers Academy board adopted a Delinquent Account Policy. Tuition collections attempts through FACTS Management Tuition or the CA office are made beginning on either the 10th or the 20th of each month, depending on whether tuition is set up for payment on a quarterly or monthly schedule. FACTS Management Tuition will re-attempt to collect 10 days after any failed collection attempt. If families refuse to use FACTS Management, they will be expected to remain current through payments made to the CA Office Manager or Business Manager.

Delinquent accounts:

It is the family's responsibility to contact the Chambers Academy Headmaster or Business Manager and be initiative-taking in their tuition management plan. Contact can be made via phone, email, or in-person,

1st Failed Collection Attempt: The family will receive a generated email if payment is not collected when the first attempt at any given month during the payment cycle. No further contact with family will be made unless there is a problematic payment history as determined collectively by the school's Office Manager and Headmaster.

2nd Failed Collection Attempt or 1st w/Problematic History or 1 month behind on payments:

In addition to the above email – the family will be requested to come to school and sign a letter regarding failed collection attempt, amount due school and acknowledgement of receipt of Delinquent Account Policy.

The following will be in effect: 1. Until an agreement for account resolution is reached, all students in the family may not participate in extracurricular activities and all trips (including but not limited to any sports practice, camp, tournament or be considered part of a CA sports team as member, manager or otherwise, theatre, academic competitions, class field trips, graduation ceremonies, Student Council, SGA trips, high school activities requiring overnight stay) regardless if infraction occurs after an activity/season has begun. All students in the family may participate in class trips that are part of class work for a grade.

2. School records (including diplomas, schedules, transcripts, report cards, test information) will not be released until the outstanding balance is paid in full. The student's Ren-web and Facts Student Information System account will be deactivated.

3rd Failed Collection Attempt or more than 2 months behind on payments: 1. The family will be contacted by the school and a meeting will be set to occur within one week between the family and the Headmaster. 2. All sanctions in the prior section (2nd failed attempt/problematic history) will be enforced. 3. All students in the family will be placed on academic leave (not allowed to be on campus) until an agreement for account resolution is reached, or it is paid in full. 4. If paid in full within 5 school days and the case is reviewed and approved by the CCEF –

absences will be “excused”. School work will be subject to policy covering the same as found in the Student Handbook.

4th Failed Collection Attempt or 3 months behind on payments: All students in the family will be dis-enrolled at Chambers Academy. No records will be released until the account is paid in full.

Attendance Policies

Arrival and Departure

Students should not arrive at school before 7:05 A.M. each day. Upon arrival, students must enter the building. There is to be no unsupervised play outside, either before or after school. Chambers Academy will not be responsible for children left at school after 3:15 P.M. unless they are enrolled in the after school day-care program or involved in supervised extracurricular activities.

General Attendance Policies

Students are allowed 5 written parent notes from school for absences for the year. After 5, a medical excuse is deemed necessary for the absence to be excused. Other absences beyond 5 for other than medical will be considered excused based on the determination of the headmaster. Excused absences will follow the guidelines of the State of Alabama laws on school attendance.

According to the State of Alabama, excused absences include the following:

1. Pupils are too ill to attend school.
2. Inclement weather which would be dangerous to the life or health of the child if he/she attended school.
3. Legal quarantine
4. Death in the immediate family
5. Emergency condition as determined by the Headmaster.
6. Pupils absent from school with permission of the Headmaster and consent of the parent.

Those participating in school sponsored activities will not be counted absent. Any planned absence must be approved by the Headmaster at least 1 week prior to the absence.

The student should bring a note from the parents stating the reason for the absence and the date(s). The student will be given a form indicating whether the absence will be excused or unexcused. When a student returns to school after an unplanned absence, he/she should bring a written note to the office stating the dates of absence and the reason for the absence. The note will be filed in the office and given to the student to take to teachers stating whether the absence was excused or unexcused. “ALL ABSENCES WILL BE UNEXCUSED UNLESS STUDENTS BRING THE REQUIRED NOTE FROM HOME THE NEXT DAY AFTER THE ABSENCE.”

Make-up Work for Excused Absences

Students with an excused absence will be allowed to complete the missed work within three days of their return. Students who are absent from school for an extended period due to a serious accident or illness will be discussed and decided upon by the administration on a case-by-case basis. In the case of an extended absence, more time will be granted for the completion of make-up, but all arrangements should be made within three days of return to school. Remember that it is the student's responsibility to plan and see that all missed work is turned in. Students with an unexcused/unapproved absence will receive zeros for all work missed during the absence.

Truancy

Truancy cannot be tolerated. Parents of Chambers Academy students have a right to expect Chambers Academy personnel to closely monitor attendance. Truancy will be dealt with firmly and can lead to suspension or expulsion if repeated. A child may be considered truant after 7 unexcused absences per semester. Chambers Academy reserves the right to file a petition to a juvenile court for students who fall under this guideline.

Class Attendance Policies

Students are required to attend all classes. Teachers are required to check attendance at the beginning of each class. If a student is given permission to miss a class, the teacher must be informed in writing. If a student needs to leave class temporarily, permission must be obtained from the teacher.

Student Check Outs

Permission to leave school, for any reason, must be secured from the office. If a student becomes sick, he should report to the office, where the parents, teachers, and homeroom teacher will be notified so that arrangements can be made. **Students desiring to check out early for other reasons must bring written parental permission to the office before classes begin.** PLEASE NOTE: A student must not receive permission to check out through email, phone, or text. Emergency check-outs are allowed in case of a family emergency. In this case, parents are allowed to contact the school by phone for a check-out. Students who are 16 and drive can sign out but must have parent permission to leave school.

The student will receive a check-out form to be signed by an administrator, the classroom teachers of classes to be missed, and the homeroom teacher; the form will indicate whether the absence is excused or unexcused, which determines whether missed work can be made up or zeros will be given. The student should also complete the sign-out sheet in the office before departure. A record is kept, in the office, of all students who secure permission to leave school and is available to parents upon request.

Parents should come to the office, rather than the classroom, to meet the students.

Student Check Ins

If a student returns to school after missing part of the day, he/she should complete the sign-in sheet and get an admittance slip from the office before returning to class. The slip should be signed by the classroom teacher and given to the homeroom teacher.

Tardies

While each of us is occasionally tardy for events, continued and habitual tardiness represents a lack of personal discipline. Each high school student will be allowed three (3) tardies to school for each nine-week grading period. On the fourth tardy the student will be assigned detention. Tardies for students 6th-12th that are unexcused will follow the following discipline measures for each 9 weeks.

