

LLANO COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Regular Meeting Minutes

February 17, 2026 6:00 PM

Tow Community Center, 135 County Road 221, Tow, Texas 78672

1. CALL MEETING TO ORDER AND ESTABLISH A QUORUM

Commissioner Jansen called the regular meeting to order at 6:00 p.m. Commissioner Van Eeten, Commissioner Rosenbusch, Commissioner Jackson and Commissioner Milam were all present.

2. INVOCATION

Commissioner Jansen led the invocation.

3. PLEDGE OF ALLEGIANCE

Commissioner Jansen led the Pledge of Allegiance

4. ITEMS OF INTEREST

The Commissioners may report on the following items: (1) expressions of thanks, congratulations or condolences; (2) information about District events; (3) announcements regarding threats of fire within or adjoining the district. No action will be taken.

Commissioner Jansen announced the burn ban is still in effect. The next meeting will be held on Tuesday, March 17, 2026 at 6:00 p.m. Commissioner Rosenbusch stated he would not be present at the March 17, 2026 meeting.

5. PUBLIC COMMENT

Speaking on a non-agenda related item, Josh Becker introduced himself, stating he had served 25 years as a volunteer on the Tow Volunteer Fire Department, of which, 20 of those, he served as Fire Chief. He complimented the Board for stepping up and serving the District.

REPORTS

- 6.** Discuss and consider action and approval of the Treasurer's report and the payment of invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-pocket expenses;

Motion by Commissioner Rosenbusch to approve the Treasurer's report and the payment of invoices, advertising expenses, and reimbursements owed to Commissioners for out-of-

pocket expenses; and to include the reimbursement of mileage at the Federal rate on the date of the expense and travel. Motion seconded by Commissioner Jackson. With no further discussion, the motion passed 5-0.

7. Receive monthly report from Tow Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities, personnel and membership and take any related action;

Interim Fire Chief, Tim Hackney, provided the monthly report from Tow Volunteer Fire Department. regarding emergency operations, response times, call volume, training, management activities, personnel and membership. Commissioners requested setting a date for facility tours, looking at equipment, inventory lists, and buildings.

Motion by Commissioner Van Eeten to accept the monthly report from the Tow Volunteer Fire Department. Motion seconded by Commissioner Milam. With no further discussion, the motion passed 5-0.

8. Receive status report from Commissioners on District-related work since the previous month's meeting;

Commissioner Jansen reported meeting with County Tax Assessor Collector, Emergency Management Coordinator, and the Chief Appraiser. Commissioners Jansen, Van Eeten, and Milam reported attending the SAFE-D Conference in San Antonio. There was no registration fee incurred for first time conference attendees. Other expenses were incurred i.e. hotel, meals and mileage. Commissioner Milam reported requesting the District's creation District from the County Clerk, Llano County and had received the documents in response to the request. Commissioner Van Eeten reported an official post office box had been acquired. (P. O. Box 10) No action taken.

9. Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed;

Jordan Ludzenski from the Carlton Law Firm reported that a Public Participation Policy and Service Provider Contract are being drafted and will be presented at a later date.

DISCUSSION/ACTION ITEMS

10. Review and approval of January 21, 2026, meeting minutes;

Motion by Commissioner Rosenbusch, with a second by Commissioner Jackson to accept and approve the January 21, 2026 meeting minutes. With no further discussion, motion approved 5-0.

11. Discuss and consider action on funding sources for District administration;

At the invitation of Commissioner Rosenbusch, Ed King, representing Government Capital, spoke regarding the funding sources and services they provide to emergency services districts.

Motion by Commissioner Van Eeten, with a second by Commissioner Jansen to enter into an Engagement Agreement with Government Capital for funding sources for District administration. With no further discussion, motion approved 5-0.

12. Discussion and possible action on Administrative Management outsourcing opportunity;

Motion by Commissioner Rosenbusch, with a second by Commissioner Milam to table Administrative Management outsourcing opportunity with Logan Consulting. With no further discussion, motion approved 5-0.

13. Discuss and consider action to approve and sign resolutions to formalize action taken at the January meeting, including:

- a. Resolution Establishing Fiscal Year
- b. Resolution Designating Administrative Office
- c. Resolution Designating Newspaper for the District; and
- d. Resolution Designating District Depository;

Motion by Commissioner Van Eeten, with a second by Commissioner Rosenbusch to approve and have signed the resolutions formalizing (a) Resolution Establishing Fiscal Year; (b) Resolution Designating Administrative Office; (c) Resolution Designating Newspaper for the District; (d) Resolution Designating District Depository. With no further discussion, motion approved 5-0.

14. Discuss and consider action on adoption of records management program, including:

- a. Order Establishing Records Management Program, Appointing Records Management Officer, and appointing Public Information Coordinator, and
- b. Complete and submit required forms to the Library and Archives Commission;

Motion by Commissioner Milam, with a second by Commissioner Van Eeten on the approval of the Order Establishing Records Management Program, Appointing Records Management Officer, and appointing Public Information Coordinator; completing and submitting required forms to the Library and Archives Commission. With no further discussion, motion approved 5-0.

15. Discuss and consider action on a website for the District;

Motion by Commissioner Van Eeten, with a second by Commissioner Jackson to reach out to "Clicktunity" for a proposal, specific to the Districts website needs; once reviewed by Commissioner Van Eeten and Commissioner Rosenbusch, to be presented to the District for approval. With no further discussion, motion approved 5-0.

16. Discuss and consider action on the District's mission statement;

Motion by Commissioner Rosenbusch, with a second by Commissioner Milam to adopt the District's mission statement, with corrections, as presented by Commissioner Jansen:

"Mission Statement"

The mission of the Llano County Emergency Services District 6 is to responsibly manage and allocate public funds in accordance with Texas law to support fire protection and emergency services for the safety and benefit of the community.

"Purpose Statement for the Website"

Llano County Emergency Services District 6 serves as the funding and fiscal oversight entity for fire protection and emergency services within its boundaries. The District does not provide emergency response or operational services.

"Core Values"

Accountability – Responsible stewardship of public funds

Transparency – Open governance and clear communication

Fiscal Responsibility – Long term sustainability and prudent budgeting

Service to the Community – Decisions made in the best interests of the residents

Compliance – Full adherence to Texas law and ethical standards.

17. Discuss and consider action on Tow Volunteer Fire Department budget;

Motion by Commissioner Rosenbusch, with a second by Commissioner Jackson to approve the Tow Volunteer Fire Department ~~budget~~ as presented on 02-17-26. With no further discussion, motion approved 5-0.

*expense report
KVE/Richard*

18. Adjournment.

Having no other business to discuss, motion by Commissioner Milam, with a second by Commissioner Van Eeten to adjourn at 7:27 p.m. on 02-17-26. With no further discussion, motion approved 5-0.

Approved March 17, 2026

Commissioner Don Jansen, President

Attested by: _____
Toni Milam, Secretary