



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, November 15, 2022
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onscreensolutions.com/epcountyesd2>

Posted: Thursday, November 10, 2022

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order

*Meeting was called to order by **Chief Esparza at 6:00 P.M.***

Pledge of Allegiance

Prayer

2. Establishment of Quorum

Present: *President Adrian Santana, Vice President Mike Diaz, Treasurer Rick Avalos, and Commissioner Mike Barnes*

3. Public comments: must notify the board to speak on certain agenda items.

(5 minutes) Public can comment by calling: **(915) 213-3008**

Pin Code: 495 826 497# or if in person sign in sheet will be provided.

No public comments.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on October 18, 2022.



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

5. Discussion and action on the financial report.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

Regular Agenda

6. Discussion on Communications Report by Elva Ramos.
Submitted By: Chief Esparza
Informational purposes.

7. Discussion on personnel matters report by Cano HR Group.
Submitted By: Chief Esparza
Arrive late due to traffic, arrived at 6:17 PM

Motion: To delete.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

8. Discussion on monthly reports by: Chief Esparza, all department heads.
Submitted By: Chief Esparza
Informational purposes.

9. Discuss and take action on amending FY 22-23 Budget.
Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None



**16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000**

10. Discuss and take action to ratify the invoices to C&R Distributing for fuel purchases in the amount of \$1,937.19 and \$7,323.95, totaling \$9,261.14.
Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

11. Discuss and take action to ratify the previously approved EMT Course for (5) ESD2 Cadets through Fire in Texas/R&D Gothard Enterprises Inc.; expenses to include travel, per-diem for testing/certification in Sulphur Springs, Texas.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

12. Discuss and take action to allow the purchase of equipment through GT Distributors, Inc. for the Fire Marshal's Department, in the amount of \$14,159.92.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

13. Discuss and approve the opening of Bid # 2022-1102-1 for Socorro Fire Department located at 11440 N. Loop, to remodel entire front of fire station.

Submitted By: Chief Esparza

Empire Contractors \$57,623.20

Master Team USA \$73,000.00

14. Discuss and approve the opening of Bid # 2022-1103-1 for San Elizario Fire Department located at 1415 San Antonio Road, to repair metal and TPO roof.

Submitted By: Chief Esparza

Empire Contractors USA \$78,000.00

Master Team USA \$18,500.00

15. Discuss and approve the opening of Bid # 2022-1104-1 for West Valley Fire Department located at 510 E. Vinton Road, to replace concrete driveway.

Submitted By: Chief Esparza

Master Team USA \$9,650.00

Empire Contractors \$15,183.00



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

16. Discuss and approve the opening of Bid # 2022-1105-1 for West Valley Fire Department located at 510 E. Vinton Road, to paint exterior of building.

Submitted By: Chief Esparza

Aredi Enterprises, LLC \$29,800.00

Master Team USA \$37,000.00

Empire Contractors Group \$49,000.00

Motion: Item #s 13, 14, 15, and 16, to review and comeback on next meeting.

Motioned by: Commissioner Barnes

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

17. Discuss and approve the repairs to a hydrant at Socorro Fire Department.

Submitted By: Chief Esparza

Motion: Approved, Master Team USA in the amount of \$4,900.00.

Motioned by: Commissioner Barnes

Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

18. Discuss and approve the disposal of obsolete equipment.

Submitted By: Chief Esparza

Motion: Approved,

Motioned by: President Santana

Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

19. Update on previous discussion on station site visits prior to the end of the year with ESD 2 Leadership.

Submitted By: Commissioner Barnes

Informational purposes.

20. Follow-up on pay schedules/chart for all employees (e.g., leadership, support staff, etc.).

Submitted By: Commissioner Barnes

At 7:25 PM Item was moved to Executive Session.

Motion: To proceed as deliberated.

Motioned by: President Santana

Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

21. Discuss and take action on allowing employees to cash out one week of PTO.

Submitted By: Chief Esparza

At 7:25 PM Item was move to Executive Session

Motion: Approved, cash out 1 week up to 7 days per FY.

Motioned by: Treasurer Avalos

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

22. Discuss and take action on allowing Chief Esparza to hire a second Maintenance Supervisor to train with Mario Silva.

Submitted By: Chief Esparza

Motion: Approved,

Motioned by: President Santana

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

Executive Session

*The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government Code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where board members seek the advice of their attorney as privileged communications. The date is **Tuesday, November 15, 2022**, and the time is **6:46 PM**.*

23. Discussion on legal matters.

Submitted By: Chief Esparza

24. Discussion on personnel matters.

Submitted By: Chief Esparza

*The El Paso County ESD #2 has completed its closed meeting. The date is **Tuesday, November 15, 2022**, and the time is **7:32 PM**.*

Regular Session

25. Take action on legal matters.

Submitted By: Chief Esparza

Motion: To delete.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

26. Take action on personnel matters.

Submitted By: Chief Esparza

Motion: To delete.

Motioned by: President Santana

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

27. Discuss and approve the next meeting to take place on _____ at
6:00 PM via web and open to the public in person.

Submitted By: Chief Esparza

Motion: Special Meeting Tuesday, December 13, 2022

Motioned by: President Santana

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

Members Not Present: None

28. Adjournment.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.