Excessive tardiness (per class period) will be managed as follows:

4th Tardy of the 9 Weeks: 3 Days After-school Detention

5th- Tardy of the 9 Weeks: 3 days Morning Detention

6th Tardy-1 day out of school suspension

7th Tardy of the 9 weeks: Parent Conference needed to address tardiness

Any Additional Tardy: Penalty to be determined by Headmaster during student/parent conference.

Elementary Tardies: Elementary Parents whose child receives their 4th tardy per nine weeks will have a parent conference with the headmaster or Dean of Students.

Student Conduct Policies

Chambers Academy administrative staff and teachers have the right to issue disciplinary action to all students within the school day. Students are expected to follow the Code of Conduct for student behavior. Violations of the Code of Conduct are defined in various classes of improper behavior. Violations of these behaviors will result in disciplinary actions based on the violation of each behavior.

Cell Phones and Communication Devices

The administration of Chambers Academy recognizes the practical uses of cell phones in the 21st Century. The following cell phone policy will address responsible use of cell phones at Chambers Academy.

Students in grades 7-12 can use cell phones before and after school. **Cell phones are not to be used during class time or visible in the building.**

Cell phone misconduct will be managed as follows:

1st Offense- Parent pick up phone.

2nd Offense- 1 day suspension and parent pick up of phone.

3rd Offense- Additional discipline will be of the discretion of the administrator.

-messages for students can be delivered through the front office.

Classification of Violations

Violations of the Student Code of Conduct are grouped into three classifications of MINOR, INTERMEDIATE, and MAJOR offenses. Each classification is followed by a disciplinary procedure to be implemented by the Headmaster or his/her designee. In addition, the Board of Education authorizes the administration at Chambers Academy to develop specific school rules and regulations which will assist in enforcing the Student Code of Conduct.

Class I Violations - Minor Offenses

- excessive distraction of other students
- littering of school property
- Gambling
- Unauthorized use of a cell phone
- tardiness
- use of non-directed profane, obscene language
- nonconformity to dress code
- minor disruption on a school bus or field trip
- inappropriate public display of affection
- repeated refusal to complete class assignments and failure to bring required instructional materials to class.
- vehicular violations
- horseplay/shoving/running/minor disruption.
- failure to serve school-based discipline assignments such as detention.
- any other offense which the Headmaster may deem to fall within this category.
 - Technology infraction - unauthorized or inappropriate written/oral communication, use of e-mail, websites, apps, games, messaging services, chat rooms, or other non-school related activity. School personnel may authorize educational use of the above applications during school hours or otherwise when school is not in session.
 - use of non-directed profane, inflammatory, or abusive language
 - downloading, loading, storing, creating, unauthorized files, images, video, music, apps, data, or programs that do not result in damage to person or property.
 - unauthorized transmission of personal information over the internet

Class II Violations - Intermediate Offenses

- defiance of Board employee's authority

- possession, control or use of tobacco products or paraphernalia (lighters, matches, cigarettes, smoke-less tobacco, nicotine vapes, and any similar devices or objects)
 - battery upon students
 - racially offensive language
 - fighting or bullying
 - minor acts of vandalism
 - stealing - larceny - petty theft NOTE: The theft of property is less than \$500 in value, and which is taken from another person of another, constitutes theft of property.
 - possession of stolen property with the knowledge that it is stolen.
 - Threats- extortion, harassment, or intimidation of a student
 - possession of fireworks or firecrackers
 - offensive touching of another person
 - sexual harassment, including but not limited to, written or verbal propositions to promote sexual acts.
 - use of obscene manifestations (verbal, written, physical) toward another person
 - leaving school premises or class without permission
 - cheating - serious or repeated violations
 - intentionally providing false information to a teacher/administrator/ school employee
 - assault
 - physical contact with other students
 - academic dishonesty
 - any other offense which the Headmaster may deem to fall within this category.
 - technology infraction -
 - negligent care of or vandalism such as malicious attempts to harm or destroy any Chambers Academy device resulting in damages of less than \$500.
 - changing software/hardware configurations
 - Downloading, loading, storing, or creating unauthorized files images, video, music, apps, data, programs, or viruses resulting in damage to any CCEF device.
 - taking pictures, audio, and/or video without subject's or school's permission
 - use of unauthorized anonymous and/or false communications via social media sites and/or electronic communication
 - unauthorized change of program settings or any behavior or activity that damages or disrupts network performance on school devices.
 - bypassing the Chambers Academy web filter through a web proxy
 - cheating (refer to Code of Conduct Class II Violations)

Class III Violations - Major Offenses

- possession of drugs, vapes containing THC or synthetic THC, drug paraphernalia, and alcohol, or substances represented to be illegal.
- directing obscene or profane language to an employee or visitor
- imitation controlled substances
- arson
- threat, harassment, intimidation of or battery upon an employee.
- robbery
- stealing - larceny - grand theft of school property
- burglary of school property
- criminal mischief
- possession of firearms
- discharging or possession of any pistol, rifle, shotgun, air gun, pellet gun, BB gun, or any other device on school property
- possession of weapons/explosives
- terroristic threats
- sexual acts
- inciting or participating in major student disorders
- unjustified activation of a fire alarm or extinguisher
- igniting fireworks and/or firecrackers
- display or distribution of obscene, pornographic, and/or sexual material written or distributed through technology such as phone, computer, and/or social media.
- hazing at school or at school sanction events
- accumulation of 10 days of out of school suspensions
- any other offense which the Headmaster may deem to fall within this category.
- technology infraction -
 - any activity that voids the device, service agreement, software license or warranty such as, but not limited to, jailbreaking, or rooting (process of hacking a device to bypass digital rights management software)
 - unauthorized entry to program files/hacking
 - sending, transmitting, accessing, uploading, downloading, or distributing inappropriate, obscene, offensive, profane, threatening, harassing, pornographic, or sexually explicit materials intended to harm or demean staff or students.
 - deletion, examination, copying, or modifying of files/data/device settings belonging to other users including staff, students, and district to include sharing, using, or modifying usernames and/or passwords.
 - vandalism such as any malicious attempt to harm or destroy a Chambers Academy owned device resulting in damages of more than \$500.
 - sending, transmitting, accessing, uploading, downloading, distributing, or publishing obscene, offensive, profane, threatening, harassing, pornographic, or sexually explicit materials that result in personal injury to staff or students.

