



16001 Socorro Road  
Fabens, Texas 79838  
Phone (915) 851-0304 • Fax (915) 851-9000

## **MINUTES OF A REGULAR MEETING**

**Date:** Tuesday, February 15, 2022  
**Time:** 6:00 PM  
**Place:** El Paso County Emergency Services District #2 – Board Room  
16001 Socorro Road  
Fabens, Texas 79838

**DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:**

**<https://hype.onscreensolutions.com/epcountyesd2>**

**Posted:** Thursday, February 10, 2022

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order  
Meeting was called to order by **Chief Esparza at 6:00 P.M**

Pledge of Allegiance  
&  
Prayer

2. Establishment of Quorum  
**Present:** President Adrian Santana, Commissioner Mike Barnes, Secretary Jaquelin Butler and Treasure Rick Avalos arrived at 6:24 PM  
**Absent:** Vice President Mike Diaz
3. Public comments: must notify the board to speak on certain agenda items.  
(5 minutes) Public can comment by calling: **(915) 213-3008**  
**Pin Code: 403 523 066#.**  
**No public comments.**



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### **Consent Agenda**

4. Discuss and approve the minutes of the regular meeting held on January 18, 2022.
5. Discussion and action on the financial report.
  - a. Report on the bank balances.  
Money market, operation account, inspection account
    - Bank reconciliations
    - Check registers attached
    - Department profit & loss budget vs. actual

**Motion:** Approved.

**Motioned by:** Secretary Butler   **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Secretary Butler, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Treasurer Avalos

### **Regular Agenda**

6. Discussion on Communications Report by Elva Ramos.

*Submitted By: Chief Esparza*

*6:06 PM Skip to Item# 7*

*6:11 PM Informational purposes.*

7. Discuss and action on financial audit by SBNG.

*Submitted By: Chief Esparza*

*6:06 PM Skip to Item# 8*

*6:59PM*

**Motion:** To allow President Santana sign single, clean Audit. NO red flags found.

**Motioned by:** President Santana   **Seconded by:** Secretary Butler

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

8. Discussion on personnel matters report by Tommy Cano.

*Submitted By: Chief Esparza*

**Informational purposes.**

9. Discussion on monthly report by Chief Esparza.

*Submitted By: Chief Esparza*

**Informational purposes.**



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10. Discuss and take action on ratifying the previously approved SCBA flow testing for all departments completed by buy board vendor EMS in the amount of \$16,935.52.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Commissioner Barnes **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Secretary Butler, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Treasurer Avalos

11. Discuss and take action to ratify the purchase of (4) retrax pro covers from Alamo Auto Supply in the amount of \$6,094.10 and (3) pull out trays in the amount of \$2,985.00, budgeted with previously approved loan.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Secretary Butler **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Secretary Butler, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Treasurer Avalos

12. Discuss and take action to ratify the purchase of new graphics installed on new units, in the amount of \$2,465.00 by Commercial Print Solutions, budgeted with previously approved loan.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Commissioner Barnes **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Secretary Butler, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Treasurer Avalos

13. Discuss and take action to ratify the purchase and installation of a flagpole at Las Colonias Clint Fire Station #2 in the amount of \$4,537.80 from K.D. Scholten Company and Embers.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Secretary Butler **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Secretary Butler, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Treasurer Avalos

14. Discuss and approve Bid # 2022-0204-1 for West Valley Fire Department located at 510 E. Vinton Road, to remove and replace the entire roof per specifications.

*Submitted By: Chief Esparza*

**Motion:** Approved, Master Teams \$152,000.00.

**Motioned by:** Secretary Butler **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz



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15. Discuss and approve Bid # 2022-0107-1 for Montana Vista Fire Department Station #2 located at 5411 Paso View, to build and incorporate an addition to existing building.

