

Calculate how many copies of the certified Death Certificate you will need by completing our death certificate checklist:

Real estate deeds and titles # _____

Life insurance policies # _____

Stock certificates # _____

Real estate titles # _____

Loan paperwork # _____

Bank and retirement account statements # _____

Within one month of the death, you should:

1. Consult with an attorney about probate
2. Meet with an accountant to discuss estate taxes
3. File claims with life insurance companies
4. If the decedent was your spouse, contact the Social Security Administration to inquire about your eligibility for new benefits. (the funeral home will notify SSA of the death.) 800-772-1213
5. Notify the Registrar of Voters
6. If the deceased's home is unoccupied, cancel unnecessary home services, such as newspaper delivery, cable service, etc
7. Cancel deceased's prescriptions and notify doctors
8. Contact the Department of Motor Vehicles to cancel deceased's drivers license and transfer titles of all registered vehicles
9. If your loved one was a veteran, inquire about benefits that you may be entitled to through the VA
10. Contact the deceased's employer. Inquire about any 401 (k), pension, or company benefits that the decedent may be entitled to
11. Notify all 3 credit reporting agencies (equifax.com, experian.com, transunion.com)
12. Obtain a current copy of the deceased's credit report
13. If the death was accidental, verify whether benefits are available on existing insurance policies

Bring with you to your appointment at the funeral home if applicable:

- Clothing, undergarments, socks, shoes, etc.
- Picture for obituary (printed or digital, we can crop photo in our office if needed).
- If your loved one was a veteran, a copy of the DD214 - Honorable Discharge papers.
- Deed to burial property.
- Notes of any names of family members and important items that should be mentioned in the obituary.

Complete the following information that the funeral home will need in order to finalize legal documents:

Deceased's full legal name (and any AKA's) _____

Deceased's Home Address _____

Deceased's Social Security Number _____

Deceased's Date of Birth _____

Deceased's Date of Death _____

Deceased's Age _____

Deceased's Gender _____

Race/Ethnicity _____

Marital Status _____

Spouse's first and last name (Maiden) _____

Deceased's highest level of education attained _____

Deceased's Occupation (For longest period of time during life) _____

Deceased's Place of Birth (City and State) _____

Deceased's Father's Name _____

Deceased's Mother's Name (Maiden) _____

Was the deceased a Veteran Yes No _____