- use of school Internet or email accounts for financial gain or personal gain, or any illegal activity
 - offenses on multiple occasions that may be disruptive to the school environment.
 - any use that violates local, state and/or federal laws or regulations
 - any other offense which the Headmaster may deem to fall within this category.

Wearing Apparel and Appearance

Just as parents play the most critical role in student behavior, they also play the most critical role in student attire and appearance. Parents are encouraged to take an active part in monitoring the clothing choices, hair styles, shoe safety, personal hygiene, etc. of their Chambers Academy students.

A committee of parents, students, and faculty developed the following dress code. It will not meet every situation. In the event the questionable clothing or appearance is not specifically covered by the following code, the decision of the Headmaster will be final.

Chambers Academy Dress Code

- Girls' tops should cover the abdomen and back. Shirts should be long enough to tuck in.
 - Shoulder straps on blouses, shirts, and dresses must be a minimum width of two inches. Shirts and dresses should both have shoulder straps.
 - Test for length: Raise arms side to side. If the abdomen or back is exposed, the top is too short.
 - No pajama pants.
 - Boys' sleeveless shirts are not allowed.
 - Shoes are to be worn. This includes the elementary and breezeway areas.
 - Shoes will be appropriate to the activity and safety – classroom, P.E., science lab, etc.
 - Shorts and skirts should be of school-appropriate length. Shorts and skirts should not exceed six (6) inches above the middle of the kneecap.
 - Sunglasses are not appropriate for school without a doctor's excuse.
 - Overall type of garments must be fastened as intended by the manufacturer.
 - Boys' slacks must be worn at the waistline – no "slacking."
 - No leggings
 - Hats, caps, and other headgear are not allowed inside the building.
 - No body or cartilage piercing except that female may wear earrings, filling two (2) piercings per ear.
 - Jeans that are torn or have holes in them should not expose the skin. Extremely large holes in jeans are not permissible.
 - Clothing with insignia of any alcoholic or tobacco products is prohibited.

- Clothing which carries “suggestive” writing, logos, pictures, etc. will not be allowed at school.
- Students should not wear clothing of an abbreviated style and/or revealing nature, no exposed cleavage.
- No Blankets
- Gym or exercise shorts can be worn for grades K-5th. Students in grades 6th-12th can wear dry-fit, team issued athletic shorts on Fridays.
- Game day attire – Students regardless of home or away games are to dress in regular school clothes unless approved in advance by headmaster.
- Students should choose clothing that fits properly. Clothing which is too tight or too loose shall not be worn.
 - Hair should be neat, clean, and not disruptive to the educational process.
 - Boys’ hair should not be longer than the bottom of the ear on the sides, not below the eyebrows nor over the collar in the back.
 - No irregular, unnatural color, etc. is allowed. (Subject to administration judgment.)
 - Sideburns should not extend below the bottom of the ear lobe.
 - Boys must always be clean and neat-shaven.
 - No over-excessive make-up.
 - No visible body art.

Consequences for dress code violation will include a warning, with a chance to correct the problem at school, trip home to correct the problem, and/or visit from parents to discuss clothing choices.

Please remember that any class time missed due to a dress code violation will be coded as unexcused with no opportunity to make up the missed work.

Special Events Dress Code

Administration and event sponsors reserve the right to establish an event dress code for formal events, banquets, field trips, etc. Students representing CA off-campus will be held to a higher standard of attire than while at school.

CA Family Social Media Policy

Social media can be a tool for effective communication. It can also be used as a platform for negative, threatening, or slanderous remarks. Those remarks can disrupt or damage the overall culture of a school. Parents and students must refrain from making derogatory or slanderous remarks through social media, that are directed toward the school or CCEF Board employees. Failure to comply with this policy, at the discretion of the CCEF Executive Committee or CCEF Board Designee(s), may result in a fine or removal of a student or family.

Drugs, Alcohol, Tobacco

Chambers Academy does not condone the use, possession, sale, or distribution of drugs, alcohol, or tobacco by its students. Engaging in such activity on the school grounds or at school sponsored activities away from the Chambers Academy campus will be grounds for severe disciplinary action up to and including expulsion. “On school grounds” means the sidewalks, streets, and areas adjacent to the school property or in sight of school property. “School sponsored activity” refers to any event on campus or off campus where Chambers Academy students are participating and where any Chambers Academy student in attendance should be considered as representing the school.

The administration reserves the right to search any locker, automobile, person, or personal belongings, including communication devices, on the campus at any time. Drug dogs or other special search strategies may be used as deemed appropriate by the administration. Search strategies may include hair tests on campus or medical tests off campus.

Vehicles on Campus

Chambers Academy will not be liable for your vehicles at any time while on school grounds. Only licensed drivers will be allowed to drive vehicles on campus. Students are not allowed to return to vehicles at any time during the day without permission from the office. All drivers should observe posted speed limits and pedestrian right-of-way. No loud music should be allowed on campus. Parking spaces should be used properly.

Cheating

Academic cheating grossly violates the principles Chambers Academy was founded on. Students caught cheating on a test, during an exam, etc. will be dealt with immediately.

1st Offense: (1) Student will be assigned a “0” on the test.

- (2) Student is assigned to five (5) days after-school detention.
- (3) Student is ineligible for the Honor Roll for that 9-week period.
- (4) Parent notified.

2nd Offense: (1) Student will be assigned a “0” on the test.

- (2) Student is ineligible for the Honor Roll for that 9-week period.
- (3) Student is suspended for two (2) days.
- (4) Parent notified.

Any additional offense, students are suspended pending parent conference to discuss the future at Chambers Academy.

Suspension and Expulsion

Any student who is a repeat violator of the rules and regulations of Chambers Academy and whose presence at the school is considered by the administration as not being conducive to the objectives of learning and aims of the school will face suspension and expulsion plus a 0 in all classes.

Dismissal

A student may be dismissed from Chambers Academy for violations of school rules, poor conduct, or the failure of his/her parents or guardian to discharge all debts to Chambers Academy.

Miscellaneous Information

First Aid

The basic first aid supplies (Band-Aids, tape, antiseptic spray, etc.) will be furnished by the school. Tylenol is available only with the parents' consent. Each visit for first aid or Tylenol will be documented, and the student will sign up for a first aid register.

Daily Medication

The school does administer daily medication to students who are prescribed medication by a doctor. A parent will deliver the medication to the school. The school designee will count and log the medication amount. The medication is locked away and is administered daily by the school designee. Each daily administration is logged in a notebook.

