

Mandated Reporter Training

In accordance with new California licensing requirements, all parent volunteers — whether helping in the classroom or chaperoning a field trip — **must** complete Mandated Reporter and Child Abuse Prevention training **annually**.

To ensure the safety and well-being of all children in our care, all parent volunteers and field trip drivers must complete Mandated Reporter and Child Abuse Prevention Training before participating. Please note that none of these can be waived, and volunteers will **not** be able to assist in the classroom or on field trips until all required items are complete. We strongly encourage you to complete this list of tasks and email or bring in all necessary documents to our office manager, Natalie, by Tuesday, August 25th, 2026.

How to Complete Mandated Reporter and Child Abuse Prevention Training

To complete this training for the 2026–2027 school year, follow the steps below:

1. Go to <https://mandatedreportertraining.com/california/>
2. Register and create an account
3. Upon completion of registration, you will be taken to a dashboard and asked to add a new training. Scroll down until you see the "Volunteers" training. It should look like the image below. Once you have selected the volunteers training, there should be a little green bar that pops up on the bottom of the screen. Click "add training" on the green bar to add the training to your dashboard.



4. Once you have added the 'Volunteers' training, work through the modules at your own pace — you don't need to finish in one sitting. Simply log back in at any time and it will pick up where you left off.
5. Upon completion of the training, you will need to purchase a certificate of completion. Once you have paid and obtained the certificate, please email a copy to our office manager, Natalie (nataliemahan@scms.org).