



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, November 16, 2021
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onscreensolutions.com/epcountyesd2>

Posted: Friday, November 12, 2021

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order
Meeting was called to order by **Chief Esparza at 6:00 P.M**

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum
Present: President Adrian Santana, Vice President Diaz, and Commissioner Mike Barnes
Absent: Secretary Jaquelin Butler and Treasure Rick Avalos

Secretary Butler joins meeting at 6:09 PM via teams

3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Public can comment by calling: **(915) 213-3008**
Pin Code: 647 549 183#
No public comments.



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

Consent Agenda

4. Discuss and approve the minutes of the special meeting held on October 26, 2021.
5. Discussion and action on the financial report.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual

Motion: Approved.

Motioned by: Commissioner Barnes **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, and Commissioner Barnes

Members Voting Nay: None

Members not present: Secretary Butler and Treasurer Avalos

Regular Agenda

6. Discussion on Communications Report by Elva Ramos.
Submitted By: Chief Esparza
Informational purposes only.
7. Discussion on personnel matters report by Tommy Cano.
Submitted By: Chief Esparza
Informational purposes only.
8. Discussion on monthly report by Chief Esparza.
Submitted By: Chief Esparza
Informational purposes only.
9. Discuss and take action on amending the FY 20-21 Budget.
Submitted By: Chief Esparza
Motion: Approved, to roll over loan balance \$86,120.60 to current FY 21-22 Budget.
Motioned by: Vice President Diaz **Seconded by:** President Santana
Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes
Members Voting Nay: None
Members not present: Treasurer Avalos



16001 Socorro Road
Fabens, Texas 79838

Phone (915) 851-0304 • Fax (915) 851-9000

10. Discuss and take action on the 9th Annual Holiday Dinner.

Submitted By: Chief Esparza

Motion: Approved, not exceed \$7,000.00.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: Treasurer Avalos

11. Discuss and take action on approving yearly SCBA flow testing to be done by buy board vendor MES for all fire departments.

Submitted By: Chief Esparza

Motion: Approved, int the amount of \$14,388.80.

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: Treasurer Avalos

12. Discuss current auction sales.

Submitted By: Chief Esparza

Informational purposes only

13. Discussion on the use of the fleet revenue to possibly purchase a trailer to haul all equipment.

Submitted By: Chief Esparza

Motion: Approved, in the amount of \$115,965.00, contingent on receiving revenue from auction sales.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: Treasurer Avalos

14. Discuss and take action on the new contract with the City of Horizon for dispatch services.

Submitted By: Chief Esparza

Motion: To delete item.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: Treasurer Avalos

15. Discuss and take action on purchasing furniture for the new board room.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: Treasurer Avalos

16. Discussion on the upcoming meeting on the strategic planning.

Submitted By: Chief Esparza

Informational purposes only.



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

Executive Session

17. Discussion on legal matters.

Submitted By: Chief Esparza

Regular Session

18. Take action on legal matters.

Submitted By: Chief Esparza

Motion: To delete items 17 & 18.

Motioned by: Vice President Diaz **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: Treasurer Avalos

19. Discuss and approve the next meeting to take place on _____ at 6:00P.M via Web to the public and in person for ESD2 Board of Commissioners.

Submitted By: Chief Esparza

Motion: Approved, January 18, 2022

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not present: Treasurer Avalos

20. Adjournment at 6:24 PM.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.