Lockers

Lockers will be assigned to each student in grades 7-12 during the first week of school. Students are responsible for keeping their books or supplies in the places assigned and should report any unsatisfactory conditions of the lockers to the homeroom teacher. Students are responsible for closing their lockers after each locker visit. Students who choose to lock their lockers will provide the office with a duplicate key or combination.

Lost and Found

All articles found in or about the school building or grounds should be taken to the office. If you have lost an article, please stop by the office to see if it has been turned in. Articles will be kept only six weeks after they have been turned in. Chambers Academy will not be responsible for unclaimed items.

Lost Textbooks

Students (especially high school) are reminded that they are responsible for any textbooks lost. Lockers are provided for the storage of books when they are not in use. Books on the floor, on benches, on top of lockers, etc. will be picked up for safekeeping. Such books may be reclaimed as a small monetary donation to the library fund.

Marriage of Students, Pregnant Students & Student Parents

The Chambers Academy School Board has established a policy that prohibits married students, pregnant students, or student parents from attending Chambers Academy. Students who are married cannot enroll at Chambers Academy. Students getting married or involved in pregnancy shall be subject to dismissal.

Restrooms

Adequate restrooms, lavatories, and water cooler facilities are throughout the building. The effort of each student is needed to keep these facilities clean and useful. We ask each student not to waste any supplies in the restrooms and other facilities.

Telephone

The telephones in the office are to be used by students only in emergencies. Permission must be received from the office personnel before the phone is used. No student will be permitted to use the telephone during class periods unless someone is called to the telephone by the office. No one will ever be called on the telephone unless it is an emergency.

Visitors

Visitors should check in at the school office to find a guide to show them around the building. Student visitors must be approved by the administration in advance. Only under unusual circumstances will student visitors be approved.

Emergency Drills

Emergency drills have been developed for various situations which might impact students' safety and personnel. These drills (fire, tornado, intruder, chemical spill, etc.) will be taught to students and practiced regularly.

Break and Lunch

The Chambers Academy lunchroom offers hot breakfast biscuits for students in grades 3-12 in their morning break. All students are offered a full, hot lunch at lunchtime. An effort is made to keep lunchroom prices as low as possible. A full price sheet will be available in the homeroom. Due to escalating fuel and grocery prices, lunchroom prices may change as needed.

Food and Drinks

Students may bring breakfast food into the building before 1st period. They can purchase food in the lunchroom before the school day, during break, and lunch. They are not allowed to leave the school campus to purchase food or drink items. Students can have breakfast during Homeroom but will not be allowed to have food or drink in the classroom after that. Students can have water in the classroom in a bottle during the day.

Parental Responsibility

Responsibility to Students – Parents should take an active interest in all activities in which their children are involved. This should include a continuing knowledge of the academic qualifications and achievements of each child.

Responsibility to Teachers: Parents should try to know and communicate with each teacher of each child and discuss any problems that may arise which directly affect that pupil's learning process. Parents should not request the release of a child from the classroom unless it is for a valid reason. Parents should respect the authority of the teacher and cooperate whenever possible.

Responsibility to the School – Parents should make every effort to be informed concerning all aspects of Chambers Academy and be available whenever possible to support all programs designed to maintain and improve it as an educational institution.

Work Assessment-Each family is required by board policy to complete 24 hours of work assessment at Chambers Academy. Work Assessment can be done through various functions with the school. At the end of each school year, work assessment hours will be calculated and fees will be charged to the families that have not fulfilled their 24 hours. Each hour will be charged \$20 per hour for those hours not completed within the school year.

Academic Policies

General Philosophy

The goal of Chambers Academy is the development of mature, well-educated adults. Therefore, students are expected to achieve academically according to their abilities. All assignments are to be taken seriously. An effort is made to ensure an appropriate balance between academic and extracurricular activities.

Instructional Guidelines

Six hours of classroom instruction are scheduled each day. In case of an emergency, a full school day can be counted if school is in session for four hours. Students attend school for a minimum of 175 days, not including holidays or in-service days.

The teacher's lesson plans will outline the daily lessons. The plans should indicate the basic objective being taught in each class, the appropriate text with page numbers, and any supplementary materials to be used in the presentation, and the classroom and/or homework assignment. Additional guidelines concerning lesson plans are given in the teacher's handbook section of the policy manual.

Teachers are encouraged to use various instructional and evaluative methods including tests, reports, projects, oral assignments, etc. to determine student progress in mastering the course objectives. Homework is assigned to reinforce the mastery of skills as well as to stimulate creativity and independent study by the student. Homework assignments for students in Grade 7-12 should include projects and reports requiring the use of the library and other resources for reference work.

The Curriculum

The elementary curriculum is uniform for each child in each grade. A summary of the courses is shown on the following pages.

Prior to registration for high school courses in 10th grade, students must decide whether they will pursue the college preparatory or general curriculum program and declare their choice by completing the appropriate form. Courses listed for the chosen curriculum must be taken and passed without exception.

It is recommended that the parents and students meet with the counselor to review grades and test scores and to discuss post-secondary educational plans (college, trade school, etc.) or plans to seek employment before making this decision. In this way, students can be guided in choosing the courses in high school that will prepare them for employment or assist them in gaining admission to the college of their choice. Appointments can be scheduled in April or May for this purpose.

The courses that the student chooses in Grades 9 - 12 must meet the approval of the parents and the Headmaster. Students are not allowed to change their schedules without either. Before the teacher can drop or add a student to the class roll, written authorization from the office accompanied by permission from the parents must be presented by the student. Students may not schedule the required course above their grade level without the headmaster's approval.

Finally, the Academic Committee, including the Headmaster, reviews the curriculum to ensure it is consistent with the school's philosophy and objectives. Teachers are also involved in the continuing evaluation and evolution of the curriculum to ensure that the scope and sequence of the basic subjects are appropriate within each grade and from grade to grade.

THE CURRICULUM

Kindergarten, First Grade, Second Grade

Language Arts

Mathematics

Health and Science

Social Studies

Physical Education

Third Grade Fourth Grade Fifth Grade

Language Arts

Mathematics

Science and Health

Social Studies Geography & AL History American History

Physical Education

Sixth Grade Seventh Grade Eighth Grade

Language Arts Grammar & Composition English & Literature

Mathematics- Mathematics and Pre-Algebra

Science-Health, Life Science, Physical Science
Social Studies-American History, World Geography/Civics, World History I
Physical Education

Students in grades K - 6 are often evaluated and given grades for Conduct, Spelling, and Handwriting. Students in Seventh and Eighth grades are offered two additional elective classes.

