



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A SPECIAL MEETING

Date: Tuesday, July 19, 2022
Time: 7:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onscreensolutions.com/epcountyesd2>

Posted: Friday, July 15, 2022

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order

Meeting was called to order by **Chief Esparza at 7:00 P.M.**

Pledge of Allegiance

Prayer

2. Establishment of Quorum

Present: President Adrian Santana, Vice President Mike Diaz, Treasurer Rick Avalos, Secretary Jaqueline Butler, and Commissioner Mike Barnes

3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Public can comment by calling: **(915) 213-3008**
Pin Code: 532 957 105# or if in person sign in sheet will be provided.

Chief Ray Trevizo commented on items #6, #19, and #15
Chief Robert Cereceres commented on items #13, #14, and #15
David Calzada commented on items #18, #20, and 21
Jacob Reed commented on item #20



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on June 21, 2022.
5. Discussion and action on the financial report.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual

Motion: Approved.

Motioned by: Secretary Butler

Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes

Members Voting Nay: None

Members not present: None

Regular Agenda

6. Discussion on Communications Report by Elva Ramos.

Submitted By: Chief Esparza

Informational purposes.

7. Discussion on personnel matters report by Cano HR Group.

Submitted By: Chief Esparza

Informational purposes.

8. Discussion on monthly reports by: Chief Esparza, all department heads.

Submitted By: Chief Esparza

Informational purposes.

9. Discuss and take action on amending the FY 21-22 Budget.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: Secretary Butler

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes

Members Voting Nay: None

Members not present: None



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

10. Discuss and take action on the Chase bank excess collateral.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Secretary Butler

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes

Members Voting Nay: None

Members not present: None

11. Discuss and take action on approving expenditures exceeding two-thousand dollars: SCBA flow testing from MES in the amount of \$5,741.28, repairs to P801 from Siddons-Martin in the amount of \$2,234.71, repairs to B701 from Casa Ford in the amount of \$2,275.32, repairs to P701 from Siddons-Martin in the amount of \$3,733.08, valve repair kits from Siddons-Martin in the amount of \$1,950.76, repairs to P601 from Siddons-Martin in the amount of \$2,253.83, repairs to P302 from Siddons-Martin in the amount of \$667.80, and repairs to T301 from Siddons-Martin in the amount of \$4,979.18.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Secretary Butler

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes

Members Voting Nay: None

Members not present: None

12. Discuss and take action on awarding opened bid for West Valley Fire Department Bid # WV 2022-0610-1 to remodel kitchen.

Submitted By: Chief Esparza

Motion: Approved. The bid was awarded to Master Team \$58,500.00.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes

Members Voting Nay: None

Members not present: None

13. Discuss and take action on the approval of allowing 5 members of the Socorro Fire Department to attend the EMS Conference in November 2022 in Austin, TX; expenses to include travel, per-diems, hotel stay, and training fees.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes

Members Voting Nay: None

Members not present: None



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

14. Discuss and take action to reimburse fees paid for the purchase of t-shirts and hats to the Socorro Fire Department for the “Summer Youth Camp 2022”.
Submitted By: Chief Esparza

Motion: Approved.
Motioned by: Vice President Diaz
Seconded by: President Santana
Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes
Members Voting Nay: None
Members not present: None

15. Discuss and take action on the approval of allowing 6 members from the Socorro Fire Department to attend the Swift Water Rescue Tech Course in September 2022 in Georgetown, Texas; expenses to include travel, per-diems, hotel stay, and training fees. Socorro Fire Department will off-set the tuition with a Tuition Grant obtained on June 02, 2022, for \$3,192.00.
Submitted By: Chief Esparza

Motion: Approved.
Motioned by: Secretary Butler
Seconded by: President Santana
Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes
Members Voting Nay: None
Members not present: None

16. Discuss and take action on the approval of allowing 3 fire marshals to attend the 2022 Texas Fire Marshals Conference October 2022, in San Marcos, Texas; expenses to include travel, per-diems, hotel stay, and training fees.
Submitted By: Chief Esparza

