



Meeting Minutes

NWCCI Regular Board Meeting – Weds., March 25, 2026 (1:30–3pm) STARS 35465 US-40, Steamboat Springs, CO 80487

Board Members Present: Don Godshaw, President
Craig Kennedy, Vice President (Remote)
Dan Bonner, Treasurer(Remote)
Lisa Fraser-Eck, Secretary (Remote)

Staff Present: Mike Bertram & Ian Engle, Co-Directors
Jessica Bertram, Operations Manager

1:35pm: Don Godshaw calls the meeting to order.

1:37pm: Board reviews the February 2025 NWCCI Board Minutes (see addendum).
Dan moves to approve the meeting Minutes from February 25, 2025, Craig seconds,
motion carries unanimously.

- The Board agrees to explore the Google Gemini AI notetaking feature to assist with taking Minutes for future meetings.

1:45pm: Development Report (see addenda):

- CDFC (Colorado Disability Funding Committee), Martha sits on that committee, license plate program in Colorado, 8 mil in this program, grants available up to \$250,000.
- \$40,000 Telligen community initiative, to serve deaf youth with Staci doing language development training.
- \$1000 Town of Grand lake
- \$2000 town of Granby
- Applying to Gates Foundation for accessibility improvements to the Craig Office, curb cut, and the rear entry accessibility. May BBQ at the Craig office board members are invited and encouraged to come.

\$269,325 Grant income Fiscal YTD.



1:56pm: Finance and Administrative Operations:

- The Board reviews the Financial Reports (see following addenda) –
 - Dan goes over the Profit & Loss comparison - no surprises, grant income is up, restricted contracting is \$643,000 this year. Most categories are down a bit. Contract services and creeping up. Insurance expenses are down, legal fees almost non-existent, utilities are the same, vehicles are at 7200 vs 7000 last year. Payroll is running slightly ahead of last year. There are no questions from the Board.
 - Dan reviews the Balance sheet: \$240,000 cash on hand, \$209,000 in accounts receivables. The Board discusses debt payment negotiations with the State of Colorado.

Dan moves to approve the NWCCI Financials as presented with Current Assets of \$827,779.53; and net income at \$158,443.17; Don seconds and the motion passes unanimously.

Email Vote: The board decided to pay off the debt to the state by the end of April in a final lump sum of \$40,645

2:15pm: Programs, Activities and Personnel: James and Wendy introduce themselves to the Board and present highlights of their work with NWCCI.

- James - Independent Living Coordinator covering Routt CO. Community partnership highlights include the Sheriff's office, Steamboat Springs High school, Division of Vocational Rehabilitation, Routt County Dept. of Human Services. James reports he continues to conduct outreach in the interest of developing working relationships with more community partners. James started as a driver back in 2016 and has served several roles in the organization prior to landing in his current position. James gave kudos to Rachelle for the grant work she does.
- Wendy - started with NWCCI in May 2024, lives outside of Craig, excited to continue learning about her work with NWCCI, she has been working in the school system primarily with interest in developing expertise providing Independent Living services with special education students. She is an Independent Living Coordinator, primary duties include benefits application assistance, home modifications, supporting Shannon with nursing home transitions. Wendy has prior professional experience as an animal control officer and is interested in sharing the info she has learned about service animals with others. She maintains a housing spreadsheet to provide comprehensive housing information to participants and participates in the NWCCI life skills camp.
 - Transportation - Hope joined the transportation authority to troubleshoot and be part of the discussion about regional transportation planning.



- CO Dept. of Transportation State Budget concerns started last November, a possible \$100,000 cut per year, NWCCI is valued, impact will be known closer to May.
- Grand County Executive Directors Collaborative - Mike met with community partners in Grand Co and reports positively about the outreach, including a discussion about tapping into community giving circles to mitigate state budget cuts.

2:35 – 2:40pm: Confirm date/time for next meeting and adjourn.

April 29th next meeting

- Craig motions to adjourn, Dan seconds, motion passes.