High School Credits and Graduation Requirements

One credit is earned per year for each course in which a passing grade (60 or above) is obtained. Students in grades 9 – 12 should earn six credits per year. Credits for failed subjects must be earned during the summer after failure.

Credits counted towards graduation from Chambers Academy must be earned at Chambers Academy. The only exceptions will be for transfer students whose transcripts will be evaluated by the administration prior to acceptance, or credit recovery/correspondence credits earned in a program approved by the Alabama Department of Education and/or sanctioned in writing by the AISA office and the administration.

Transfer students from non-member schools enrolling in grades 10 – 11 must meet AISA graduation requirements. Senior transfers must get a letter from their former school's administration stating approval of the transfer and the transfer student is a graduation candidate. The student's transcripts and records must indicate successful completion of state required and elective courses and reflect sufficient credits earned through grade 11 for graduation at a member school. The administration reviews the transcripts of all high school students during each grading period to determine whether the student is satisfactorily completing the requirements for graduation.

Diplomas are issued upon the recommendation of the Headmaster with the approval of the Board Chairman. Completion of the GED or other examination does not qualify a student for a Chambers Academy diploma.

Transfers In

Chambers Academy accepts grades and credits received from other AISA schools, Alabama public schools, and other Cognia accredited schools. Grades from non-accredited schools and non-Cognia accredited home schools are subject to challenge by the counselor or the administration. In the event of a challenge, the student may be asked to take an end of year exam in core curriculum areas in the highest grade passed (example: a student submits a questionable grade report in Ninth Grade English. The student will be asked to take an end-of-the-year exam in that course. The student must score at the 60th percentile or higher to be placed in Tenth Grade English.)

Promotion

Elementary Grades: Students who have successfully completed academic work for the grade will be promoted to the next grade. Students who have not made satisfactory progress within their abilities may be retained. The decision to retain a student will be based upon consideration of academic progress, physical maturity, emotional maturity, etc. This decision will be made following a conference between the teachers, parents, and the Headmaster. In case of disagreement, the school's decision will be final.

Double Promotion: Double promotion of students is strongly discouraged. Studies show that older students perform better academically, socially, and athletically as they reach their high school years. Students will be double promoted only upon the agreement of parents, administration, and all teachers involved.

Seventh and Eighth Grades: Students in grades 7-8 who fail two or more core curriculum courses (Mathematics, English, Science, Social Studies) will repeat the grade. A student who fails one core subject will be strongly encouraged to seek remedial help during the summer to prevent a repeat failure in the subject.

High School: Students in grades 9-12 will be classified according to the number of Carnegie units (credits) they have earned. Since it is necessary to gain 24 units to graduate, the following classification will be used.

1. Freshmen must have six (6) units before being classified as a sophomore.
2. Sophomores must have twelve (12) units before being classified as a junior.
3. Juniors must earn eighteen (18) units before being placed in a senior homeroom.
4. Seniors must have twenty-four (24) units to graduate.

The Grading System

Teachers are to record numerical grades in the online grading system. It is mandatory that teachers use a variety of evaluation procedures, i.e., tests, quizzes, oral and written reports, projects etc. to obtain grades. All grades earned are to be considered in determining the nine weeks grade; the nine weeks tests grades shall count as a regular test grade. The semester average will be determined by counting each nine weeks grade twice and the final semester examination grade once.

Headmaster's List and Honor Roll

To be listed on the Headmaster's List, a student must earn a grade of 90 or above in each individual subject. Students on the Honor Roll will have "A's and B's" in each subject. A list of Headmaster's List and Honor Roll recipients should be given to the office by each homeroom teacher on the same day report cards are sent home; the lists will be printed in the local newspaper.

The Grading Scale

Kindergarten and 1st grade students will be graded on standard-based objectives. The grading scale for other students is listed below:

90 – 100 A
80 – 89 B
70 – 79 C
60 – 69 D
0 – 59 F
I Incomplete

Numerical grades are recorded on the report cards and permanent records of all students in Grades 1-12. Letter grades are used in kindergarten classes.

Progress Reports

The faculty members at Chambers Academy are interested in the progress of each student. Therefore, periodic reports are issued to inform parents about the students' performance. The school year is divided into four nine-week periods. A mid-nine weeks report is sent home halfway through the grading period to indicate any deficiencies; the student's current average in each class and teacher's comments are included. Parents are asked to sign and return these reports and may request a parent-teacher conference.

Semester Exams

Because Chambers Academy operates a 4-block period, semester exams will be given at the end of the first, second, third and fourth nine weeks based upon the following guidelines:

- 1. Exams are given to students in grades 7-12.**
- 2. No more than two exams are given on the same day.**
- 3. Semester Exams will be given during each nine weeks for .5 of each credit. Ex: 9th grade Biology takes a semester exam at end of 9 weeks for .5 of their whole credit. Failure of that .5 will result in a student having to retake the credit or to take a credit recovery class.**
- 4. Exemptions for the 2nd 9-week final may be earned by earning an "A" in both nine weeks and not missing more than 5 days per semester.**
- 5. Exam should count as 20% of final grade per nine weeks.**

Report Cards

A report card listing final grades for each grading period, including conduct grades, is sent home with the student. Parents are asked to sign, date, and return it to the homeroom teacher. If parents do not receive the report card on the dates indicated on the school calendar, the Headmaster should be contacted.

GRADUATION REQUIREMENTS AND DIPLOMA OPTIONS

State of Alabama Department of Education High School Graduation Requirements for Standard Diploma

English Language Arts 4

Credits of English 9, English 10,
English 11, and English 12

Mathematics 4

Must include the following:
Geometry - 1
Algebra 1 - 1
Algebra II - 1

Science 4

Must include the following:

Biology - 1
Physical Science - 1

Social Studies 4

World History II - 1
U.S. History I - 1
U.S. History II - 1
Government - 0.5
Economics - 0.5

Physical Education 1

Note: $\frac{1}{2}$ unit of the Physical Education requirement will be the "Lifetime Sports." curriculum.

Career Preparedness 1

Health Education 0.5

Computer Science and/or Foreign Language and/or Arts Education 3

Electives 2.5

TOTAL 24 Units

**Alabama Independent School Association
Requirements for Graduation with Advanced Honors Diploma**

English Language Arts 4

Credits to include advanced levels of English 9, English 10, English 11, and English 12 Note: All must incorporate a heavy emphasis on research and writing.