Motion: Approved.
Motioned by: Treasurer Avalos
Seconded by: Vice President Diaz
Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes
Members Voting Nay: None
Members not present: None

17. Discuss and take action on the approval of the purchase of aluminum lettering for the Montana Vista Fire Department, through David’s Pennants & Banners in the amount of \$2,247.89.
Submitted By: Chief Esparza

Motion: Approved.
Motioned by: President Santana
Seconded by: Vice President Diaz
Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes
Members Voting Nay: None
Members not present: None



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

18. Discuss and take action on approving and allowing one member from the Fabens Fire Department to attend an AEMT Course at ProAction, Inc., fees to include course, background check, malpractice insurance, textbook, uniform, student identification badge, NREMT Testing fee, NRAEMT testing fee, platinum learning test prep, vaccines, drug test in the amount of \$3,366.00.

Submitted By: Chief Esparza

Motion: Approved. Contingent on member passing course for ESD2 to reimburse the Department.

Motioned by: Commissioner Barnes

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes

Members Voting Nay: None

Members not present: None

19. Postponed agenda item on Regular Meeting Tuesday, June 21, 2022, by Treasurer Avalos. Discuss and take action on take home vehicle use previously discussed on last Regular Meeting held on May 17, 2022.

Submitted By: Treasurer Rick Avalos

Motion: To delete item.

Motioned by: Treasurer Avalos

Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes

Members Voting Nay: None

Members not present: None

20. Discuss all completed/incomplete training for department officers and members. Training results will be submitted on a DTB at the meeting.

Submitted By: Commissioner Barnes

Motion: Approved.

Motioned by: Commissioner Barnes

Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes

Members Voting Nay: None

Members not present: None

21. Discuss the structure of department members and their assigned officers who are currently in positions of leadership a/o staff.

Submitted By: Commissioner Barnes

Informational Purposes.

22. Discuss and take action on the purchase of three new maintenance vehicles.

Submitted By: Chief Esparza

Motion: Approved. Monies will come from the sale of assets.

Motioned by: Commissioner Barnes

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes

Members Voting Nay: None

Members not present: None



16001 Socorro Road
Fabens, Texas 79838

Phone (915) 851-0304 • Fax (915) 851-9000

23. Discuss and approve FY 2022-2023 Budget Presentation to the El Paso County.

Submitted By: Chief Esparza

Informational Purposes.

24. Discuss and take action on selecting two commissioners to review the budget before it is approved.

Submitted By: Chief Esparza

Motion: Approved. President Santana and Commissioner Barnes were selected to meet with Mariana Navarrete on Monday and Tuesday

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes

Members Voting Nay: None

Members not present: None

25. Discuss and take action on the resignation of commissioner Jaquelin Butler.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz

Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos, and Secretary Butler

Members Voting Nay: Commissioner Barnes

Members not present: None

Executive Session

*The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government Code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where board members seek the advice of their attorney as privileged communications. The date is **Tuesday, July 19, 2022**, and the time is **8:39 PM**.*

26. Discussion on legal matters.

Submitted By: Chief Esparza

27. Discussion on personnel matters.

Submitted By: Chief Esparza

*The El Paso County ESD #2 has completed its closed meeting. The date is **Tuesday, July 19, 2022**, and the time is **9:04 PM**.*



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

Regular Session

28. Take action on legal matters.

Submitted By: Chief Esparza

Informational Purposes.

29. Take action on personnel matters.

Submitted By: Chief Esparza

Informational Purposes.

30. Discuss and approve the next meeting to take place on _____ at
6:00P.M via web and open to the public in person.

Submitted By: Chief Esparza

Motion: Approved, Special Meeting July 27, 2022.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: Vice President Diaz, Treasurer Avalos, Secretary Butler, and Commissioner Barnes (*Via Teams*)

Members Voting Nay: None

Members not present: President Adrian Santana

31. Adjournment at **9:07 P.M.**

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.