

Business Improvement District Manager – Wrexham City Centre

Salary: Up to £50,000 (depending on experience) + contributory pension

Contract: Fixed term – 5 years (with 6-month probation)

Hours: 37.5 per week (flexible, with some evenings/weekends)

Location: Wrexham

Wrexham is launching its Business Improvement District (BID) and we are looking for an experienced and driven **BID Manager** to lead its delivery over the next five years. This is a fantastic opportunity to make a lasting impact on the future of Wrexham city centre by working with local businesses, public agencies, and community partners.

The Role

As BID Manager, you'll be the driving force behind the BID – leading on delivery of the Business Plan, managing staff and contractors, and building strong partnerships with stakeholders. You'll champion the BID, ensuring projects are delivered effectively, budgets are managed responsibly, and that businesses feel real benefits from investment in the city centre.

Key responsibilities include:

- Delivering initiatives and services outlined in the BID Business Plan.
- Managing staff, contractors and consultants to achieve results.
- Building strong relationships with businesses, public agencies, press and media.
- Overseeing budgets, contracts, and performance monitoring.
- Promoting the BID through events, marketing, and communications.
- Securing additional funding opportunities to sustain and grow the BID.

About You

We're looking for someone with proven experience in **project and budget management**, excellent communication skills, and the ability to lead across both strategic and operational levels. You'll be commercially aware, innovative, and committed to delivering exceptional outcomes for businesses.

Essential skills and experience include:

- Strong operational and project management background.
- Knowledge of city centre issues and the dynamics of retail, leisure, office, and public sectors.
- Excellent interpersonal, written, and verbal communication skills.
- Ability to build partnerships and present confidently to stakeholders.
- Experience in financial management and reporting.
- Strong IT and organisational skills, with the ability to prioritise and work independently.

Desirable:

- Experience in marketing, PR, or brand management.
- Knowledge of company/financial legislation.
- Experience working with the media.

How to Apply

If you are entrepreneurial, results-focused, and passionate about place management, we'd love to hear from you. Please send your CV and a covering letter explaining your suitability for the role to **info@themosaicpartnership.co.uk** by **03 October 2025**. For more information and/or job description, please email or call us on **07789792454**

We are an equal opportunities employer.