Mathematics 4

Must include an advanced level of:
Algebra I - 1
Algebra II with Trigonometry - 1
Geometry - 1
Pre-Calculus - 1

Science 4

Must include:
Physical Science - 1
Biology - 1
Anatomy & Physiology - 1
Chemistry - 1

Social Studies 4

World History II - 1
U.S. History I - 1

U.S. History II – 1
Government – 0.5
Economics – 0.5

Physical Education 1

Note: $\frac{1}{2}$ unit of the Physical Education requirement will be the “Lifetime Sports” curriculum.

Foreign Language 2

Credits must be sequential (i.e., Spanish 1 – Spanish 2)

Health 0.5

Fine Arts 0.5

Computer Science 0.5

Service (School and/or Community) 0.5

Electives 4

TOTAL 25 Units

Standardized Testing Programs

During the academic year, students have taken the Stanford Achievement Test (SAT 10) from 3rd – 10th grade. Freshmen and sophomores will be administered the Pre-ACT and 3rd – 8th grades will be administered the SAT10 test in the spring semester.

All score reports are kept in locked filing cabinets in the central office. They are available to the teachers at the discretion of the Headmaster. In addition, a score report label and pupil score analysis sheet are filed in each student’s permanent record folder. The school counselor meets with the parents to interpret the student’s performance on the tests and to suggest remedial or additional diagnostic procedures. Most test results, when presented to the parents and students, are related to the stanine and percentile rank scales rather than the grade equivalent scales since these are better indicators to measure student performance from one year to another and between subtests.

The Headmaster reports to the Board concerning the results of the testing program. The Headmaster also uses the tests to evaluate the total school program and to make recommendations to the Academic Committee regarding curricular changes.

All 10th through 12th grade students can take the ASVAB (Armed Services Vocational Aptitude Battery). This test provides information about the student’s abilities and identifies types of training and civilian or military careers that require these aptitudes; it also indicates the student’s suitability for additional formal education (college or trade school).

Permanent Record Folders

The permanent record of all classes, grades, credits, etc. is kept in perpetuity for each student who attends Chambers Academy. Beginning with the 2007-08 school year, this record is computer generated and is updated at the end of each semester. While the student is enrolled at Chambers Academy, the permanent record folder will include the academic record, official birth certificate, immunization records, SAT and OLSAT scores, any individual testing, social security numbers, medical records, and any other information pertinent to the educational process.

Permanent records are confidential and therefore are housed in locking cabinets in the office. The records do not leave the office area, and access is restricted to office personnel. All information contained in the permanent record folders is the property of Chambers Academy. No student records will be released unless all financial obligations to the school have been met.

Awards Policies

Award Ceremonies will be conducted in May to distribute the awards. The criteria for the high school awards are shown below. The grade averages used to determine award winners are not used to determine second semester exam exemptions.

Community Service

As part of an initiative to implement service learning into the high school curriculum at Chambers Academy, beginning the 2015-2016 academic year, each student in grades 9 – 12 are required to obtain twenty (20) hours of documented community service per year.

High School Awards Criteria

General Awards

1. Headmaster's List - recognizes those students with a 90 or above for each quarter grade.
2. Honor Roll - recognizes those students with an 80 or above for each grade quarter.
3. Perfect Attendance Award - recognizes students present each day with no more than two tardies per semester.
4. AISA District and State Awards - recognize winners in the Alabama Independent School Association district and state academic competitions such as Science Fair, Scholars Bowl, Spelling Bee, Art Show, Drama or Math.
5. Southern Union Mathematics Tournament Participant Awards recognizes the students chosen to participate by having the highest averages in the represented mathematics classes or ACT Math scores.
6. Boys' and Girls' State Participant Awards - recognize students chosen by an American Legion Committee to attend those programs.
7. The Hugh O'Brian Foundation Leadership Award - recognizes the tenth grader selected to attend the conference by submitting the best application as judged by the faculty.

8. Duke University Talent Identification Program Awards - recognizes the seventh graders who scored in the 97th percentile or above on the Stanford Achievement Tests and meets the other criteria for the program.
9. The Lon Torbert Award- recognizes the student in the advanced curriculum in the tenth, eleventh, or twelfth grade with the **highest overall unweighted cumulative numerical average in core courses** for the student's current grade level. Core courses include (1) Carnegie unit of Math, (1) Carnegie unit of Science, (1) unit of Social Studies, (1) Carnegie unit of English, and (1) Carnegie unit of Foreign Language.
 - Highest overall unweighted cumulative average- Only (1) Carnegie unit per subject will be counted each academic year. Ex: If a student takes math at CA and takes a dual-enrollment math course, the math that fulfills the course requirements for the student's grade level will count.
 - Current grade level- If a student takes multiple dual-enrollment courses in the same year, only the required courses for the student's current grade level will count. Any courses taken at an accelerated pace will count for later academic years. Ex: If a student takes dual-enrollment English 101 and English 101 during his or her junior year, English 101 will be included in the calculation for junior year, and English 102 will be included in the calculation for senior year.
10. William Holliday Award - awarded to the junior who best exhibits the qualities of respect, dignity, and loyalty.
11. The Chris Adams Award - presented to the student who has overcome adversity through courage and determination.
12. Highest Average Awards – An award will be given to the student with the highest average in each academic class from grades 7-12.
13. Outstanding Student Council Member Award - recognizes the student chosen by vote of the Student Council members for the current year.
14. Outstanding Beta Club Member Award - recognizes the student chosen by vote of the Beta Club members for the current year.
15. Scholars Bowl Team Awards - presented to team members for the current year.
16. Don McGinty Award-presented to the underclassman boy and girl who represents academic, athletic, and leadership achievement in grades 9-11.

Senior Awards

Although seniors may receive general awards, there are also certain awards restricted to seniors.

1. Individual Scholarship Recipient Awards - recognize seniors who have been awarded scholarships for additional education.
2. Outstanding Southern Union Senior Awards - recognize the three seniors chosen by class rank to attend the Honors Banquet hosted by Southern Union State Community College
5. AISA Scholar/Athlete Awards - recognizes the senior boy and the senior girl who demonstrate both academic and athletic excellence.

6. Dr. Richard Lowe Citizenship Award - awarded to the senior who exhibits good behavior, respects others, and displays the values that America was built upon. This award was selected by the high school faculty.

7. Billie Anne Tucker Award - recognizes one senior boy and one senior girl on the Drama Team.

8. Stevie Adams Award - the spirit award for a senior boy, chosen by the vote of the administration.

9. The Bo Clark Award - recognizes the senior athlete who best represents Chambers Academy. Five nominees are chosen by faculty vote of the high school teachers, and the recipient is selected by vote of the Booster Club officers and the coaches.

