



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, January 18, 2022
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onscreensolutions.com/epcountyesd2>

Posted: Friday, January 14, 2022

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order

Meeting was called to order by **Chief Esparza at 6:00 P.M**
Pledge of Allegiance
&
Prayer

2. Establishment of Quorum

Present: President Adrian Santana, Vice President Diaz, and Commissioner Mike Barnes
Absent: Secretary Jaquelin Butler and Treasure Rick Avalos

3. Public comments: must notify the board to speak on certain agenda items.

(5 minutes) Public can comment by calling: **(915) 213-3008,**
Pin Code: 216 010 022#.
No public comments.



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Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on November 16, 2021.

5. Discussion and action on the financial report.

a. Report on the bank balances.

Money market, operation account, inspection account

- Bank reconciliations
- Check registers attached
- Department profit & loss budget vs. actual

Motion: Approved.

Motioned by: Commissioner Barnes **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

Regular Agenda

5. Discussion on Communications Report by Elva Ramos.

Submitted By: Chief Esparza

Informational purposes only.

6. Discussion on personnel matters report by Tommy Cano.

Submitted By: Chief Esparza

Informational purposes only.

7. Discuss and take action the strategic planning presentation.

Submitted By: Chief Esparza

Motion: Strategic planning accepted.

Motioned by: Vice President Diaz **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

8. Discussion on monthly report by Chief Esparza.

Submitted By: Chief Esparza

Informational purposes only



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9. Discuss and take action on the reappointment of Chief Esparza to a two-year term as Fire Marshal per 775 Texas Health and Safety Code.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

10. Discuss and take action on the new contract with the City of Horizon for dispatch services.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

11. Discuss and take action on amending the FY 21-22 Budget.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

12. Discuss and take action on all expenditures exceeding two-thousand dollars: DACO Fire Equipment \$2,263.90, Class A Foam from buy-board vendor DACO Fire Equipment \$5,120.00.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

13. Discuss and approve two past due invoices from TargetSolutions from last fiscal years for the Montana Vista Fire Department in the amount of \$4,102.00.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos



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14. Discuss and take action to ratify the furniture purchases made for new board room (50) audience chairs from Comfor Tek Seating Inc. \$4,156.55, refrigerator from Shamrock Food Service Warehouse \$2,297.39, (19) office chairs from El Paso Office Products \$4,811.56, camera and installation from Master Team USA \$1,410.00 and conference table from El Paso Office Products \$1,999.96.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

15. Discuss and take action on approving the repairs to C502 2016 Chevy Silverado 1500 VIN# 3GCUKNEC8GG217331 from Montana Vista Fire Department.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Commissioner Barnes **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

16. Discuss and take action on the approval for PPE yearly inspections for all departments SWPPE a Division of D&D Mountain Air Cleaners CFD \$1,995.00, FFD \$2,525.00, District Office \$2,415.00, MVFD \$3,150.00, SEFD \$1,870.00, SFD \$6,845.54, and WFD \$7,420.00 a total of \$26,220.54.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

17. Discuss and take action on ratifying the water bill from Tornillo Fire Station from El Paso County Tornillo WID in the amount of \$3,325.51. Backflow was not working, causing a water leak.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos



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18. Discuss and take action on the Chase bank excess collateral.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

19. Discuss and take action on the approval of a purchase of a used scissor lift from the City of Las Cruces up to the amount of \$4,700.00.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Commissioner Barnes **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

20. Discussion on approving and allowing District staff and the Board of Commissioners from ESD2 attend the Safe-D 2022 Annual Conference [February 17, 2022 – February 19, 2022] in Round Rock, Texas, to include travel expenses, training registration fees and per-diems.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

21. Discuss and take action on outlining what a tanker is.

Submitted By: Chief Esparza

Motion: To delete item.

Motioned by: President Santana **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos



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Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where board members seek the advice of their attorney as privileged communications. The date is Tuesday, January 18, 2022, and the time is 7:14 PM.

22. Discussion on legal matters, including contract for Medical Director.

Submitted By: Chief Esparza

23. Discussion and action on the contract with San Elizario Fire Rescue and its compliance with same.

Submitted By: Chief Esparza

The El Paso County ESD #2 has completed its closed meeting. The date is Tuesday, January 18, 2022, and the time is 7:45 PM.

Regular Session

24. Take action on legal matters, including contract for Medical Director.

Submitted By: Chief Esparza

Motion: To proceed as deliberated.

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

25. Take action on the contract with San Elizario Fire Rescue and its compliance with same.

Submitted By: Chief Esparza

Motion: To proceed as deliberated.

Motioned by: President Santana **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos



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26. Discuss and approve the next meeting to take place on _____ at
6:00P.M via Web to the public and in person for ESD2 Board of Commissioners.
Submitted By: Chief Esparza

Motion: Regular Meeting Tuesday, February 15, 2022.
Motioned by: President Santana **Seconded by:** Vice President Diaz
Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes
Members Voting Nay: None
Members not present: Secretary Butler and Treasurer Avalos

27. Adjournment at **7:47 PM.**

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.