*Submitted By: Chief Esparza*

**Motion:** Approved, Master Teams \$215,000.00

**Motioned by:** Secretary Butler **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

16. Discuss and take action on the additional expense to Montana Vista Fire Department Station #2.

*Submitted By: Chief Esparza*

**Motion:** Approved, bid with additional cost of \$60,000.00.

**Motioned by:** Secretary Butler **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

17. Discuss and take action on Bid # 2022-0201-1, Bid # 2022-0202-1, and Bid # 2022-0203-1.

*Submitted By: Chief Esparza*

**Motion:** To allow Chief Esparza to review open bids and award it to lowest bidder who conforms to our specifications.

**Motioned by:** President **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

18. Discuss and take action on allowing members from the Clint Fire Department (4), San Elizario Fire Department (1) and West Valley Fire Department (1) attend Basic EMT Class at Life EMS Academy. Cost per student is \$1,980.00 to include tuition, books, materials, uniforms, background check, drug screen, and immunizations totaling \$11,880.00 for 6 students.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Commissioner Barnes **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz



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19. Discuss and take action on the approval to replace fuel pump panel control board on B202 from DACO Fire Equipment in the amount of \$2,674.75.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Commissioner Barnes **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

20. Discuss and approve the purchase of 80 Life pack batteries from Stryker Medical in the amount of \$23,329.60.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

21. Discuss and take action on allowing members of the Sheriff's Department to use our gyms throughout district.

*Submitted By: Chief Esparza*

**Motion:** To allow members of the Sheriff's Department to use our community fire workout facilities, except for District Office.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

22. Discuss and take action on allowing all Department Chiefs and Assistant Chiefs to attend the Texas Fire Chiefs Spring Academy in Grapevine June 2022, to include registration fees, travel expense and per-diems.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

23. Discuss and take action on the purchase of a Q-siren for new Tanker 501 2022 Pierce VIN:1FVHCYFE4NHMZ7238; Montana Vista Fire Department has offered to pay for half of the price, Q-siren to be installed by Siddons Martin.

*Submitted By: Chief Esparza*

**Motion:** Approved, Montana Vista Fire Department will pay half of \$4,127.68.

**Motioned by:** Commissioners Barnes **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz



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24. Discuss and take action on receiving funding from the County to hire temporary staff.

*Submitted By: Chief Esparza*

**Motion:** To allow President Santana to sign agreement with the County to receive \$160,000.00 to hire temporary EMTS till money exhausts.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

25. Discuss and take action to allow Chief Esparza to hire 4 temporary EMTS.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

26. Discussion on District vehicle guidance.

*Submitted By: Commissioner Barnes*

**Informational purposes only.**

27. Discussion on special request.

*Submitted By: Commissioner Barnes*

Informational purposes.

*Special projects deadline extended to Monday, February 21, 2022, before 5:00 PM.*

### **Executive Session**

***The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where board members seek the advice of their attorney as privileged communications. The date is Tuesday, February 15, 2022, and the time is 7:35 PM.***

28. Discussion on legal matters.

*Submitted By: Chief Esparza*

29. Discussion and action on the contract with San Elizario Fire Rescue and its compliance with same.

*Submitted By: Chief Esparza*



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**The El Paso County ESD #2 has completed its closed meeting. The date is Tuesday, February 15, 2022, and the time is 7:52 PM.**

### Regular Session

30. Take action on legal matters.

*Submitted By: Chief Esparza*

**Motion:** To proceed as deliberated.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

31. Take action on the contract with San Elizario Fire Rescue and its compliance with same.

*Submitted By: Chief Esparza*

**Motion:** To delete item.

**Motioned by:** Secretary Butler **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

32. Discuss and approve the next meeting to take place on \_\_\_\_\_ at 6:00P.M via Web open to the public in person.

*Submitted By: Chief Esparza*

**Motion:** Tuesday, March 15, 2022, at 6:00 PM.

**Motioned by:** Secretary Butler **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Secretary Butler, Treasurer Avalos and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz

33. Adjournment at 7:55 PM.

\* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.