10. Carla Blackmon Award - the spirit award for a senior girl chosen by the administration.

11. The Jeremy Smith Award - recognizes the senior who has served as a goodwill ambassador, is non-judgmental, relates well to other students, and has displayed school spirit.

12. Mark Stephens Award - recognizes the senior boy who demonstrates the most sportsmanship in basketball, chosen by the basketball coach.

13. Mr. & Miss Chambers Academy - recognizes the senior boy and girl who best represent the values of Chambers Academy. The faculty selects three boys and three girls, and the students in grades 9-12 select one boy and one girl from these selected by the faculty. Candidates for this award must have been students at Chambers Academy for at least two years before the senior year starts.

14. Yearbook Awards - presented to the editor and business manager of the Annual Staff.

15. Senior Valedictorian Award - recognizes the senior in the advanced curriculum with the highest overall unweighted cumulative numerical average from grades nine through twelve in Core Carnegie Units. These units include 4 units of Math, 4 units of Science, 4 units of Social Studies, 4 units of the English, and 2 units of Foreign Language to equal 18 courses. If a student has taken Algebra I as a 7th or 8th grader or Geometry as a 7th or 8th grader and received credit for it, those classes will count as Math Carnegie Units. To be eligible for Valedictorian, a student must have attended Chambers for 4 consecutive semesters (Jr. and Sr. Years). The average will be calculated at the end of the third quarter.

16. Senior Salutatorian Award - recognizes the senior in the advanced curriculum with the second highest overall unweighted cumulative numerical average from grades nine through twelve in Core Carnegie Units. These units include 4 units of Math, 4 units of Science, 4 units of Social Studies, 4 units of the English, and 2 units of Foreign Language to equal 18 courses. If a student has taken Algebra I as a 7th or 8th grader or Geometry as a 7th or 8th grader and received credit for it, those classes will count as Math Carnegie Units. To be eligible for Salutatorian, a student must have attended Chambers for 4 consecutive semesters (Jr. and Sr. Years). The average will be calculated at the end of the third quarter.

Extracurricular Activities

Since classroom work deals primarily with the mental or intellectual values associated with various subjects and there is little opportunity for students to practice all the fundamentals they are supposed to learn in various classes, the organization of clubs came about to afford a means of putting into practice the things that lie beyond the ordinary scope of the curriculum.

The purposes of the extracurricular activities in this school are to increase fellowship and cooperation among groups of similar interest, to broaden the interest of students in different areas, to motivate and enrich classroom work, and to develop worthy social ideals, attitudes, and habits. Students involved in extracurricular activities must meet all AISA requirements.

Clubs and Organizations

The Annual Staff is composed of students in grades ten, eleven, and twelve. Each spring, a yearbook is published, funded by ad sales and yearbook sales. The Panacea records, in pictures, major events that happen throughout the school year as well as featuring all the clubs, athletic teams, student body, faculty, and staff.

Chambers Academy participates in the various district and state competitions sponsored by the AISA. Such competitions are held in art, mathematics, spelling, drama, scholars bowl, and business technology. Student participation is encouraged. Grades included, dates, and other specifics are announced as needed.

The Student Government Association is an organization made up of student representatives to promote cooperation between the faculty and the student body, to promote the noble ideals of scholarship, citizenship, and honor, and to assist in the orderly operation of the school. The Student Government Association sponsors the following projects: Miss Panacea Beauty Pageant and Veteran's Day Memorial Program.

The SGA officers shall meet with the Headmaster periodically to communicate any academic or other concerns of the students in grades 7-12.

Beta Club Policies

The Beta Club is an honor organization created for the purpose of service to both the school and the community. Its membership is composed of students who shall be of worthy, moral and ethical character, good mentality, creditable achievement, and have a commendable attitude. The standards and means for appraising these qualities shall be determined by the school's administration. The organization's purpose is to select, honor, and encourage students with these characteristics. All students must be performing at or above grade level. To attain membership, a student must have an average of 88 in core academic curriculum courses based on the last semester of the previous year and the first 9 weeks of the new year. To remain in good standing, a member must maintain an average of 88 every nine weeks. If the average is below 88, they are put on probation for nine weeks. If, at the end of that time, their grade average is not 88, they lose their membership but can be reinstated once they meet the membership rules. The Beta Club Induction Ceremony is held during the two weeks after school's first nine weeks.

Homecoming

The Homecoming Court will include the following representatives: 3 Seniors; 1 Junior; 1 Sophomore; 1 Freshman; and 1 Boy and 1 Girl Grade Representative for students in Grades K-5 through 3rd Grade. 1 Girl Grade Representative and an adult of their choice for grades 4th-8th grade. Students in each grade will select the class representatives for their respective grades (i.e., the senior class will select the three senior representatives, the junior class will select the junior representative, the sophomore class will select the sophomore representative, etc.) The previous year's Homecoming Princess is ineligible to be selected for the Homecoming Court; however, all seniors are eligible to be selected. The previous year's Boy and Girl Grade Representatives are ineligible to be selected. Students in Grades 9-12 will elect one Homecoming Queen from the senior representatives and one Homecoming Princess from the combined junior, sophomore, and freshman representatives. The Homecoming Queen will be crowned at the Homecoming Football Game. The escorts for the queen and princess candidates will be selected by the candidates.

Junior/Senior Prom

Jr/Sr. Prom is a social event organized by the Junior Class. It is an event reserved for Junior and Senior students of Chambers Academy and their dates only. The Junior Class organizes the event to be held at a venue of the Jr. Prom Committee's choice. A Junior/Senior boy may bring a female of their choosing to the prom. A Junior/Senior girl may bring a male of her choosing to the prom. Dates of Junior and Senior students must meet the following requirements:

1. They cannot be 21 years of age or older.
2. They cannot be younger than a freshman in high school.
3. They must be in good standing at the school that they attend if they attend a neighboring high school.

Cheerleader Tryouts and Selection

The selection of Cheerleaders for the new school year shall be held on time in February and March. Tryouts are to be held for students in grades 6th-11th for the upcoming school year. The cheer sponsor schedules practice and tryouts. This tryout will be held before three independent judges. After the judges' scores have been totaled, the candidates with comparable scores will be named to the squad while candidates with scores presenting a discrepancy in scores will not be named to the squad.

