



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, September 20, 2022
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onscreensolutions.com/epcountyesd2>

Posted: Friday, September 16, 2022

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order

Meeting was called to order by **Chief Esparza at 6:00 P.M.**

Pledge of Allegiance

Prayer

2. Establishment of Quorum

Present: President Adrian Santana, Vice President Mike Diaz, Treasurer Rick Avalos, and Commissioner Mike Barnes.

3. Public comments: must notify the board to speak on certain agenda items.

(5 minutes) Public can comment by calling: **(915) 213-3008**

Pin Code: 763 611 360# or if in person sign in sheet will be provided.

Assistant Chief Calzada commented on Item #12

Assistant Chief Smith commented on Items #22 and #25

Consent Agenda

4. Discuss and approve the minutes of the special meeting held on August 23, 2022.



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5. Discussion and action on the financial report.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

Regular Agenda

6. Discussion on Communications Report by Elva Ramos.

Submitted By: Chief Esparza

Informational purposes.

7. Discussion on personnel matters report by Cano HR Group.

Submitted By: Chief Esparza

Motion: No report.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

8. Discussion on monthly reports by: Chief Esparza, all department heads.

Submitted By: Chief Esparza

Informational purposes.

9. Discuss and take action on approving ladder testing through Structural Technology INC., for Clint in the amount of \$410.60, Fabens in the amount of \$570.60, Montana Vista in the amount of \$355.20, San Elizario in the amount of \$355.20, Socorro in the amount of \$1,402.15 and West Valley in the amount of \$1,522.05, totaling \$4,615.80.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None



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10. Discuss and take action on approving the paint repairs to Maint.-902 1996 Freightliner.

Submitted By: Chief Esparza

Motion: Approved, DA Shop \$2,800.00.

Motioned by: Commissioner Barnes

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

11. Discuss and take action on approving the purchase of Class A Foam and Micro-Blaze through DACO Fire Equipment in the amount of \$7,680.00.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Commissioner Barnes

Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

12. Discuss and take action on allowing 6 members of the *Fabens Fire Department* to attend the EMS Conference on November 2022 in Austin, TX; expenses to include travel, per-diems, hotel stay, and training fees.

Submitted By: Chief Esparza

Motion: Approved, Assistant Chief Calzada will send a report via email to Commissioner Barnes on approved member's, certifications.

Motioned by: President Santana

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

13. Discuss and take action on allowing 1 Fire Marshal, 1 member from the Fabens Fire Department, 2 members from San Elizario Fire Department to attend the Flood Rescue Academy on September 2022 in Pflugerville, Texas; expenses to include travel, per-diems, hotel stay, and training fees in the amount of \$3,600.00.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana

Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None



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14. Discuss and take action to ratify an online EMT Course for (5) ESD 2 Cadets through Fire in Texas / R&D Gothard Enterprises Inc. in the amount of \$5,000.00.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

15. Discuss and take action on approving the purchase of a lift station for District Office through El Paso Phoenix Pumps, INC. in the amount of \$83,580.00.

Submitted By: Chief Esparza

Motion: Approved, FY 2022-2023

Motioned by: Vice President Diaz

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

16. Discuss and take action on approving the purchase of an unleaded fuel pump for District Office through D&H United Fueling Solutions in the amount of \$25,232.73.

Submitted By: Chief Esparza

Motion: Approved, FY 2022-2023.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

17. Discuss and take action on approving the repairs to West Valley Fire Department's fire alarm and updating and securing the contract through Advance Security Contractors, Inc. in the amount of \$2,281.61.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None



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18. Discuss and take action on amending the FY 21-22 Budget.

Submitted By: Chief Esparza

Motion: Item postpone for next meeting.

Motioned by: Vice President Diaz

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

19. Discuss and take action on the Commissioner Fees, not to exceed \$7,200 per commissioner.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

20. Discuss and take action on all employees pay in accordance to FY 22-23 Budget.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

21. Discuss and take action on payment to the Service Contract Providers, fees will be granted if they meet contract requirements.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana

Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

22. Discussion on individual training for all fire departments and paid staff.

Submitted By: Commissioner Barnes

Motion: 2 Board members President Santana and Commissioner Barnes with Chief Esparza and Chief Saucedo, will meet in person with department Chiefs to find a solution and build a plan to have all department members certified. Department Chiefs must contact Angie to set up a meeting time and place of their choice before the next regular meeting.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None



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23. Discuss and take action to ratify the invoice for roof repairs done to West Valley Fire Department through Master Team USA, total amount \$4,600.00 will offset from insurance claim.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

24. Discuss and take action to ratify the purchase of the 3rd previously approved vehicles for the maintenance department a 2022 Chevrolet Express Cargo Van 1GCWG8FP4N1198122 from Caldwell Country Chevrolet in the amount of \$39,920.00.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

25. Discuss and take action on reimbursing West Valley Fire Department for their website renewal through Go Daddy in the amount of \$1,073.08.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Commissioner Barnes

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

26. Discuss and approve the purchase of PPE (bunker gear) through Casco Industries, INC. and DACO FIRE Equipment totaling the amount of \$191,638.00.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana

Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: Non



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27. Discuss and take action on creating a team of two Commissioners and the ESD2 Chief to have meetings with ESD1 and discuss changes to services and collaborations within the districts.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Commissioner Barnes

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

28. Discuss and take action on purchasing the next pumper; lead time is 30 months on a unit.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

29. Discuss and take action on purchasing three mannequins for the West Valley Fire Department.

Submitted By: Chief Esparza

Motion: Approved, DACO Fire Equipment \$11,667.75.

Motioned by: Vice President Diaz

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

30. Discuss and take action on purchasing a small rescue for the Socorro fire department to replace R701.

Submitted By: Chief Esparza

Motion: Item postpone for next meeting.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

Executive Session

*The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government Code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where board members seek the advice of their attorney as privileged communications. The date is **Tuesday, September 20, 2022**, and the time is **7:45 PM**.*

31. Discussion on legal matters.

Submitted By: Chief Esparza



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32. Discussion on personnel matters.

Submitted By: Chief Esparza

*The El Paso County ESD #2 has completed its closed meeting. The date is **Tuesday, September 20, 2022**, and the time is **8:02 PM**.*

Regular Session

33. Take action on legal matters.

Submitted By: Chief Esparza

No action.

34. Take action on personnel matters.

Submitted By: Chief Esparza

No action.

35. Discuss and approve the next meeting to take place on _____ at
6:00P.M via web and open to the public in person.

Submitted By: Chief Esparza

Motion: Approved, Special Meeting September 26, 2022, at 1:00 PM.

Motioned by: Vice President Diaz

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

36. Adjournment at 8:03 PM.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.