



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A SPECIAL MEETING

Date: Wednesday, March 22, 2017

Time: 7:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Thursday, March 16, 2017

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.

Meeting was called to order by Mariana Navarrete at 7:00 P.M.

Pledge of Allegiance

2. Establishment of Quorum

Present was Vice President Michael Diaz, Treasurer Rick Avalos, Secretary Jacqueline Butler, Commissioner Elvia Schuller. Absent was President Adrian Santana. Also present was the District Attorney, Richard Contreras.

3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the special meeting held on February 22, 2017.
5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual



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- b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Elvia Schuller

Seconded by Michael Diaz

Members Voting Aye: Diaz, Butler, Schuller, Avalos

Members Voting Nay: None

Members Not Present: Santana

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

Motion: APPROVED

Motioned by Michael Diaz

Seconded by Elvia Schuller

Members Voting Aye: Diaz, Butler, Schuller, Avalos

Members Voting Nay: None

Members Not Present: Santana

7. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Chief Trevizo, FRO Administrator

No Motion Needed, Informational Purposes Only

8. Discuss Communications Manager report/information.

Submitted By: Bill Adler, Communications Manager

No Motion Needed, Informational Purposes Only

9. Postponed on February 22, 2017 by Michael Diaz. Discuss and take action on the Cancer Insurance.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED for Volunteers, Colonial Insurance level 1

Motioned by Elvia Schuller

Seconded by Michael Diaz

Members Voting Aye: Diaz, Butler, Schuller, Avalos

Members Voting Nay: None

Members Not Present: Santana

10. Postponed on February 22, 2017 by Elvia Schuller. Consider and take action on Resolution in support/opposition to House Bill 1509 - Election of ESD Commissioners in Counties of more than two hundred thousand (200,000).

Submitted By: Richard Contreras, Legal

Motion: DELETED

Motioned by Michael Diaz

Seconded by Elvia Schuller

Members Voting Aye: Diaz, Butler, Schuller, Avalos

Members Voting Nay: None

Members Not Present: Santana



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- 11. Discuss and take action on the board of officers for the ESD # 2.
Submitted By: Mariana Navarrete, District Administrator
Motion: APPROVED for Michel Diaz Vice President, Richard Avalos Treasurer, Jaqueline Butler Secretary
Motedioned by Michael Diaz
Seconded by Elvia Schuller
Members Voting Aye: Diaz, Butler, Schuller, Avalos
Members Voting Nay: None
Members Not Present: Santana
- 12. Consider and take action to approve/disapprove Resolution regarding 775(k) Texas Health and Safety Code.
Submitted By: Richard Contreras, Legal
Motion: APPROVED
Motedioned by Richard Avalos
Seconded by Elvia Schuller
Members Voting Aye: Diaz, Butler, Schuller, Avalos
Members Voting Nay: None
Members Not Present: Santana
- 13. Consider and take action on the purchase of forty-five (45) new SCBA masks for WVFD.
Submitted By: Bill Adler, West Valley Fire Department
Motion: APPROVED Daco quote.
Motedioned by Elvia Schuller
Seconded by Jaqueline Butler
Members Voting Aye: Diaz, Butler, Schuller, Avalos
Members Voting Nay: None
Members Not Present: Santana
- 14. Discuss and take action on relocating one light tower from Fabens FD to Socorro FD.
Submitted By: Roger Esparza, District Office
No Motion Needed, Informational Purposes Only
- 15. Discuss and take action on the adoption of the appendixes of the 2015 IFC.
Submitted By: Roger Esparza, District Office
Motion: APPROVED for appendix B, C, D
Motedioned by Elvia Schuller
Seconded by Michael Diaz
Members Voting Aye: Diaz, Butler, Schuller, Avalos
Members Voting Nay: None
Members Not Present: Santana
- 16. Discuss and take action to approve the replacement of the broken treadmill for the Socorro FD.
Submitted By: Diego Sariñana, Socorro Fire Department
Motion: APPROVED
Motedioned by Michael Diaz
Seconded by Elvia Schuller
Members Voting Aye: Diaz, Butler, Schuller, Avalos
Members Voting Nay: None
Members Not Present: Santana



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17. Discuss and take action on the open records request that must all go through the District office for reports and audio recordings.

Submitted by: Richard Avalos, Commissioner

No Motion Needed, Informational Purposes Only

18. Discuss and take action on enforcing the Districts take-home vehicle policy.

Submitted By: Richard Avalos, Commissioner

Motion: DELETED

Motioned by Richard Avalos

Seconded by Michael Diaz

Members Voting Aye: Diaz, Butler, Schuller, Avalos

Members Voting Nay: None

Members Not Present: Santana

19. Discuss and take action on the re-numbering of District owned trucks.

Submitted By: Richard Avalos, Commissioner

Motion: POSTPONED

Motioned by Richard Avalos

Seconded by Michael Diaz

Members Voting Aye: Diaz, Butler, Schuller, Avalos

Members Voting Nay: None

Members Not Present: Santana

20. Discuss and approve the next meeting to take place on April 19, 2017 at 7:00 P.M.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED

Motioned by Richard Avalos

Seconded by Elvia Schuller

Members Voting Aye: Diaz, Butler, Schuller, Avalos

Members Voting Nay: None

Members Not Present: Santana

21. Adjournment.