Applicants for cheer should be students enrolled by the date that cheer tryout clinic starts. A new student who enrolls in Chambers Academy by the 1st practice date can participate. A student who participates in a cheerleading tryout must be in good conduct and academic standing either as an enrolled student or new student at CA.

**BY LAWS
OF THE STUDENT GOVERNMENT
OF CHAMBERS ACADEMY**

ARTICLE I

Name

The name of this organization shall be Student Government Association of Chambers Academy.

ARTICLE II

Objective

The Student Government Association shall be organized to promote cooperation between the faculty and the student body, to promote the noble ideals of scholarship, citizenship, sportsmanship, extracurricular activities, service, honor system, and assist in the orderly operation of the school.

ARTICLE III

Membership

Section I. Every registered student of Chambers Academy between grades seven and twelve is a constituent of the student council and has the right to vote in schoolwide elections. Every registered student of Chambers Academy is subject to the rules and regulations contained in this document and in the By-laws of the student council, and in all approved actions of said student council.

Section II. The Student Council shall consist of two representatives, one boy and one girl from each homeroom (grades seven to twelve) and the elected officers of the student body.

Section III. The honorary members of this organization shall consist of those selected by most of the SGA members.

ARTICLE IV

Officers

The officers of this organization shall be president, vice-president, secretary, treasurer, and parliamentarian.

ARTICLE V

Candidates

Any student in grades eight through eleven having an overall "C" average and not failing any courses the preceding semester may run for office. A student meeting these qualifications and desiring to run for an office will attend a general meeting before SGA Election Week. This meeting shall be for the purpose of briefing the candidates seeking election on their expectations if elected office of the Student Council. To become a candidate seeking office, one must attend this meeting unless permission is given by the sponsor and/or the headmaster.

ARTICLE VI

Campaigning

The Headmaster shall designate SGA Election Week during the second semester prior to the AISA SGA Convention. Campaigning shall begin on the Monday of SGA Election Week and last until the following Friday. On that Friday, each candidate shall give a campaign speech to the student body.

ARTICLE VII

Voting

Section I. The election shall take place on the Friday of SGA Election Week immediately after the campaign speeches. Each class will vote with their homeroom teacher.

Section II. Voting shall be by secret ballot. If no candidate for an office receives a majority, a runoff election shall be held between the two candidates receiving the highest number of votes. This election will take place on the following Monday, and the results will be announced on the same day.

Section III. The president shall be elected from the senior class and the vice president, secretary, and treasurer shall be elected from grades nine through twelve.

Section IV. The officers of the student council shall hold no more than one office at a time and shall not serve for more than one term in the same office. The officers elected may not be the head of any other school organization.

ARTICLE VIII

Special Elections

If a vacancy occurs in any of the offices for any reason, including lack of qualified candidates at the time of a regular election, the Executive Board shall call a special meeting to fill the vacancy. Rules governing the meeting/election shall prevail in all called meeting/elections. The elections shall occur within one month of the time the vacancy occurs.

ARTICLE IX

Executive Board

The executive board shall consist of the president, vice-president, secretary, treasurer, and sponsor.

ARTICLE X

Duties and limitations of the Executive Board

1. Plan and conduct worthwhile projects for the school.
2. In cooperation with the FCS, the Executive Board shall plan and conduct special assemblies.
3. Conduct all elections not under the direct control and responsibility of classes and clubs.
4. Sponsor social functions.
5. Investigate and report on questions referred to it by the headmaster and the majority of the Student Congress.
6. Assist, at the request of the headmaster, in regulating student activities.

7. Conduct all other activities with the approval of the headmaster and the majority of the Student Congress.

ARTICLE XI **Removal from Office**

Representatives may be removed from office.

1. If he/she misses three meetings at which his/her attendance is required without proper reasons. A person shall be excused if he is absent from school and excused by the office, or for such other reasons as the Student Government Association faculty advisor sees proper.
2. If three-fourths of the members of the homeroom vote to recall him/her.
3. If three-fourths of the members of the Student Congress vote for his/her removal because of non-participation in Student Government Association work. The members of the Executive Board may be removed from office by the same methods listed for the representatives to the Student Congress in this charter, except that in recall, three-fourths of the student body must be present to vote for his/her removal.

ARTICLE XII **Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Council in all cases to which they are applicable and in which they are consistent with these by-laws and any special rules of order the Council may adopt.

ARTICLE XIII **Special Acts**

If twenty-five percent of the student body signs and presents to the Executive Board a petition requesting a vote by the student body on a law, rule, or regulation, that has been passed by the Student Council, the Executive Board shall call a special election to be held in no fewer than ten school days from the time of its presentation to the Executive Board. If most votes cast are against the law, rule, or regulation, the same shall be invalid, just as though the Council had never passed it.

ARTICLE XIV **Amendment of By-Laws**

These by law can be amended at any regular meeting of the Council by two thirds of the vote, provided that the amendment has been submitted in writing at the previous regular meeting.

Rules concerning MISS PANACEA pageant.

The following rules were approved by a majority vote of the Student Government Association on March 3, 2005.

1. Miss Panacea will be open to all girls from K3 - 12th grades except the reigning queens.
2. A \$20.00 entrance fee will begin with the 2004 pageant.
3. Junior Miss Congeniality and Miss Congeniality will be chosen by the contestants in the pageant.

4. Junior Miss Congeniality and Miss Congeniality can also be Class Beauty.
5. Junior Miss Congeniality and Miss Congeniality can also be Miss Panacea.
6. Participants may not compete in a category that they have already won.

Athletics

It is the goal of Chambers Academy to offer a quality athletic program for both male and female athletes. To that end, we attempt to recruit and employ experienced, knowledgeable coaches in all the sports offered.

All coaches and athletes are advised that our school is judged by the behavior of our most visible students, our athletes. Coaches and athletes are expected to be role models for our younger students and ambassadors to the outside world. Behavior, which is detrimental to the reputation and good name of Chambers Academy will not be tolerated. All rules for athletes and eligibility are listed in the Chambers Academy Athletic Handbook

Athletic Scholarship Media Coverage

Chambers Academy celebrates the accomplishments of all student-athletes offered and sign athletic scholarships to colleges of their choice. Students can participate in a signing ceremony on campus with parents and others close to the student athlete (immediate family, grandparents, etc.). This celebration will be reserved for students who are offered and sign up for college athletic scholarships.

Student Insurance

The insurance/athletic pass fee paid by all students provides a school day insurance plan for all students in grades K-12. Additionally, all Chambers Academy students have free admission to all athletic events sponsored solely by the school. Tournaments and play-off contests are not included.

