



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, May 17, 2022
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onscreensolutions.com/epcountyesd2>

Posted: Thursday, May 12, 2022

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order
Meeting was called to order by **Chief Esparza at 6:00 P.M.**

Pledge of Allegiance

Prayer

2. Establishment of Quorum

Present: President Adrian Santana, Vice President Mike Diaz, Treasurer Rick Avalos, Commissioner Mike Barnes, and Secretary Jaqueline Butler

3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Public can comment by calling: **(915) 213-3008**
Pin Code: 888 610 087# or if in person sign in sheet will be provided.

6:18 PM Chief Adler called in to comment on Item #9

Assistant Chief Calzada commented on Item #16 and Item #17



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Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on April 19, 2022.
5. Discussion and action on the financial report.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual

Motion: Approved.

Motioned by: Vice President Diaz **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None

Regular Agenda

6. Discussion on Communications Report by Elva Ramos.
Submitted By: Chief Esparza
Informational purposes.
7. Discussion on personnel matters report by Tommy Cano.
Submitted By: Chief Esparza
Informational purposes.
8. Discussion on monthly report by Chief Esparza.
Submitted By: Chief Esparza
Informational purposes.
9. Discussion and action on use of audiovisual equipment in District vehicles by Service Provider personnel, including retention, use, or non-use of same.
Submitted By: Chief Esparza
Item postponed at 6:22 PM, motion after Executive Session

Motion: 9:00 PM Item post pone for next Special Meeting.

Motioned by: Vice President Diaz **Seconded by:** Secretary Butler

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None



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10. Discuss and take action on approving the repairs to repair P801 VIN # 9A009872 to replace primer pump and motor assembly parts ordered through Siddons-Martin in the amount of \$2,177.55, Semi Truck from District Office repairs from Cummins Sales and Service in the amount of \$8,549.25, and fuel from C&R Distributing in the amount of \$2,230.46.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz **Seconded by:** Secretary Butler

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None

11. Discuss and take action on approving pump testing through Firefighter Trucks, INC. for fire departments: Clint \$1,750.00, Fabens \$1,750.00, Montana Vista \$1,750.00, San Elizario \$1,400.00 and Socorro \$ 1,400.00. Total amount of \$8,050.00.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Treasurer Avalos **Seconded by:** Secretary Butler

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None

12. Discuss and take action on ratifying the invoices from Makios Technology for Montana Vista Fire Rescue in the amount of \$2,475.62, and District Office in the amount of \$2,727.80.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None

13. Discuss and take action on reimbursing the Montana Vista Fire Rescue in the amount of \$2,195.00, previously approved tuition fees for one member to attend ProAction Inc. for Basic EMT course.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Commissioner Barnes **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None



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14. Discuss and approve Bid # MV 2022-0513-1 Montana Vista Fire Station #1, to build a new Metal Pre-fab Building.

Submitted By: Chief Esparza

Motion: Motion to open bid only. Bid not awarded yet.

Motioned by: Vice President Diaz **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None

15. Discuss and approve building repairs at District Office by Trane Technologies in the amount of \$9,280.50, half of the amount to be paid by District Office and other half of the amount to be paid by Master Team USA.

Submitted By: Chief Esparza

Motion: Approved, to pay total amount and Master Team USA will reimburse District half of the amount paid.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None

16. Discuss and approve the purchase of a new razor for Fabens Fire Department.

Submitted By: Treasurer Rick Avalos

Motion: Item postpone.

Motioned by: Secretary Butler **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None

17. Discuss and take action on take home vehicle use.

Submitted By: Treasurer Rick Avalos

Motion: To ask all Department Chiefs to provide Department's Take Home Policy and a current roster of drivers who are currently assigned to a take home vehicle.

Motioned by: Treasurer Avalos **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None

Executive Session

*The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where board members seek the advice of their attorney as privileged communications. The date is **Tuesday, May 17, 2022**, and the time is **7:26 PM**.*

18. Discussion on legal matters.

Submitted By: Chief Esparza



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19. Discussion on personnel matters.

Submitted By: Chief Esparza

*The El Paso County ESD #2 has completed its closed meeting. The date is **Tuesday, May 17, 2022**, and the time is **9:00 PM**.*

Regular Session

20. Take action on legal matters.

Submitted By: Chief Esparza

Motion: Item post pone for next Special Meeting.

Motioned by: President Santana **Seconded by:** Secretary Butler

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None

21. Take action on personnel matters.

Submitted By: Chief Esparza

Motion: Proceed as deliberated.

Motioned by: President Santana **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None

22. Discuss and approve the next meeting to take place on _____ at
6:00P.M via web and open to the public in person.

Submitted By: Chief Esparza

Motion: Approved, Special Meeting, Monday, May 23rd, 2022.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: None

23. Adjournment at 9:03 PM.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.